

# CITY OF SALEM, VIRGINIA



**CITY OF SALEM, VIRGINIA**  
Annual Budget  
Fiscal Year 2008-2009



**CITY OF SALEM, VIRGINIA**  
114 NORTH BROAD STREET  
OFFICE OF CITY MANAGER P.O. BOX 24153-0869  
(540) 375-3016

April 24, 2008

Council of the City of Salem  
P. O. Box 869  
Salem, VA 24153-0869

Dear Council Members:

In accordance with the provisions of Section 8.3 of The Charter of the City of Salem, I present for your consideration the budget for the fiscal year beginning July 1, 2008. This is the first annual budget I will present as City Manager. Jay Taliaferro, Frank Turk, Angela Sellers, the Finance Department staff and the Department Directors deserve credit for the great deal of time and effort that they dedicated to the development of the budget.

At a recent regional meeting with other local government officials, there was a consensus that the recent economic changes have made budgeting for this upcoming fiscal year a difficult endeavor. While it does not appear that we will have "negative growth", it is evident that the rate of growth is slowing considerably. Sales tax revenues have slowed and the rate of appreciation in the residential real-estate market is also expected to be down next year. This slower growth has limited our ability to fund new capital projects and equipment in the General Fund. We do believe that we can adequately meet our citizens' desire for first class City services and schools.

The total of the City wide budget for 2008-2009 is \$141,041,292 and is comprised as follows. The General Fund is projected to increase 3.9% above the amended fiscal year 2007-2008 budget. The General Fund budget for fiscal year 2008-2009 is \$91,774,072, of which 48.9% will go to the school system (\$44,838,766).

The Enterprise Fund will increase 4.9% above the amended fiscal year 2007-2008 budget to a total of \$49,267,220. A portion of this revenue increase is from the water and sewer rate restructuring recommended in the "Water and Sewer Rate Report for the City of Salem, Virginia" prepared by Draper Aden Associates in December 2007. The new rates are proposed to go into effect at the end of the summer.

Due to the slowing economy and budget reductions on the state level, this budget is very tight. Each department head will be asked to keep close watch on expenditures and budget balances. Large capital purchases approved in the budget will be delayed until later in the year, after we have determined that our revenue projections are correct.

Budget notables:

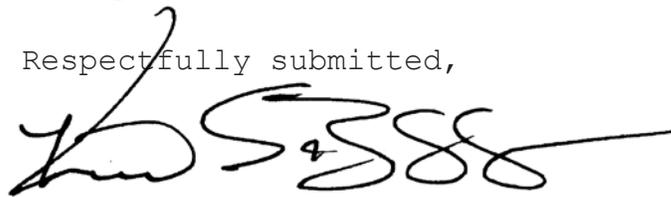
1. A 2.5% cost of living increase and a 2.5% merit increase for eligible employees when applicable.
2. Includes \$750,000 for street resurfacing.
3. Level funding for most non-profit agencies.
4. \$330,000 for water distribution system upgrades.
5. Includes funds for West Main Street landscaping.
6. Includes funds for improving the communication between the City staff and the citizens we serve, through various media and increased public relations efforts. This will also support an increased focus on economic development efforts over the next year.
7. Funding for the implementation of a thorough business process restructuring. The goal is to simplify the delivery of services to our citizens while increasing efficiency and reducing costs.

I am pleased to report that the City of Salem School Board and School Administration has presented a budget that will keep our school system at the head of the class. The City and the School Division continue to put "Children First".

Despite the economic slowdown, our City's economy remains stable, and we have maintained our Aa3 rating from Moody's Investors Services.

I would like to recommend that Council consider designating time for one or two work sessions in May to review the proposed budget document. I recommend May 12, 2008 following the regular Council meeting and May 13, 2008 at 7:30p.m. if necessary. This will allow for time for another budget hearing to be scheduled before adoption in June with an effective date of July 1, 2008.

Respectfully submitted,



Kevin S. Boggess  
City Manager

# **CITY OF SALEM, VIRGINIA BUDGET**

**FOR FISCAL YEAR  
2008 - 2009**

## **COUNCIL MEMBERS**

**Howard C. Packett – Mayor  
John C. Givens – Vice-Mayor  
John Christopher Clemens  
Byron R. Foley  
Jane W. Johnson**

