

# CITY OF SALEM, VIRGINIA



**ANNUAL BUDGET  
FISCAL YEAR 2011 - 2012**

# **CITY OF SALEM, VIRGINIA BUDGET**

**FOR FISCAL YEAR  
2011 - 2012**

## **COUNCIL MEMBERS**

**Byron R. Foley – Mayor  
John C. Givens – Vice-Mayor  
Jane W. Johnson  
William D. Jones  
Lisa D. Garst**

**Kevin S. Boggess – City Manager  
James E. Taliaferro – Assistant City Manager  
Frank P. Turk – Director of Finance**

# **CITY OF SALEM, VIRGINIA**

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## CITY OF SALEM, VIRGINIA

114 NORTH BROAD STREET  
OFFICE OF CITY MANAGER P. O. BOX 869 24153-0869  
(540) 375-3016

April 22, 2011

Council of the City of Salem  
P. O. Box 869  
Salem, VA 24153-0869

Dear Council Members:

In accordance with the provisions of Section 8.3 of The Charter of the City of Salem, I present for your consideration the budget for the fiscal year beginning July 1, 2011. Jay Taliaferro, Frank Turk, Tammy Todd, the Finance Department staff and the Department Directors each contributed to the development of this budget.

The City of Salem has experienced yet another year of stagnate revenues as a result of the recessionary economy. The proposed FY 11-12 budget for the first time in three years shows an increase over the prior year amended budget. The "growth" is small, at less than 1%, but it is encouraging. In the budget presented last year we reported a 6% decrease over the prior year. We are hopeful that this shows that the "bottom" of the recession for Salem has been reached and we will begin to see improvement moving forward.

We are projecting some very modest growth in a few revenue categories; however this budget still represents a somewhat pessimistic view of the potential for revenue growth.

The total of the City wide budget for 2011-2012 is \$144,012,406. The General Fund (\$90,430,927) is projected to increase 2% over the amended fiscal year 2010-2011 budget. This year 47.6% of the General Fund budget will go to the School Division.

The Enterprise Fund will decrease to 1.5% below the amended fiscal year 2010-2011 budget to a total of \$53,581,479.

Each department head will be asked to keep close watch on expenditures and budget balances. The proposed budget allocates only a very small amount of capital funding to departmental budgets. As additional revenue is realized the City Manager and Finance Director will work with Department Heads to determine City-wide priorities for capital investment.

Budget notables:

1. Both the City and the School Division have included funds to provide some form of pay increase for permanent employees.
2. Utility Rate Increases: Electric Power Cost Adjustment Factor will increase from 0.004 per KWH to 0.008 per KWH as the City anticipates a wholesale rate increase of 8%; long planned water and sewer rate increases developed by Draper Aden will continue with the next increase effective in January of 2012
3. Includes \$907,690 for street resurfacing and \$250,000 for bridge repair.
4. Local funds for education are level funded for FY 2011-12.
5. Fringe Benefit numbers are contingent upon health insurance rates rising less than 10% and the increase from 5% to 10% for the employee and retiree contribution towards health insurance.
6. Proposed level funding for most community service agencies.

Despite the recession, our City's economy remains relatively stable, and we have maintained our Aa3 rating from Moody's Investors Services.

I would like to recommend that Council consider designating time for several work sessions in May to review the proposed budget document.