**Kevin S. Boggess – City Manager  
James E. Taliaferro – Assistant City Manager  
Frank P. Turk – Director of Finance**

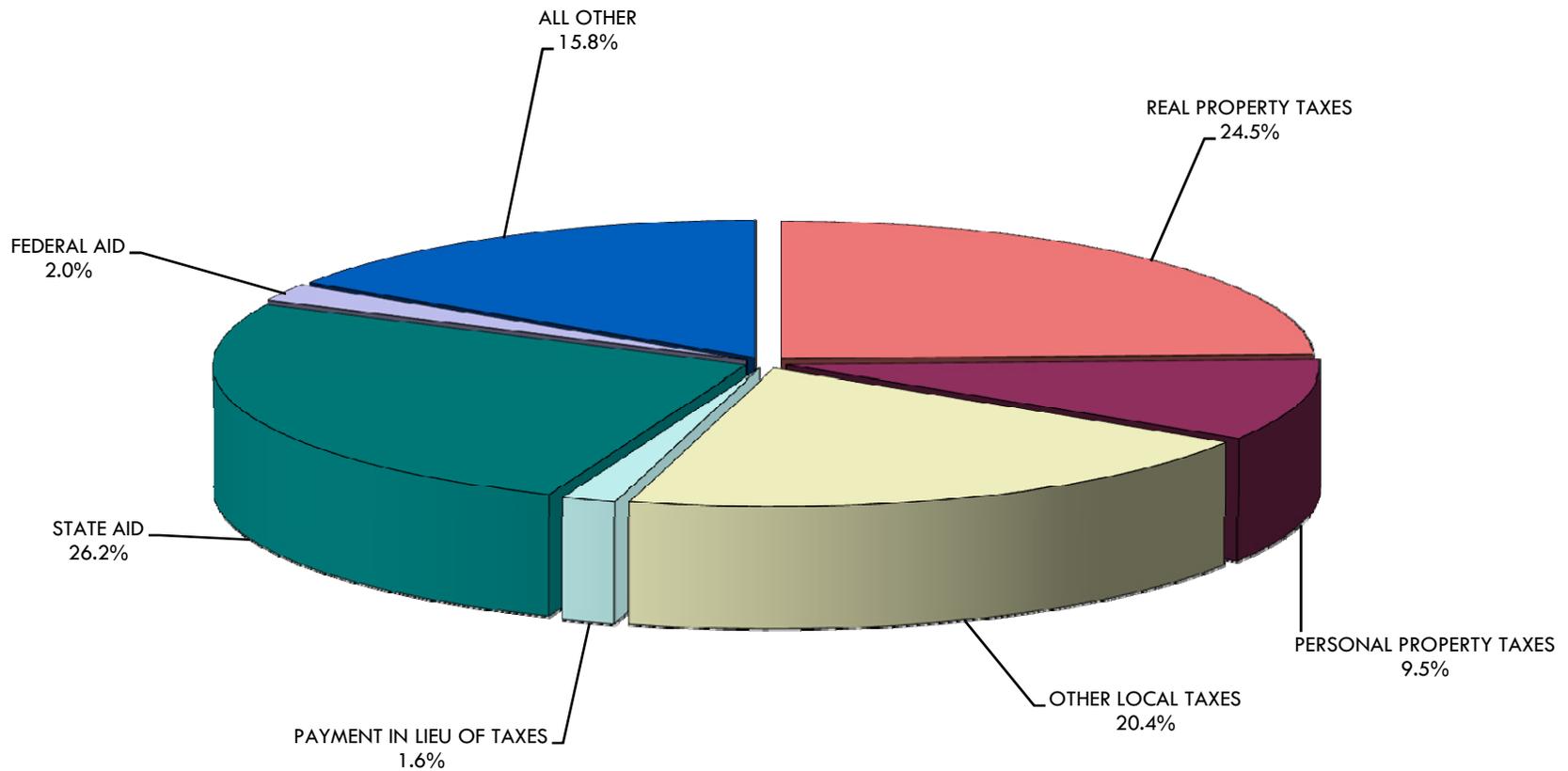
# **CITY OF SALEM, VIRGINIA**

## **TABLE OF CONTENTS PROPOSED BUDGET FOR FISCAL YEAR 2008-09**

<b>General Fund</b>	<b>-</b>	<b>Section I</b>
<b>Community Service Agencies</b>	<b>-</b>	<b>Section II</b>
<b>Enterprise Fund</b>	<b>-</b>	<b>Section III</b>
<b>Personnel Detail</b>	<b>-</b>	<b>Section IV</b>
<b>Capital Outlay Detail</b>	<b>-</b>	<b>Section V</b>

# **GENERAL FUND**

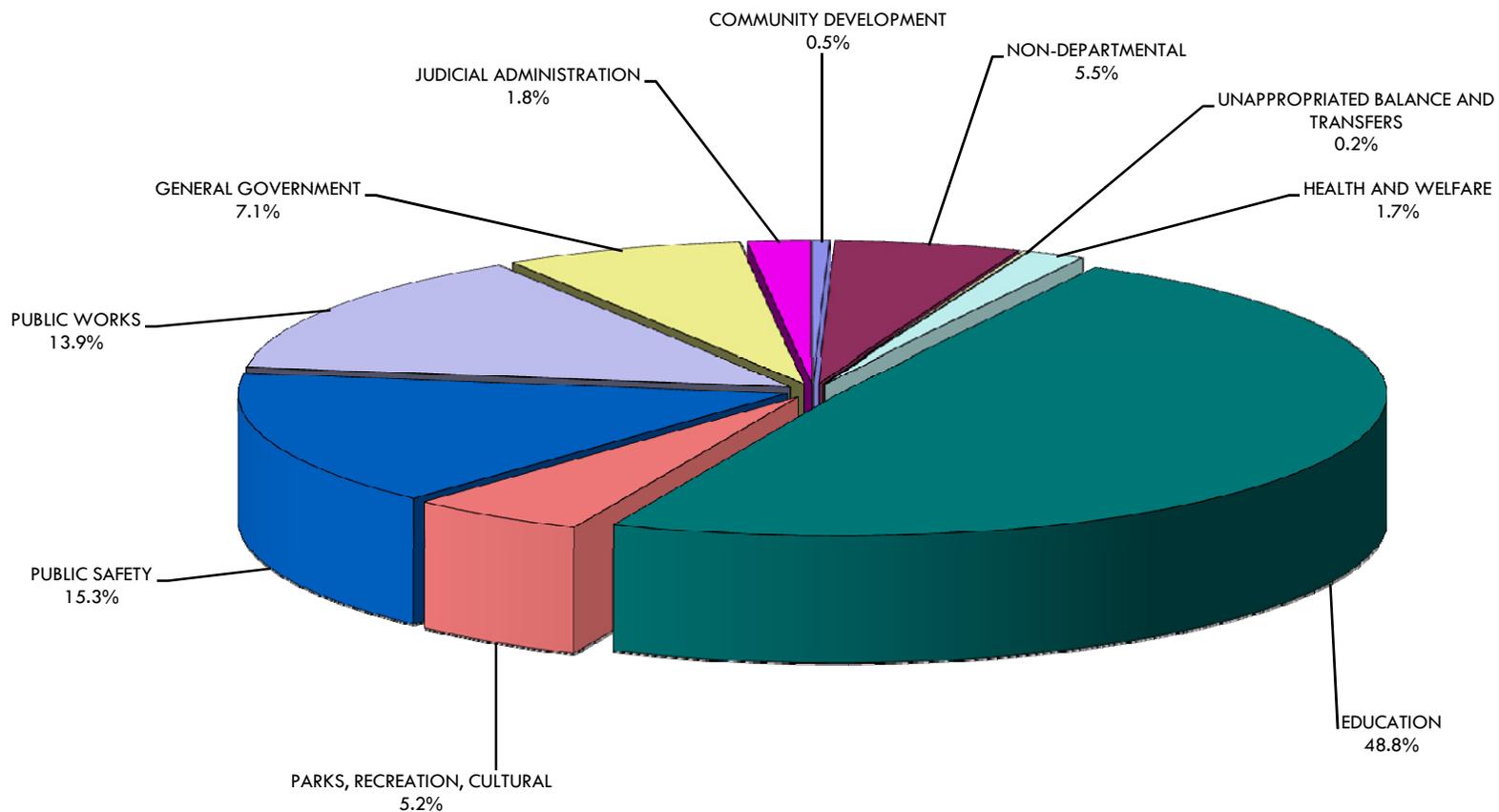
**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2008-2009**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2008 - 2009**

<b>REVENUES</b>	2006 - 07 <u>ACTUAL</u>	2007 - 2008 <u>BUDGET</u>	2007 - 2008 <u>TO DATE</u>	2008 - 2009 <u>BUDGET</u>	INCREASE/ (DECREASE)
BEGINNING BALANCE 7/01/07	\$ 0	\$ 1,314,731	\$ 914,731	\$ 400,000	\$ (914,731)
REAL PROPERTY TAXES	18,710,046	21,144,393	10,592,904	22,456,132	1,311,739
PUBLIC SERVICE CORPORATION	384,471	425,100	426,475	425,100	0
PERSONAL PROPERTY TAXES	8,171,912	8,413,391	307,624	8,714,895	301,504
MACHINERY AND TOOLS TAXES	2,778,638	2,442,080	17,743	2,539,272	97,192
PENALTIES AND INTEREST	231,555	205,000	157,130	225,000	20,000
OTHER LOCAL TAXES	17,393,327	18,212,215	12,506,708	18,719,632	507,417
PERMITS AND LICENSES	293,006	304,500	230,874	304,500	0
FINES AND FORFEITURES	159,363	160,000	105,112	160,000	0
REVENUE FROM USE OF MONEY	776,296	601,500	470,299	601,500	0
REVENUE FROM USE OF PROPERTY	658,597	210,500	199,237	250,500	40,000
COURT COSTS	64,317	54,850	39,645	54,850	0
PUBLIC WORKS CHARGES	2,892,888	2,927,000	2,094,907	4,342,000	1,415,000
PARKS AND RECREATION CHARGES	12,905	11,000	5,625	11,000	0
LIBRARY CHARGES	36,491	29,000	27,863	29,000	0
PLANNING AND COMMUNITY DEVELOPMENT CHARGES	3,323	11,200	20,810	11,200	0
OTHER CHARGES AND FEES	892,417	775,000	529,300	800,000	25,000
MISCELLANEOUS	47,673	134,000	135,410	42,000	(92,000)
PAYMENT IN LIEU OF TAXES	1,278,230	1,278,500	1,279,908	1,513,500	235,000
NON-CATEGORICAL AID - STATE	193,964	186,097	112,997	190,432	4,335
SHARED COSTS - STATE	1,893,225	1,852,127	1,337,469	1,949,627	97,500
CATEGORICAL AID - STATE	4,040,250	3,589,739	2,742,369	3,596,743	7,004
STATE AID - EDUCATION	18,716,543	18,838,967	11,601,689	20,407,706	1,568,739
FEDERAL AID - EDUCATION	2,161,483	1,884,879	642,390	1,868,420	(16,459)
TRANSFERS FROM OTHER FUNDS	0	1,200,000	1,200,000	0	(1,200,000)
OTHER INCOME - EDUCATION	2,024,483	2,056,969	1,135,260	2,161,063	104,094
<b>TOTAL</b>	<b>\$ 83,815,403</b>	<b>\$ 88,262,738</b>	<b>\$ 48,834,479</b>	<b>\$ 91,774,072</b>	<b>\$ 3,511,334</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2008-2009**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2008 - 2009**