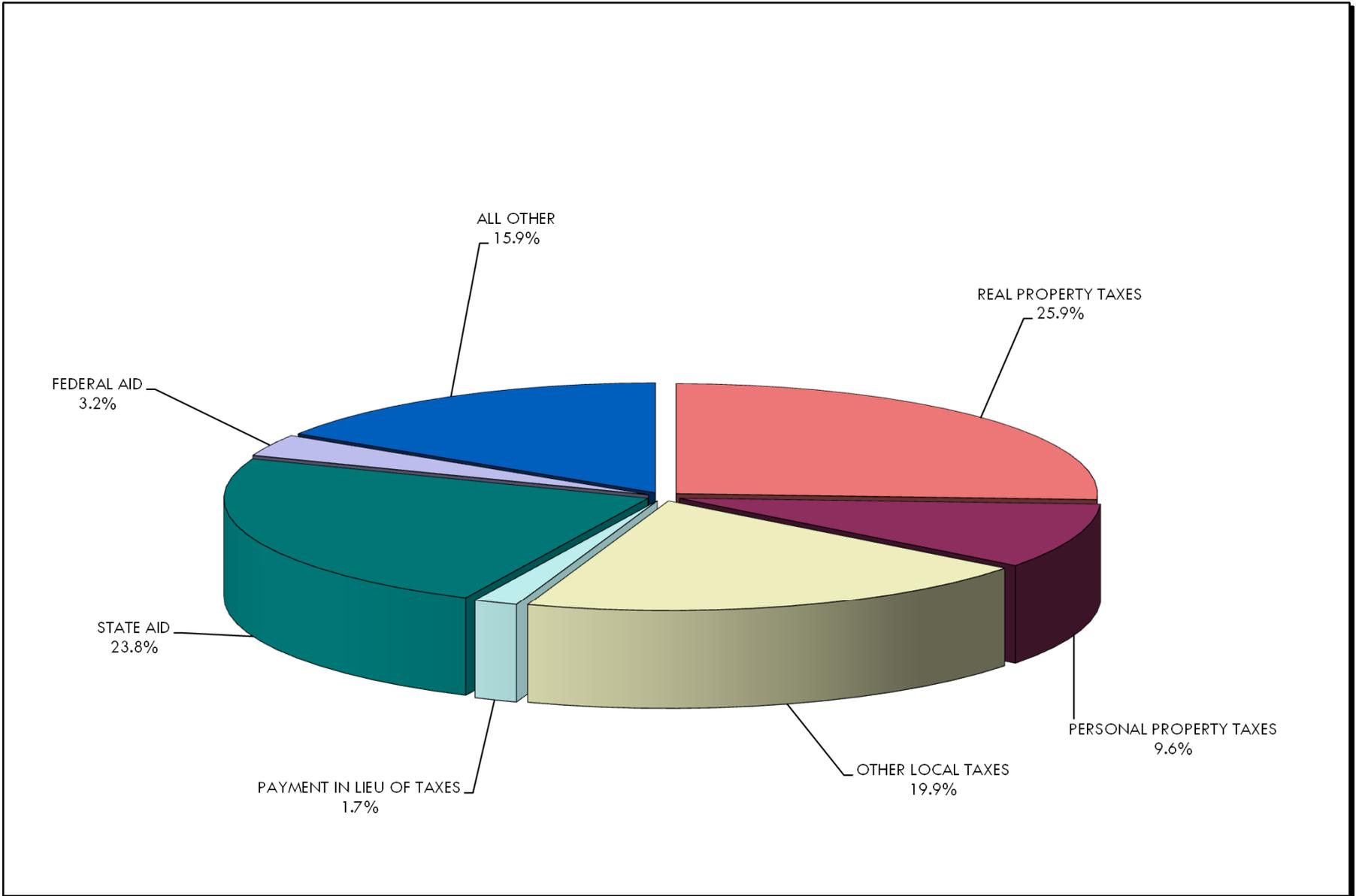
Respectfully submitted,



Kevin S. Boggess  
City Manager

# **GENERAL FUND**

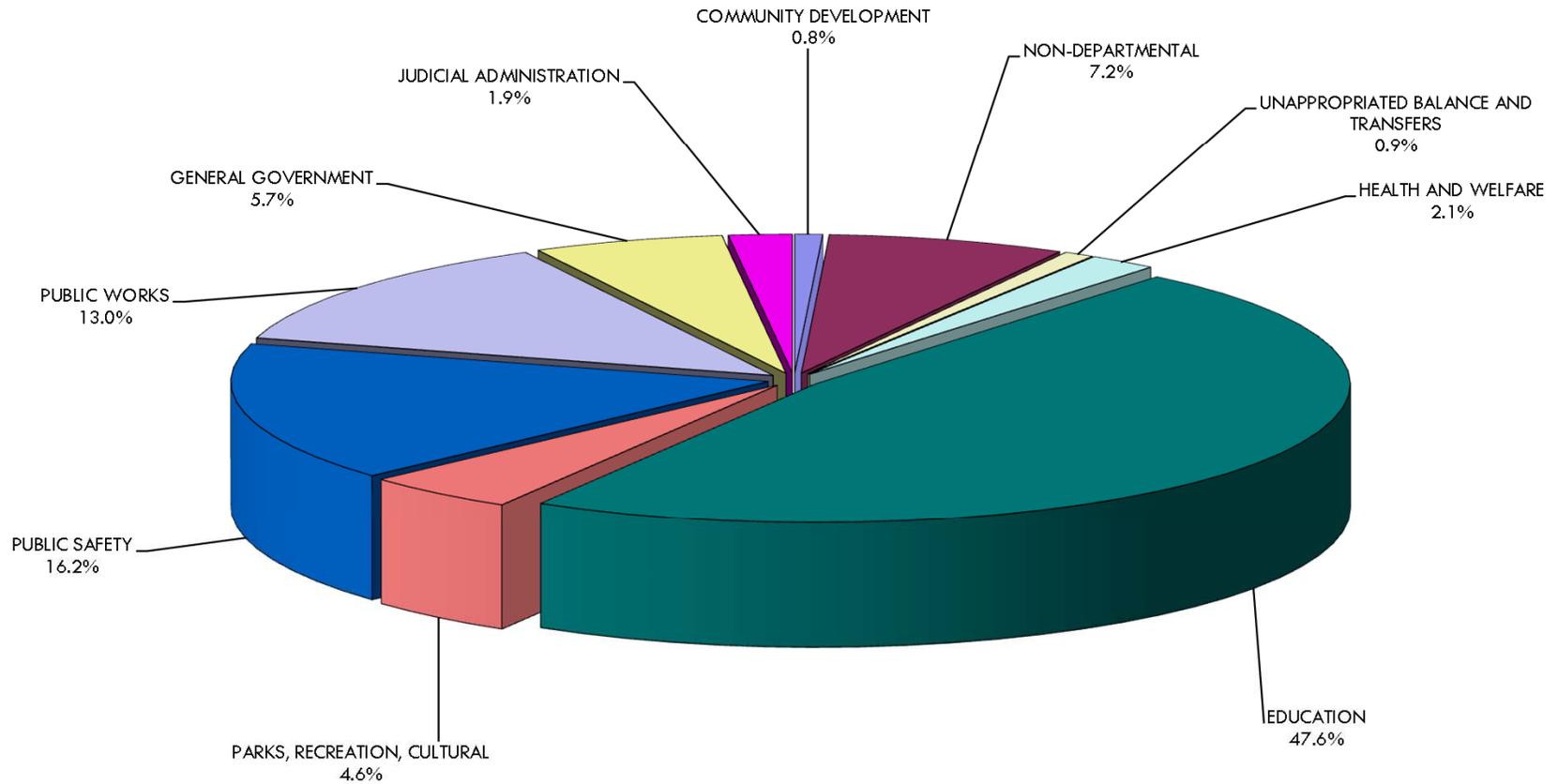
**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2011-2012**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2011-2012**