<b>EXPENDITURES</b>	2006 - 07 ACTUAL	2007 - 2008 BUDGET	2007 - 2008 TO DATE	2008 - 2009 BUDGET	INCREASE/ (DECREASE)
<b>GENERAL GOVERNMENT ADMINISTRATION</b>					
CITY COUNCIL	\$ 181,965	\$ 202,905	\$ 109,895	\$ 187,770	\$ (15,135)
CLERK OF COUNCIL	95,453	91,013	66,534	95,747	4,734
CITY MANAGER	594,933	682,767	518,204	520,752	(162,015)
COMMUNITY INFORMATION OFFICE	38,336	0	0	176,247	176,247
HUMAN RESOURCES	477,698	530,488	378,426	561,013	30,525
CITY ATTORNEY	1,284	2,600	1,737	2,600	0
TECHNOLOGY & BUSINESS PROCESS PLANNING	0	0	0	449,566	449,566
REAL ESTATE ASSESSOR	453,408	498,954	361,519	518,387	19,433
BOARD OF EQUALIZATION	733	4,100	900	4,900	800
FINANCE	610,648	1,232,043	655,303	1,269,155	37,112
INDEPENDENT AUDITOR	72,986	72,000	67,635	72,000	0
PURCHASING	42,343	107,598	34,918	109,288	1,690
MANAGEMENT INFORMATION SYSTEMS	529,080	590,834	382,825	689,742	98,908
STORES/CITY GARAGE	701,605	589,360	401,398	787,144	197,784
COMMISSIONER OF REVENUE	334,536	357,879	256,336	374,646	16,767
TREASURER	378,462	406,337	261,193	474,040	67,703
ELECTORAL BOARD	9,236	9,150	4,201	9,150	0
REGISTRAR	171,726	184,434	127,335	164,637	(19,797)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 4,694,432</b>	<b>\$ 5,562,462</b>	<b>\$ 3,628,359</b>	<b>\$ 6,466,784</b>	<b>\$ 904,322</b>
<b>JUDICIAL ADMINISTRATION</b>					
CIRCUIT COURT	\$ 69,337	\$ 73,575	\$ 5,609	\$ 73,575	\$ 0
COMBINED DISTRICT COURTS	12,390	40,860	36,479	16,250	(24,610)
GENERAL DISTRICT JUDGES	2,868	8,570	3,905	7,870	(700)
MAGISTRATE OFFICE	531	1,620	632	1,620	0
JUVENILE DISTRICT JUDGES	2,250	7,727	4,600	5,880	(1,847)
CLERK OF CIRCUIT COURT	347,943	361,403	230,262	372,231	10,828
CITY SHERIFF	640,172	675,884	522,751	729,292	53,408
COMMONWEALTH ATTORNEY	375,587	433,554	294,056	444,221	10,667
VICTIM WITNESS ASSISTANCE PROGRAM	55,319	55,350	38,467	56,256	906
<b>TOTAL JUDICIAL ADMINISTRATION</b>	<b>\$ 1,506,397</b>	<b>\$ 1,658,543</b>	<b>\$ 1,136,761</b>	<b>\$ 1,707,195</b>	<b>\$ 48,652</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2008 - 2009**

<b>EXPENDITURES</b>	2006 - 07 <u>ACTUAL</u>	2007 - 2008 <u>BUDGET</u>	2007 - 2008 <u>TO DATE</u>	2008 - 2009 <u>BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
<b>PUBLIC SAFETY</b>					
POLICE	\$ 5,147,857	\$ 5,118,671	\$ 3,915,040	\$ 5,166,795	\$ 48,124
COMMUNICATION CENTER	919,331	1,103,907	716,953	1,193,771	89,864
FIRE	5,310,149	5,358,680	4,016,796	5,308,931	(49,749)
RESCUE SQUAD	127,457	135,922	87,372	138,395	2,473
SALEM/ROANOKE COUNTY JAIL	598,875	1,011,000	876,208	840,000	(171,000)
PROBATION OFFICER	1,919	2,672	1,440	2,672	0
JUVENILE PLACEMENT PROGRAM	254,004	249,420	138,664	249,420	0
BUILDING OFFICIAL	422,833	457,997	326,701	474,810	16,813
ANIMAL CONTROL	569,256	585,071	395,255	651,855	66,784
MEDICAL EXAMINER	140	600	200	600	0
CIVIL DEFENSE	6,922	15,000	7,507	15,000	0
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 13,358,743</b>	<b>\$ 14,038,940</b>	<b>\$ 10,482,136</b>	<b>\$ 14,042,249</b>	<b>\$ 3,309</b>
<b>PUBLIC WORKS</b>					
STREET AND HIGHWAY MAINTENANCE/STATE	\$ 2,743,383	\$ 3,704,402	\$ 2,273,905	\$ 3,195,146	\$ (509,256)
STREET AND HIGHWAY MAINTENANCE/OTHER	1,330,707	738,419	1,103,089	661,063	(77,356)
ENGINEERING	773,348	958,485	614,218	945,087	(13,398)
TRAFFIC ENGINEERING	58,937	117,908	21,919	111,319	(6,589)
STREET AND ROAD CLEANING	118,176	109,569	130,647	91,120	(18,449)
REFUSE COLLECTION	1,145,447	1,084,842	805,837	1,235,328	150,486
REFUSE COLLECTION-CONTAINERS	143,931	149,440	121,697	123,399	(26,041)
REFUSE DISPOSAL-TRANSFER STATION	4,010,744	3,750,725	2,537,710	5,269,158	1,518,433
REFUSE DISPOSAL-LANDFILL	27,977	20,000	12,072	20,000	0
CITY HALL	314,805	336,283	268,087	236,660	(99,623)
COURTHOUSE	142,622	200,991	104,859	148,457	(52,534)
BUILDING MAINTENANCE	620,428	709,652	509,499	726,528	16,876
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 11,430,505</b>	<b>\$ 11,880,716</b>	<b>\$ 8,503,539</b>	<b>\$ 12,763,265</b>	<b>\$ 882,549</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2008 - 2009**

<b>EXPENDITURES</b>	2006 - 07 ACTUAL	2007 - 2008 BUDGET      TO DATE		2008 - 2009 BUDGET	INCREASE/ (DECREASE)
<b>HEALTH AND WELFARE</b>					
HEALTH	\$ 252,521	\$ 269,430	\$ 265,544	\$ 309,430	\$ 40,000
WELFARE	941,536	825,000	317,035	1,000,000	175,000
TAX RELIEF-ELDERLY AND HANDICAPPED	187,376	230,000	121,138	230,000	0
<b>TOTAL HEALTH AND WELFARE</b>	<b>\$ 1,381,433</b>	<b>\$ 1,324,430</b>	<b>\$ 703,717</b>	<b>\$ 1,539,430</b>	<b>\$ 215,000</b>
<b>EDUCATION</b>					
SALEM SCHOOL DIVISION	\$ 42,119,565	\$ 42,840,948	\$ 31,171,755	\$ 44,843,766	\$ 2,002,818
<b>TOTAL EDUCATION</b>	<b>\$ 42,119,565</b>	<b>\$ 42,840,948</b>	<b>\$ 31,171,755</b>	<b>\$ 44,843,766</b>	<b>\$ 2,002,818</b>
<b>PARKS, RECREATION, AND CULTURAL</b>					
ADMINISTRATION	\$ 586,340	\$ 562,696	\$ 427,344	\$ 682,792	\$ 120,096
MAINTENANCE OF ATHLETIC FIELDS	1,138,949	1,133,970	799,072	1,189,220	55,250
PARKS	238,399	246,500	193,100	193,800	(52,700)
LONGWOOD PARK	33,310	33,500	15,030	33,500	0
ATHLETIC PROGRAMS	599,984	598,139	395,864	593,918	(4,221)
RECREATION PROGRAMS	305,731	308,386	223,492	336,896	28,510
SENIOR CITIZENS CENTER	161,738	211,318	181,305	175,267	(36,051)
YOUTH SPORTS OFFICE	14,340	17,000	7,535	17,000	0
GOLF COURSE	38,056	33,580	16,121	33,580	0
EAST HILL CEMETERY	35,537	33,900	6,244	33,900	0
SALEM BEAUTIFICATION PROGRAM	215,699	339,087	180,286	362,433	23,346
LIBRARY	985,913	1,032,737	716,386	1,129,220	96,483
<b>TOTAL PARKS, RECREATION, AND CULTURAL</b>	<b>\$ 4,353,996</b>	<b>\$ 4,550,813</b>	<b>\$ 3,161,779</b>	<b>\$ 4,781,526</b>	<b>\$ 230,713</b>

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2008 - 2009**

<b>EXPENDITURES</b>	2006 - 07 <u>ACTUAL</u>	2007 - 2008 <u>BUDGET</u>	2007 - 2008 <u>TO DATE</u>	2008 - 2009 <u>BUDGET</u>	<u>INCREASE/ (DECREASE)</u>
<b>COMMUNITY DEVELOPMENT</b>					
PLANNING	\$ 279,392	\$ 334,234	\$ 242,615	\$ 322,336	\$ (11,898)
VPI EXTENSION	12,715	15,000	12,884	15,000	0
COMMUNITY DEVELOPMENT	<u>322,429</u>	<u>105,975</u>	<u>108,476</u>	<u>110,957</u>	<u>4,982</u>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 614,536</b>	<b>\$ 455,209</b>	<b>\$ 363,975</b>	<b>\$ 448,293</b>	<b>\$ (6,916)</b>
<b>NON-DEPARTMENTAL</b>					
DEBT SERVICE	\$ 1,440,184	\$ 1,566,978	\$ 1,023,818	\$ 1,556,784	\$ (10,194)
FRINGE BENEFITS (NON-ALLOCATED)	88,464	1,014,030	411,943	1,050,030	36,000
INSURANCE	430,610	440,000	446,046	450,000	10,000
CONTRIBUTION	<u>2,343,394</u>	<u>2,269,432</u>	<u>1,765,405</u>	<u>1,979,697</u>	<u>(289,735)</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 4,302,652</b>	<b>\$ 5,290,440</b>	<b>\$ 3,647,212</b>	<b>\$ 5,036,511</b>	<b>\$ (253,929)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 83,762,259</b>	<b>\$ 87,602,501</b>	<b>\$ 62,799,233</b>	<b>\$ 91,629,019</b>	<b>\$ 4,026,518</b>
<b>UNAPPROPRIATED BALANCE/TRANSFERS</b>					
UNAPPROPRIATED BALANCE	\$ 0	\$ 198,220	\$ 0	\$ 145,053	\$ (53,167)
TRANSFER TO CAPITAL PROJECTS	<u>0</u>	<u>462,017</u>	<u>462,017</u>	<u>0</u>	<u>(462,017)</u>
<b>TOTAL UNAPPROPRIATED BALANCE/TRANSFERS</b>	<b>\$ 0</b>	<b>\$ 660,237</b>	<b>\$ 462,017</b>	<b>\$ 145,053</b>	<b>\$ (515,184)</b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 83,762,259</u></b>	<b><u>\$ 88,262,738</u></b>	<b><u>\$ 63,261,250</u></b>	<b><u>\$ 91,774,072</u></b>	<b><u>\$ 3,511,334</u></b>

# **COMMUNITY SERVICE AGENCIES**

# **CITY OF SALEM, VIRGINIA**

## **Summary of Contributions Human and Community Service Agencies For Fiscal Years**

**1999-2000 through 2008-2009**

<b>2008-09</b>	<b>\$ 1,207,649</b>
<b>2007-08</b>	<b>1,126,619</b>
<b>2006-07</b>	<b>1,272,719</b>
<b>2005-06</b>	<b>887,434</b>
<b>2004-05</b>	<b>833,044</b>
<b>2003-04</b>	<b>757,006</b>
<b>2002-03</b>	<b>738,010</b>
<b>2001-02</b>	<b>783,996</b>
<b>2000-01</b>	<b>800,210</b>
<b>1999-00</b>	<b>734,942</b>