<b>REVENUES</b>	<u>2009-2010 ACTUAL</u>	<u>2010-2011 BUDGET</u>	<u>2010-2011 TO DATE</u>	<u>2011-2012 BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
BEGINNING BALANCE	\$ -	\$ 499,788	\$ 499,788	\$ 450,000	\$ (49,788)
REAL PROPERTY TAXES	22,623,489	23,198,540	23,457,613	23,385,000	186,460
PUBLIC SERVICE CORPORATION	437,421	448,000	448,630	445,000	(3,000)
PERSONAL PROPERTY TAXES	8,250,959	8,436,500	554,341	8,684,500	248,000
MACHINERY AND TOOLS TAXES	2,491,241	2,515,000	(19,099)	2,590,000	75,000
PENALTIES AND INTEREST	245,041	235,000	155,893	235,000	-
OTHER LOCAL TAXES	17,252,028	17,545,360	9,252,578	18,006,000	460,640
PERMITS AND LICENSES	243,035	256,200	130,249	240,500	(15,700)
FINES AND FORFEITURES	159,179	167,000	93,911	167,000	-
REVENUE FROM USE OF MONEY	170,053	184,000	131,094	186,500	2,500
REVENUE FROM USE OF PROPERTY	295,513	422,550	215,006	404,925	(17,625)
COURT COSTS	153,510	110,600	94,227	115,100	4,500
PUBLIC WORKS CHARGES	3,247,966	3,453,500	2,199,030	3,567,500	114,000
PARKS AND RECREATION CHARGES	41,652	26,000	26,811	215,500	189,500
LIBRARY CHARGES	39,209	43,500	29,578	41,000	(2,500)
PLANNING AND COMMUNITY DEVELOPMENT CHARGES	33,804	25,050	20,755	25,000	(50)
CHARGES FOR OTHER PROTECTION	743,005	763,000	390,852	722,500	(40,500)
MISCELLANEOUS	96,749	192,000	245,942	20,750	(171,250)
PAYMENT IN LIEU OF TAXES	1,523,404	1,520,000	1,520,337	1,520,000	-
NON-CATEGORICAL AID - STATE	169,721	158,365	84,143	156,365	(2,000)
SHARED COSTS - STATE	1,870,309	1,810,205	990,028	1,822,927	12,722
CATEGORICAL AID - STATE	4,792,410	3,913,700	2,049,366	3,866,600	(47,100)
STATE AID - EDUCATION	17,725,205	16,623,805	10,505,312	17,638,349	1,014,544
FEDERAL AID - EDUCATION	4,694,553	3,151,429	1,225,015	2,879,672	(271,757)
OTHER INCOME - EDUCATION	2,153,931	2,279,652	1,308,765	2,395,239	115,587
NON-REVENUE RECEIPTS	16,890	-	-	-	-
TRANSFERS FROM OTHER FUNDS	42,417	634,900	-	650,000	15,100
<b>TOTAL</b>	<b><u>\$ 89,512,694</u></b>	<b><u>\$ 88,613,644</u></b>	<b><u>\$ 55,610,165</u></b>	<b><u>\$ 90,430,927</u></b>	<b><u>\$ 1,817,283</u></b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2011-2012**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2011-2012**

<b>EXPENDITURES</b>	2009-2010 ACTUAL	2010-2011 BUDGET	2010-2011 TO DATE	2011-2012 BUDGET	INCREASE/ (DECREASE)
<b>GENERAL GOVERNMENT ADMINISTRATION</b>					
CITY COUNCIL	\$ 179,470	\$ 147,300	97,861	\$ 158,900	\$ 11,600
CLERK OF COUNCIL	88,970	88,498	57,414	89,059	561
CITY MANAGER	383,174	415,059	298,474	475,788	60,729
COMMUNITY INFORMATION OFFICE	213,813	217,163	138,836	215,402	(1,761)
HUMAN RESOURCES/SAFETY	487,240	497,790	282,840	338,942	(158,848)
CITY ATTORNEY	1,532	2,400	1,118	2,325	(75)
TECHNOLOGY SYSTEMS	1,121,579	985,331	647,454	1,080,741	95,410
REAL ESTATE ASSESSOR	473,386	501,669	309,581	405,339	(96,330)
BOARD OF EQUALIZATION	-	2,700	-	2,600	(100)
FINANCE	775,431	797,195	509,534	816,823	19,628
INDEPENDENT AUDITOR	72,892	63,000	62,925	63,000	-
PURCHASING	45,697	46,641	8,256	43,317	(3,324)
MANAGEMENT INFORMATION SYSTEMS	178,419	191,103	115,289	192,085	982
CITY GARAGE/FLEET MANAGEMENT	353,839	285,341	242,082	373,368	88,027
COMMISSIONER OF REVENUE	351,310	362,701	229,624	364,490	1,789
TREASURER	335,564	366,627	209,187	372,311	5,684
BOARD OF ELECTIONS	10,487	10,311	6,036	10,324	13
REGISTRAR	159,477	177,830	118,643	184,688	6,858
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 5,232,280</b>	<b>\$ 5,158,659</b>	<b>\$ 3,335,154</b>	<b>\$ 5,189,502</b>	<b>\$ 30,843</b>
<b>JUDICIAL ADMINISTRATION</b>					
CIRCUIT COURT	\$ 67,034	\$ 70,226	\$ 10,102	\$ 71,300	\$ 1,074
COMBINED DISTRICT COURTS	15,394	13,800	10,424	14,450	650
GENERAL DISTRICT JUDGES	2,028	2,750	843	2,550	(200)
MAGISTRATE OFFICE	1,670	1,620	625	1,620	-
JUVENILE DISTRICT JUDGES	1,617	2,850	1,040	2,800	(50)
CLERK OF CIRCUIT COURT	360,703	367,786	225,979	371,007	3,221
CITY SHERIFF	769,807	743,369	505,317	747,179	3,810
COMMONWEALTH ATTORNEY	424,025	453,697	276,665	461,633	7,936
VICTIM WITNESS ASSISTANCE	53,253	52,103	33,931	52,433	330
<b>TOTAL JUDICIAL ADMINISTRATION</b>	<b>\$ 1,695,531</b>	<b>\$ 1,708,201</b>	<b>\$ 1,064,926</b>	<b>\$ 1,724,972</b>	<b>\$ 16,771</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2011-2012**