**CITY OF SALEM, VIRGINIA  
HUMAN AND COMMUNITY SERVICE AGENCIES  
(LINE ITEMS IN GENERAL FUND BUDGET )**

**FISCAL YEAR 2008 - 2009**

<u>AGENCIES RECEIVING FUNDS (SHOWN AS LINE ITEM IN GENERAL FUND BUDGET):</u>	<u>2007-08 APPROPRIATION</u>	<u>2008-09 REQUEST</u>	<u>2008-09 RECOMMENDED APPROPRIATION</u>
Salem Family YMCA	\$ 100,000	\$ 100,000	\$ 100,000
Western VA EMS Council	5,973	5,973	5,973
Roanoke Valley Economic Development Partnership	43,575	51,957	51,957
Other Industrial Partnership	15,000	9,000	9,000
Salem/Roanoke County Chamber of Commerce	10,000	10,000	10,000
Salem Rescue Squad	135,379	138,506	138,506
Salem Education Foundation	52,000	52,000	52,000
Salem Adult Continuing Education Program	20,000	25,000	25,000
Historical Society of Western VA	35,000	35,000	35,000
Salem Fine Arts Commission	258,000	10,000	10,000
Child Health Investment Partnership (CHIP)	41,000	41,000	41,000
Bradley Free Clinic	3,000	3,000	3,000
Salem Post Prom Committee	4,000	4,000	4,000
Valley Metro	67,000	67,000	67,000
Salem Visitors Center	55,000	56,000	56,000
Alleghany Regional Planning District	18,000	18,000	18,000
Salem/VWCC Scholarship Program	0	25,000	25,000
Roanoke Valley Convention & Visitors Bureau	108,000	140,000	140,000
Salem Business Incubator	15,000	15,000	15,000
	<u>\$ 985,927</u>	<u>\$ 806,436</u>	<u>\$ 806,436</u>

**CITY OF SALEM, VIRGINIA  
HUMAN AND COMMUNITY SERVICE AGENCIES  
REQUESTS FOR FUNDING  
FISCAL YEAR 2008 - 09**

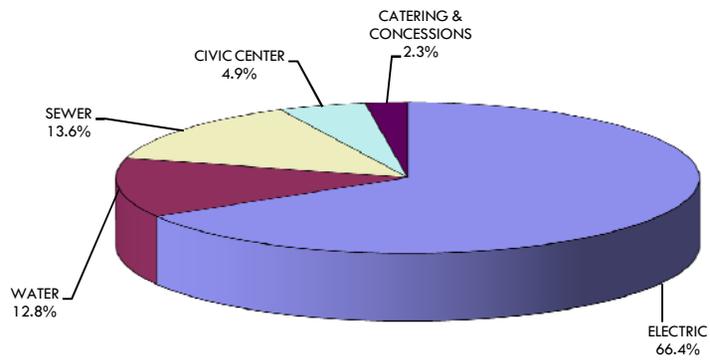
<u>AGENCY REQUESTS</u>	<u>2007-2008 APPROPRIATION</u>	<u>2008-2009 REQUEST</u>	<u>2008-09 RECOMMENDED APPROPRIATION</u>
Adult Care Center of Rke Valley, Inc.	\$ 5,500	\$ 7,000	\$ 5,500
Art Museum of Western VA	1,500	0	1,500
Arts Council of the Blue Ridge	1,100	10,000	1,100
Big Brothers/Big Sisters	3,500	4,500	3,500
Blue Ridge Behavioral Healthcare	110,000	128,738	115,000
Blue Ridge Independent Living Center	0	10,000	0
Blue Ridge Legal Services, Inc.	750	1,545	750
Blue Ridge Regional Educational Center	1,000	0	1,000
Brain Injury Services of SW VA	2,000	0	2,000
Camp VA Jaycees	2,975	3,000	2,975
Center in the Square Annual Campaign	24,000	25,000	25,000
Children's Advocacy Center	2,500	2,500	2,500
Clean Valley Council	2,250	2,500	2,500
Committee to Advance TransDominion Express	1,000	1,000	1,000
Commonwealth Catholic Charities	0	500	500
Conflict Resolution Center	1,000	5,500	1,500
Council of Community Services (Info. & Referral Services Prg.)	3,150	3,308	3,308
Council of Community Services (Non-Profit Resource Ctr)	2,500	5,000	2,500
Council of Community Services (Rke Regional Housing Network)	1,000	0	0
Family Services of Roanoke Valley	2,400	4,000	2,400
Friends of the Blue Ridge Parkway	0	5,000	0
Good Samaritan Hospice	5,500	NSR	5,500
Goodwill Industries	20,000	31,000	20,000
Habitat for Humanity	10,000	10,000	10,000
Harrison Museum of African American Culture	3,500	4,000	3,500
Interfaith Hospitality Network of Rke Valley	6,000	8,000	6,000
Jefferson Center	0	2,000	0
Junior Achievement	1,250	1,500	1,500
Literacy Volunteers of Roanoke Valley	1,000	1,000	1,000
LOA Area Agency on Aging	9,347	9,548	9,548
Mental Health America of Roanoke Valley	500	1,000	500
Mill Mountain Theatre	3,500	0	3,500
Mill Mountain Zoo (operational / educational)	6,250	0	6,250
Official Chorus of Salem	0	5,000	0
Opera Roanoke	1,500	2,500	1,500
Rke Regional Small Business Development Ctr.	4,162	5,000	4,162
Roanoke Area Ministries	2,000	5,000	2,000
Roanoke River Basin Association	0	1,000	0
Roanoke Symphony Orchestra	10,500	15,000	12,500
Roanoke Valley CASA	5,000	7,500	6,000
Roanoke Valley Greenway Commission	9,000	9,000	9,000
Roanoke Valley SPCA	NR	2,500	0
Roanoke Valley Speech & Hearing Center	2,500	3,000	2,500
Salem Food Pantry	11,000	15,000	12,000
Salvation Army	2,500	4,500	2,500
Science Museum of Western VA (operating & capital)	12,500	40,000	15,000
Scott Robertson First Tee	500	0	0
SW VA Ballet	2,000	2,000	2,000
SW VA Second Harvest Food Bank (operating & 7-year offset)	5,000	33,000	6,000
TAP - Transitional Living Center	17,850	18,740	17,850
Total Action Against Poverty - HEADSTART	22,680	23,800	22,680
TRI-CO LAKE ADMINISTRATIVE COMM (Smith Mt. Lake Project)	5,000	5,000	5,000
TRUST- Roanoke Valley Trouble Center (Trust House)	4,500	6,000	4,500
VA Amateur Sports - Coventry Commonwealth Games of VA	18,000	20,000	18,000
Virginia Economic Bridge	0	1,500	0
Virginia Explore Park	15,000	15,000	7,500
Virginia Transportation Museum	5,000	6,000	5,000
Virginia Western Community College	3,690	3,679	3,690
	<u>\$ 394,854</u>	<u>\$ 536,858</u>	<u>\$ 401,213</u>

\*NR (No Request) NSR (No Specific Amount Requested)

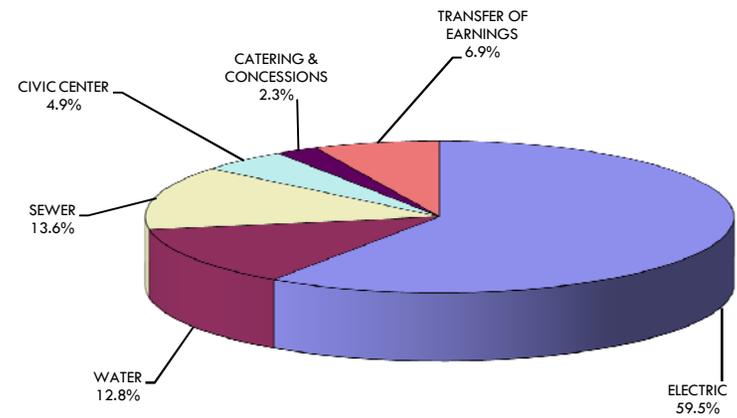
# **ENTERPRISE FUND**

**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2008-2009**

**REVENUES**



**EXPENSES**



**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2008-2009**

<b>REVENUES:</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 TO DATE</b>	<b>2008-2009 BUDGET</b>	<b>INCREASE/ (DECREASE)</b>
ELECTRIC	\$ 30,219,421	\$ 32,088,790	\$ 22,766,680	\$ 32,720,755	\$ 631,965
WATER	5,327,255	5,854,825	3,858,463	6,282,765	427,940
SEWER	5,124,632	5,838,525	3,611,284	6,717,474	878,949
CIVIC CENTER	2,311,579	2,125,650	2,605,595	2,391,626	265,976
SALEM CATERING & CONCESSIONS	1,107,783	1,051,100	753,588	1,154,600	103,500
<b>TOTAL REVENUES</b>	<b>\$ 44,090,670</b>	<b>\$ 46,958,890</b>	<b>\$ 33,595,610</b>	<b>\$ 49,267,220</b>	<b>\$ 2,308,330</b>
<b>EXPENSES:</b>					
ELECTRIC	24,758,748	\$ 28,830,465	18,927,192	29,312,330	\$ 481,865
WATER PRODUCTION	2,161,022	2,181,869	1,961,237	2,410,720	228,851
WATER DISTRIBUTION/MAINTENANCE	2,456,589	3,569,561	1,930,228	3,872,045	302,484
SEWER	7,492,149	5,838,525	3,148,106	6,717,474	878,949
UTILITY BILLING & COLLECTION	26,185	2,388	29,062	-	(2,388)
CIVIC CENTER	2,778,446	2,039,650	2,562,040	2,391,626	351,976
SALEM CATERING & CONCESSIONS	1,106,114	1,048,900	781,097	1,154,600	105,700
	\$ 40,779,253	\$ 43,511,358	\$ 29,338,962	\$ 45,858,795	\$ 2,347,437
TRANSFER OF EARNINGS	4,284,616	2,465,000	2,465,000	1,864,000	(601,000)
CONTINGENCY	-	982,532	-	1,544,425	561,893
<b>TOTAL EXPENSES</b>	<b>\$ 45,063,869</b>	<b>\$ 46,958,890</b>	<b>\$ 31,803,962</b>	<b>\$ 49,267,220</b>	<b>\$ 2,308,330</b>