<b>EXPENDITURES</b>	<u>2009-2010 ACTUAL</u>	<u>2010-2011 BUDGET</u>	<u>2010-2011 TO DATE</u>	<u>2011-2012 BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
<b>PUBLIC SAFETY</b>					
POLICE	\$ 5,182,661	\$ 4,997,940	\$ 3,273,325	\$ 4,894,484	\$ (103,456)
COMMUNICATION CENTER	1,032,663	1,076,151	650,122	996,685	(79,466)
FIRE	5,455,805	5,568,741	3,606,601	5,428,004	(140,737)
RESCUE SQUAD	142,112	113,285	63,324	100,282	(13,003)
CORRECTIONS & DETENTIONS	1,274,359	1,908,657	1,287,542	1,955,500	46,843
PROBATION OFFICER	1,269	1,672	1,019	1,650	(22)
JUVENILE PLACEMENT PROGRAM	203,135	274,420	185,818	274,420	-
INSPECTIONS	430,096	401,646	248,047	360,672	(40,974)
ANIMAL CONTROL	622,898	639,408	417,972	633,149	(6,259)
MEDICAL EXAMINER	180	400	120	400	-
CIVIL DEFENSE	13,753	10,000	-	10,000	-
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 14,358,931</b>	<b>\$ 14,992,320</b>	<b>\$ 9,733,890</b>	<b>\$ 14,655,246</b>	<b>\$ (337,074)</b>
<b>PUBLIC WORKS</b>					
STREET AND HIGHWAY MAINTENANCE/STATE	\$ 2,906,438	\$ 3,603,788	\$ 2,321,360	\$ 3,412,000	\$ (191,788)
STREET AND HIGHWAY MAINTENANCE/OTHER	1,169,356	1,186,384	842,482	1,078,586	(107,798)
ENGINEERING	704,104	878,496	521,748	756,565	(121,931)
STREET SIGNS AND PAVEMENT MARKINGS	48,537	56,862	41,736	58,150	1,288
STREET AND ROAD CLEANING	110,620	116,500	102,933	116,853	353
REFUSE COLLECTION	1,056,041	1,111,834	692,363	1,097,382	(14,452)
REFUSE COLLECTION-CONTAINERS	116,539	108,806	75,697	120,496	11,690
REFUSE DISPOSAL-TRANSFER STATION	3,949,772	4,028,797	2,558,742	4,088,381	59,584
REFUSE DISPOSAL-LANDFILL	28,264	22,000	17,668	8,000	(14,000)
FARMER'S MARKET	67,388	46,684	39,889	46,200	(484)
CITY HALL	207,972	284,764	178,242	231,676	(53,088)
COURTHOUSE	122,548	155,187	133,613	138,365	(16,822)
BUILDING MAINTENANCE	613,445	673,915	354,666	589,927	(83,988)
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 11,101,024</b>	<b>\$ 12,274,017</b>	<b>\$ 7,881,139</b>	<b>\$ 11,742,581</b>	<b>\$ (531,436)</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2011-2012**

<b>EXPENDITURES</b>	<u>2009-2010 ACTUAL</u>	<u>2010-2011 BUDGET</u>	<u>2010-2011 TO DATE</u>	<u>2011-2012 BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
<b>HEALTH AND WELFARE</b>					
HEALTH DEPARTMENT	\$ 270,500	\$ 367,321	\$ 268,871	\$ 359,821	\$ (7,500)
SOCIAL SERVICES - WELFARE	1,801,249	1,100,000	469,387	1,250,000	150,000
TAX RELIEF-ELDERLY AND HANDICAPPED	<u>221,716</u>	<u>255,000</u>	<u>110,618</u>	<u>255,000</u>	<u>-</u>
<b>TOTAL HEALTH AND WELFARE</b>	<b>\$ 2,293,465</b>	<b>\$ 1,722,321</b>	<b>\$ 848,876</b>	<b>\$ 1,864,821</b>	<b>\$ 142,500</b>
<b>EDUCATION</b>					
SALEM SCHOOL DIVISION	<u>\$ 44,961,750</u>	<u>\$ 42,373,082</u>	<u>\$ 27,963,920</u>	<u>\$ 43,020,656</u>	<u>\$ 647,574</u>
<b>TOTAL EDUCATION</b>	<b>\$ 44,961,750</b>	<b>\$ 42,373,082</b>	<b>\$ 27,963,920</b>	<b>\$ 43,020,656</b>	<b>\$ 647,574</b>
<b>PARKS, RECREATION, AND CULTURAL</b>					
ADMINISTRATION	\$ 359,060	\$ 348,612	\$ 174,145	\$ 241,682	\$ (106,930)
MAINTENANCE OF ATHLETIC FIELDS	748,746	710,000	494,903	743,000	33,000
PARKS	224,686	250,850	180,879	303,000	52,150
LONGWOOD PARK	68,512	27,250	23,381	27,250	-
ATHLETIC PROGRAMS	503,842	550,240	301,495	462,350	(87,890)
ATHLETIC FIELDS	550,094	550,879	342,511	541,494	(9,385)
RECREATION PROGRAMS	289,360	311,213	203,825	311,050	(163)
SENIOR CITIZENS CENTER	120,345	136,216	86,638	200,544	64,328
YOUTH SPORTS OFFICE	6,700	10,000	6,386	9,500	(500)
GOLF COURSE	39,300	33,580	26,062	33,580	-
EAST HILL CEMETERY	20,426	20,400	16,681	20,400	-
SALEM BEAUTIFICATION PROGRAM	225,603	199,970	145,030	206,256	6,286
LIBRARY	<u>1,045,123</u>	<u>1,068,766</u>	<u>649,343</u>	<u>1,075,108</u>	<u>6,342</u>
<b>TOTAL PARKS, RECREATION, AND CULTURAL</b>	<b>\$ 4,201,797</b>	<b>\$ 4,217,976</b>	<b>\$ 2,651,279</b>	<b>\$ 4,175,214</b>	<b>\$ (42,762)</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2011-2012**

<b>EXPENDITURES</b>	<u>2009-2010 ACTUAL</u>	<u>2010-2011 BUDGET</u>	<u>2010-2011 TO DATE</u>	<u>2011-2012 BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
<b>COMMUNITY DEVELOPMENT</b>					
PLANNING	\$ 305,694	\$ 323,887	\$ 206,635	\$ 325,608	\$ 1,721
VPI EXTENSION	15,758	18,000	15,900	17,000	(1,000)
COMMUNITY DEVELOPMENT	<u>234,134</u>	<u>454,053</u>	<u>414,070</u>	<u>411,957</u>	<u>(42,096)</u>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 555,586</b>	<b>\$ 795,940</b>	<b>\$ 636,605</b>	<b>\$ 754,565</b>	<b>\$ (41,375)</b>
<b>NON-DEPARTMENTAL</b>					
DEBT SERVICE	\$ 1,510,083	\$ 1,471,935	\$ 1,114,261	\$ 1,890,846	\$ 418,911
FRINGE BENEFITS (NON-ALLOCATED)	1,223,162	1,495,568	621,829	2,384,431	888,863
INSURANCE	361,754	370,000	361,591	370,000	-
CONTRIBUTIONS	<u>2,004,990</u>	<u>1,874,625</u>	<u>1,534,804</u>	<u>1,840,592</u>	<u>(34,033)</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 5,099,989</b>	<b>\$ 5,212,128</b>	<b>\$ 3,632,485</b>	<b>\$ 6,485,869</b>	<b>\$ 1,273,741</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 89,500,353</b>	<b>\$ 88,454,644</b>	<b>\$ 57,748,274</b>	<b>\$ 89,613,426</b>	<b>\$ 1,158,782</b>
<b>UNAPPROPRIATED BALANCE/TRANSFERS</b>					
UNAPPROPRIATED BALANCE	\$ -	\$ -	\$ -	\$ 158,501	\$ 158,501
AMOUNT RETURNED TO STATE	119,868	\$ 159,000	\$ 144,357	\$ 159,000	-
TRANSFER TO CAPITAL PROJECTS	70,432	-	30,000	-	-
RESERVE FOR CAPITAL PURCHASES	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>500,000</u>
<b>TOTAL UNAPPROPRIATED BALANCE/TRANSFERS</b>	<b>\$ 190,300</b>	<b>\$ 159,000</b>	<b>\$ 174,357</b>	<b>\$ 817,501</b>	<b>\$ 658,501</b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 89,690,653</u></b>	<b><u>\$ 88,613,644</u></b>	<b><u>\$ 57,922,631</u></b>	<b><u>\$ 90,430,927</u></b>	<b><u>\$ 1,817,283</u></b>

# **COMMUNITY SERVICE AGENCIES**

# **CITY OF SALEM, VIRGINIA**

## **Summary of Contributions Human and Community Service Agencies For Fiscal Years 2002-03 through 2011-12**

<b>2011-12</b>	<b>\$1,147,169</b>
<b>2010-11</b>	<b>1,114,887</b>
<b>2009-10</b>	<b>1,169,619</b>
<b>2008-09</b>	<b>1,383,783</b>
<b>2007-08</b>	<b>1,126,619</b>
<b>2006-07</b>	<b>1,272,719</b>
<b>2005-06</b>	<b>887,434</b>
<b>2004-05</b>	<b>833,044</b>
<b>2003-04</b>	<b>757,006</b>
<b>2002-03</b>	<b>738,010</b>