**PERSONNEL**

**PERSONNEL SUMMARY FOR FISCAL YEAR 2008-09**

DEPARTMENT	AUTHORIZED	SALARY	INCREASE	SALARY ON	INCREASE	TOTAL
	2007-08	7/1/2008		ANNIVERSARY		
				DATE		COSTS
ANIMAL CONTROL	\$369,214	\$378,697	\$9,483	\$386,435	\$5,041	\$383,739
BEAUTIFICATION	193,949	198,338	4,389	202,810	2,145	200,483
DEPT OF INSPECTIONS	312,698	320,311	7,613	325,511	2,736	323,048
BUILDING MAINTENANCE	699,446	716,461	17,014	730,126	9,525	725,986
CATERING AND CONCESSIONS	199,410	237,994	38,584	243,090	3,217	241,211
CITY COUNCIL	61,000	61,000	-	61,000	-	61,000
CITY GARAGE/FLEET MANAGEMENT	618,144	633,474	15,330	649,157	10,174	643,648
CITY MANAGER	333,454	299,900	(33,554)	300,940	780	300,680
CITY SHERIFF	452,546	490,461	37,915	493,852	756	491,217
CITY TREASURER	248,622	253,549	4,926	257,272	2,110	255,659
CIVIC CENTER	920,426	940,727	20,301	956,785	4,747	945,474
CLERK OF CIRCUIT COURT	239,926	244,383	4,457	246,942	1,221	245,605
CLERK OF COUNCIL	48,651	49,858	1,206	51,106	936	50,794
COMMISSIONER OF REVENUE	226,043	230,449	4,406	234,235	2,828	233,277
COMMONWEALTH ATTORNEY	346,709	359,769	13,060	362,223	1,021	360,790
COMMUNICATIONS CENTER	632,875	648,521	15,647	662,790	8,185	656,706
COMMUNITY RELATIONS	-	90,251	90,251	90,251	-	90,251
ELECTRIC	1,732,368	1,773,781	41,413	1,791,274	12,041	1,785,822
ENGINEERING	608,939	625,126	16,188	637,315	7,434	632,560
FINANCE	706,438	633,325	(73,114)	644,494	6,901	640,225
FIRE	3,365,579	3,452,641	87,062	3,517,932	37,621	3,490,262
HUMAN RESOURCES	359,514	368,374	8,861	373,554	3,256	371,630
LIBRARY	542,137	540,983	(1,154)	549,927	5,481	546,464
MGT. INFORMATION SYSTEMS	426,776	437,426	10,650	444,352	3,459	440,884
PARKS AND RECREATION	744,989	791,955	46,966	808,034	8,263	800,218
PLANNING & ECONOMIC DEVELOPMENT	195,800	200,522	4,722	201,770	207	200,729
POLICE	3,255,704	3,334,739	79,035	3,392,729	30,132	3,364,871
PURCHASING	79,373	80,246	874	81,141	745	80,991
REAL ESTATE ASSESSOR	345,438	358,750	13,312	361,142	1,721	360,471
REFUSE DISPOSAL/TRANSFER STATION	616,926	631,778	14,851	641,699	6,059	637,836
REFUSE COLLECTION	712,082	727,370	15,288	739,330	6,235	733,605
REFUSE COLLECTION-CONTAINERS	37,066	38,002	936	38,958	957	38,958
REGISTRAR/ELECTORAL BOARD	109,352	110,654	1,302	111,423	641	111,295
RESCUE SQUAD	17,222	17,831	608	17,831	-	17,831
SALEM STADIUM	53,685	55,037	1,352	55,037	-	55,037
SEWER	491,430	476,890	(14,540)	486,508	5,668	482,558
STREETS & HIGHWAYS	1,372,042	1,402,763	30,721	1,425,580	12,929	1,415,691
TECHNOLOGY & BUSINESS PROCESS PLANNING	101,837	194,740	92,903	196,778	2,038	196,778
TRAFFIC ENGINEERING	164,559	168,733	4,174	172,123	2,015	170,748
UTILITY BILLING & COLLECTIONS	502,176	514,801	12,626	525,284	5,690	520,491
WATER DISTRIBUTION & MAINTENANCE	502,987	488,767	(14,220)	497,462	4,334	493,101
WATER PRODUCTION	811,484	831,168	19,683	844,720	5,979	837,147
<b>TOTAL</b>	<b>\$23,759,017</b>	<b>\$24,410,542</b>	<b>\$651,525</b>	<b>\$24,810,921</b>	<b>\$225,229</b>	<b>\$24,635,771</b>
TOTAL SALARIES GENERAL FUND:				\$19,329,967		
TOTAL SALARIES ENTERPRISE FUND:				5,305,804		
TOTAL REQUIRED APPROPRIATION FOR FISCAL YEAR 2008-2009				<b>\$24,635,771</b>		

# **CAPITAL OUTLAY**

**CITY OF SALEM VIRGINIA  
CAPITAL OUTLAY SUMMARY FOR FISCAL YEAR 2008-09**

**GENERAL FUND**

---

COMMUNITY RELATIONS OFFICE	\$15,000
HUMAN RESOURCES	\$21,700
TECHNOLOGY & BUSINESS PROCESS PLANNING	\$105,000
REAL ESTATE ASSESSOR	\$3,250
FINANCE	\$417,500
MANAGEMENT INFORMATION SYSTEMS	\$50,000
CITY GARAGE-FLEET MANAGEMENT	\$304,300
COMMISSIONER OF REVENUE	\$7,000
TREASURER	\$11,300
REGISTRAR	\$8,658
COMBINED DISTRICT COURTS	\$2,000
CITY SHERIFF	\$30,000
COMMONWEALTH ATTORNEY	\$3,000
POLICE	\$166,320
COMMUNICATION CENTER	\$98,000
FIRE	\$81,000
DEPARTMENT OF INSPECTIONS	\$2,500
ANIMAL CONTROL	\$9,900
STREETS AND HIGHWAYS	\$37,100
REFUSE COLLECTIONS	\$52,405
REFUSE DISPOSAL - TRANSFER STATION	\$35,000
REFUSE COLLECTION - CONTAINERS	\$26,000
COURTHOUSE	\$10,000
PARKS AND RECREATION	\$25,000
SALEM STADIUM	\$28,000
BEAUTIFICATION PROGRAM	\$600
LIBRARY	\$17,600
	<hr/>
	<b>\$1,568,133</b>

**ENTERPRISE FUND**

---

UTILITY BILLING & COLLECTIONS	\$30,000
CIVIC CENTER	\$380,645
CATERING & CONCESSIONS	\$4,500
WATER PRODUCTION	\$280,000
WATER DISTRIBUTION & MAINTENANCE	\$691,500
SEWER	\$800,000
ELECTRIC	\$265,000
	<hr/>
	<b>\$2,451,645</b>

<b>TOTAL CITY-WIDE CAPITAL OUTLAY</b>	<b>\$4,019,778</b>
---------------------------------------	--------------------