**CITY OF SALEM, VIRGINIA  
HUMAN AND COMMUNITY SERVICE AGENCIES  
(LINE ITEMS IN GENERAL FUND BUDGET )  
FISCAL YEAR 2011 - 2012**

AGENCIES RECEIVING FUNDS (SHOWN AS <u>LINE ITEM IN GENERAL FUND BUDGET</u> ):	2009-10 APPROPRIATION	2010-11 APPROPRIATION	2011-12 AMT REQUESTED	2011-12 APPROPRIATION
Salem Family YMCA	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Western VA EMS Council	6,736	5,973	5,973	5,973
Roanoke Valley Economic Development Partnership	51,957	51,957	51,511	51,957
Other Industrial Partnership	15,000	0	NSR	0
Salem/Roanoke County Chamber of Commerce	10,000	10,000	10,000	10,000
Salem Rescue Squad	117,210	100,282	NSR	100,282
Salem Education Foundation	52,000	52,000	NSR	52,000
Salem Adult Continuing Education Program	17,500	5,000	NSR	5,000
Salem Museum & Historical Society	35,000	35,000	NSR	35,000
Salem Fine Arts Commission	10,000	7,500	NSR	7,500
Child Health Investment Partnership (CHIP)	40,000	38,000	NSR	38,000
Bradley Free Clinic	3,000	2,850	NSR	2,850
Salem Post Prom Committee	4,000	4,000	4,000	4,000
Valley Metro	90,000	115,000	NSR	115,000
Salem Visitors Center	50,000	45,000	NSR	45,000
Alleghany Regional Planning District	17,375	17,375	NSR	17,375
Salem/VWCC Scholarship Program	65,000	65,000	NSR	65,000
Roanoke Valley Convention & Visitors Bureau	133,000	126,500	213,250	126,500
Blue Ridge Behavioral Healthcare	103,500	103,500	126,220	103,500
Roanoke Valley Greenway Commission	10,400	10,400	10,400	10,400
	<u>\$ 931,678</u>	<u>\$ 895,337</u>	<u>\$ 521,354</u>	<u>\$ 895,337</u>

\* NSR - AGENCY IS LINE-ITEM IN BUDGET - NO SPECIFIC AMOUNT REQUESTED BY LETTER AS OF 4-15-11

**CITY OF SALEM, VIRGINIA  
HUMAN AND COMMUNITY SERVICE AGENCIES FUNDING REQUESTS  
FOR FISCAL YEAR 2011-2012**

<u>AGENCY REQUESTS</u>	2010-11 <u>APPROPRIATION</u>	2011-12 <u>AMT REQUESTED</u>	2011-12 <u>RECOMMENDED APPROPRIATION</u>
Adult Care Center of Rke Valley, Inc.	\$ 4,950	\$ 4,950	\$ 4,950
Arts Council of the Blue Ridge	750	1,500	750
Big Brothers/Big Sisters	3,150	4,500	3,150
Blue Ridge Legal Services, Inc.	0	1,545	0
Brain Injury Services of SW VA	2,000	2,000	2,000
Center in the Square & Annual Campaign (\$150,000 & \$23,750)	17,500	173,750	15,000
Children's TRUST	7,650	10,000	8,000
Clean Valley Council	2,000	NR	2,000
Commonwealth Catholic Charities	450	NR	450
Conflict Resolution Center	1,000	3,000	1,000
Council of Community Services (2-1-1 VA-SW Regiona Program	1,000	3,025	1,000
Council of Community Services (Non-Profit Resource Ctr)	1,000	2,500	1,000
Family Services of Roanoke Valley	2,160	2,400	2,160
Feeding America (formerly SW VA Second Harvest Food Bank)	7,000	7,350	7,350
Food Pantry (formerly Salem Food Pantry)	15,000	15,000	15,000
Foundation for Roanoke Valley	NR	500	0
Good Samaritan Hospice	4,950	NSR	4,950
Goodwill Industries	10,000	22,000	2,000
Greenvale School	1,500	2,000	1,000
Habitat for Humanity	9,000	9,000	9,000
Historical Society of Western VA	0	4,000	0
Interfaith Hospitality Network of Rke Valley	6,000	6,000	6,000
Junior Achievement	1,350	2,500	1,850
Literacy Volunteers of Roanoke Valley	900	1,000	1,000
LOA Area Agency on Aging	8,805	9,056	9,056
Mental Health America of Roanoke Valley	0	500	500
Mill Mountain Zoo (operational / educational)	5,300	NR	5,300
Rke Regional Small Business Development Ctr.	2,000	2,500	2,500
Roanoke Area Ministries	2,000	4,000	2,000
Roanoke River Basin Association	0	1,000	0
Roanoke Symphony Orchestra	12,500	20,000	15,000
Roanoke Valley Speech & Hearing Center	2,500	3,000	2,500
Salem Choral Society	1,500	5,000	2,000
Salvation Army	2,500	3,000	3,000
Science Museum of Western VA	10,000	20,000	10,000
TAP - Transitional Living Center	16,065	16,065	16,065
Total Action Against Poverty - HEADSTART	21,000	21,000	21,000
TransDominion Express	0	1,000	0
Trust House	4,050	5,000	4,050
VA Amateur Sports - Coventry Commonwealth Games of VA	15,000	15,000	15,000
Virginia Economic Bridge	0	3,000	0
VA Museum of Transportation	4,000	4,500	4,000
VWCC - Capital Program	10,821	10,821	10,821
VWCC - Scholarship	0	0	3,608
Young Audiences	0	500	0
Appropriation Reserve	2,199	0	18,990
	<u>\$ 219,550</u>	<u>\$ 423,462</u>	<u>\$ 235,000</u>

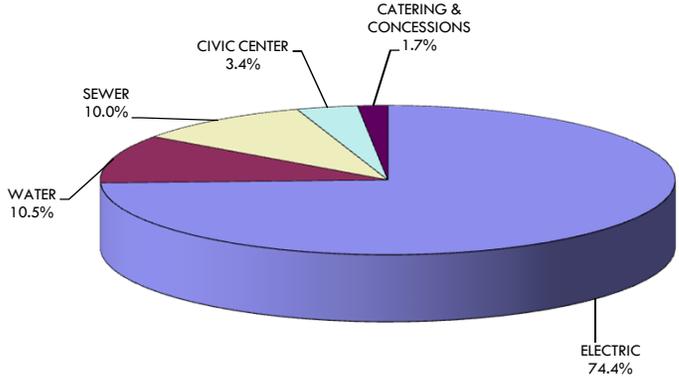
\* NR (No Request Received as of 5-09-11)

\*\*NSR (no specific amount requested)

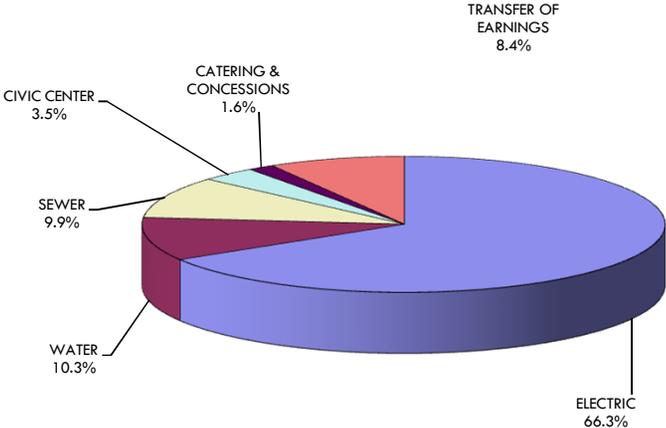
# **ENTERPRISE FUND**

**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2011-2012**

**REVENUES**



**EXPENSES**



**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2011-12**

<b>REVENUES:</b>	<b>2009-2010 ACTUAL</b>	<b>2010-2011 BUDGET</b>	<b>2010-2011 TO DATE</b>	<b>2011-2012 BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
ELECTRIC	\$ 33,039,922	\$ 35,426,398	\$ 23,132,399	\$ 39,839,320	\$ 4,412,922
WATER	5,896,272	5,839,646	3,148,829	5,630,423	(209,223)
SEWER	6,523,192	10,215,421	2,805,215	5,364,894	(4,850,527)
CIVIC CENTER	2,526,667	1,903,127	2,684,339	1,846,342	(56,785)
SALEM CATERING & CONCESSIONS	943,308	1,055,000	512,591	900,500	(154,500)
<b>TOTAL REVENUES</b>	<b>\$ 48,929,361</b>	<b>\$ 54,439,592</b>	<b>\$ 32,283,373</b>	<b>\$ 53,581,479</b>	<b>\$ (858,113)</b>
<b>EXPENSES:</b>					
ELECTRIC	30,188,163	\$ 33,208,406	20,847,682	35,509,009	\$ 2,300,603
WATER PRODUCTION	2,141,766	2,026,457	1,328,127	1,984,722	(41,735)
WATER DISTRIBUTION/MAINTENANCE	2,257,849	3,616,956	1,229,017	3,546,042	(70,914)
SEWER	3,991,260	10,208,968	5,125,579	5,313,572	(4,895,396)
UTILITY BILLING & COLLECTION	(11,751)	4,373	3,066	-	(4,373)
CIVIC CENTER	2,026,693	1,903,127	2,191,610	1,846,342	(56,785)
SALEM CATERING & CONCESSIONS	959,707	994,252	543,598	864,972	(129,280)
	\$ 41,553,687	\$ 51,962,539	\$ 31,268,679	\$ 49,064,659	\$ (2,897,880)
TRANSFER OF EARNINGS	4,007,708	1,500,000	1,500,000	2,150,000	650,000
CONTINGENCY	-	977,053	-	2,366,820	1,389,767
<b>TOTAL EXPENSES</b>	<b>\$ 45,561,395</b>	<b>\$ 54,439,592</b>	<b>\$ 32,768,679</b>	<b>\$ 53,581,479</b>	<b>\$ (858,113)</b>

# **PERSONNEL**

**CITY OF SALEM, VIRGINIA  
PERSONNEL SUMMARY FOR FISCAL YEAR 2011-2012**

DEPARTMENT	AUTHORIZED 2010-11	FY11-12 INCREASE/ (DECREASE)	SALARY 7/1/2011	FULL-TIME POSITIONS APPROVED	POSITIONS VACANT
<b>GENERAL FUND</b>					
ANIMAL CONTROL	\$ 388,764	\$ -	\$ 388,764	8	
BEAUTIFICATION	186,898	-	186,898	5	
BUILDING MAINTENANCE	699,458	(33,613)	665,845	19	1
CITY COUNCIL	61,000	-	61,000	5	
CITY GARAGE/FLEET MANAGEMENT	645,018	(24,981)	620,037	15	1
CITY MANAGER	341,292	-	341,292	4	
CITY SHERIFF	501,067	-	501,067	10	
CITY TREASURER	227,968	-	227,968	6	1
CLERK OF CIRCUIT COURT	248,954	-	248,954	5	
CLERK OF COUNCIL	51,106	-	51,106	1	
COMMISSIONER OF REVENUE	234,925	-	234,925	6	
COMMONWEALTH ATTORNEY	360,166	5,000	365,166	5	
COMMUNICATIONS	138,902	-	138,902	2	
COMMUNICATIONS E911 CENTER	659,117	-	659,117	17	1
DEPT OF INSPECTIONS	279,606	-	279,606	6	1
ENGINEERING	591,420	2,392	593,812	11	2
FINANCE	664,776	-	664,776	12	
FIRE	3,654,878	(48,200)	3,606,678	67	
HUMAN RESOURCES	346,430	(31,220)	315,210	6	1
LIBRARY	544,066	-	544,066	9	
MGT. INFORMATION SYSTEMS	148,181	-	148,181	2	
PARKS AND RECREATION	901,962	(46,114)	855,848	23	2
PLANNING & ECONOMIC DEVELOPMENT	203,038	-	203,038	3	
POLICE	3,236,084	17,900	3,253,984	69	2
PURCHASING	78,520	-	78,520	2	1
REAL ESTATE ASSESSOR	321,430	-	321,430	6	1
REFUSE COLLECTION	709,128	-	709,128	21	2
REFUSE COLLECTION-CONTAINERS	48,958	-	48,958	1	
REFUSE DISPOSAL/TRANSFER STATION	632,476	-	632,476	16	3
REGISTRAR	118,770	-	118,770	2	
RESCUE SQUAD	17,831	-	17,831	0	
SALEM STADIUM	55,037	55,037	110,074	2	
STREETS & HIGHWAYS	1,353,904	(10,920)	1,342,984	38	3
TECHNOLOGY PLANNING	498,555	65,437	563,992	9	1
TRAFFIC ENGINEERING	170,633	-	170,633	5	
<b>TOTAL GENERAL FUND SALARIES</b>	<b>\$ 19,320,318</b>	<b>\$ (49,282)</b>	<b>\$ 19,271,036</b>	<b>418</b>	<b>23</b>
<b>ENTERPRISE FUND</b>					
CATERING AND CONCESSIONS	\$ 408,510	\$ -	\$ 408,510	6	2
CIVIC CENTER	941,559	27,500	969,059	20	2
ELECTRIC	1,811,669	-	1,811,669	29	1
SEWER	476,759	(84)	476,675	13	1
UTILITY BILLING & COLLECTIONS	506,024	-	506,024	15	1
WATER DISTRIBUTION & MAINTENANCE	480,082	(7,821)	472,261	13	1
WATER PRODUCTION	769,825	(29,764)	740,061	20	3
<b>TOTAL ENTERPRISE FUND SALARIES</b>	<b>\$ 5,394,428</b>	<b>\$ (10,169)</b>	<b>\$ 5,384,259</b>	<b>116</b>	<b>11</b>
<b>REQUIRED APPROPRIATION FOR FISCAL YEAR 2011-12</b>	<b>\$ 24,714,746</b>	<b>\$ (59,451)</b>	<b>\$ 24,655,295</b>	<b>534</b>	<b>34</b>

# **CAPITAL OUTLAY**

**CITY OF SALEM VIRGINIA**  
**CAPITAL OUTLAY SUMMARY FOR FISCAL YEAR 2011-2012**

<u>GENERAL FUND</u>	CAPITAL OUTLAY <u>FUNDED</u>
TECHNOLOGY SYSTEMS	\$ -
REAL ESTATE ASSESSOR	-
FINANCE	-
CITY GARAGE	-
TREASURER	-
REGISTRAR	-
CITY SHERIFF	-
COMMONWEALTH ATTORNEY	-
POLICE DEPARTMENT	-
911 COMMUNICATION CENTER	-
FIRE DEPARTMENT	-
ANIMAL CONTROL	-
STREET & HIGHWAY ADMINISTRATION	-
REFUSE COLLECTION	20,000
REFUSE COLLECTION-CONTAINERS	10,000
COURTHOUSE	-
BUILDING MAINTENANCE	-
PARKS & RECREATION - ADMINISTRATION	-
PARKS	-
LIBRARY	-
TOTAL GENERAL FUND	<u>\$ 30,000</u>
<u>ENTERPRISE FUND</u>	
UTILITY BILLING & COLLECTION	\$ 4,300
CIVIC CENTER	27,600
WATER PRODUCTION	45,000
WATER DISTRIBUTION & MAINTENANCE	251,500
SEWER	105,500
ELECTRIC	2,391,000
TOTAL ENTERPRISE FUND	<u>\$ 2,824,900</u>
<b>TOTAL CITY-WIDE</b>	<b><u>\$ 2,854,900</u></b>