



**CITY OF SALEM, VIRGINIA**  
**Annual Budget**  
**Fiscal Year 2007-2008**

*Photo Courtesy of Patricia Poage*



## **CITY OF SALEM, VIRGINIA**

114 NORTH BROAD STREET  
OFFICE OF CITY MANAGER P.O. Box 869 24153-0869  
(540) 375-3016

April 26, 2007

Council of the City of Salem  
P. O. Box 869  
Salem, VA 24153-0869

Dear Council Members:

In accordance with the provisions of Section 8.3 of The Charter of the City of Salem, I am presenting for your consideration the budget for fiscal year beginning July 1, 2007. This is the seventh budget I have presented as City Manager and the twentieth in which I have been involved since being employed by the City of Salem. I would like to take this opportunity to thank Jay Taliaferro, Frank Turk, Angela Sellers, members of the Finance Department, and the department directors who have helped in the development of this budget.

Fortunately, the upcoming year is a reassessment year with approximately \$2,000,000 being anticipated in new revenue from the assessment of real estate. Therefore, we are pleased to recommend that all property tax rates remain unchanged (real estate remains \$1.18, personal property remains \$3.20, and machinery and tools remains \$3.20).

The General Fund portion of the budget is up a total of 1.8 percent over the amended budget for fiscal year 2006-2007. With this increase, we have been able to adequately address the City's continued commitment to quality education and excellent City services. The General Fund Budget for fiscal year 2007-2008 totals \$86,141,372.

The Enterprise Fund portion of this Budget has increased 0.7 percent over the amended 2006-2007 budget, to a total of \$45,459,360.

The entire budget (including education) increased only 1.4 percent to a total of \$131,600,372.

With our nation still at war, and a reduction in state revenue, we are still very pleased to be able to present for your consideration a bare bone balanced budget for the 2007-2008 fiscal year.

Several significant additions to the 2007-2008 budget are outlined below for your consideration. They are as follows:

1. A 2.5 percent cost of living increase is budgeted plus merit steps of 2.5 percent for all eligible employees when applicable.
2. There are three and one-half (3 ½) new positions included in this budget.
  - a. Assistant City Engineer
  - b. Landscape Gardener
  - c. Full-time Custodian (Police Department)
  - d. Part-time Custodian (Animal Control)
3. \$772,665 is included for resurfacing of streets.
4. A 12 percent increase in funds is included for health insurance rates along with continued funding for retirees.
5. This budget includes funds for the continuation of the West Main Street landscaping project.
6. This budget includes increased revenue and expenditures for solid waste disposal due to changes in the contract with Waste Management.

I am pleased to report to you that the City of Salem School Board and School Administration will enjoy increased local and state funding. The City has been able to increase local funding by an additional \$900,000 to fund the City's continuing commitment to quality education and to allow for an average 3 percent pay increase for all school board employees. Total local education funding in this budget is \$42,604,703, which accounts for 49.5 percent of the General Fund Budget.

Our City's economy remains strong, and the City's approach to business and finance has helped it to maintain an Aa3 rating from Moody Investment Service, which ranks the City in the top 20 percent of all cities, counties, towns, and authorities nationwide.

Since we will continue in a practice started five years ago of not having a Human and Community Service Agencies public

Council of the City of Salem  
Page 3  
April 26, 2007

hearing, I would like to recommend that Council consider setting aside two nights in May, possibly May 14, 2007, at 7:30 p.m., and May 15, 2007, at 7:30 p.m., for work sessions to study the budget. This will allow time for another budget hearing to be scheduled before adoption in June with an effective date of July 1, 2007.

Respectfully submitted,

A handwritten signature in black ink that reads "Forest G. Jones". The signature is written in a cursive style with a large, prominent "F" and "J".

Forest G. Jones  
City Manager

FGJ:mew

# **CITY OF SALEM, VIRGINIA BUDGET**

**FOR FISCAL YEAR  
2007 - 2008**

## **COUNCIL MEMBERS**

*Howard C. Packett – Mayor*  
*John C. Givens – Vice-Mayor*  
*John Christopher Clemens*  
*Byron R. Foley*  
*Jane W. Johnson*

*Forest G. Jones – City Manager*  
*James E. Taliaferro – Assistant City Manager*  
*Frank P. Turk – Director of Finance*

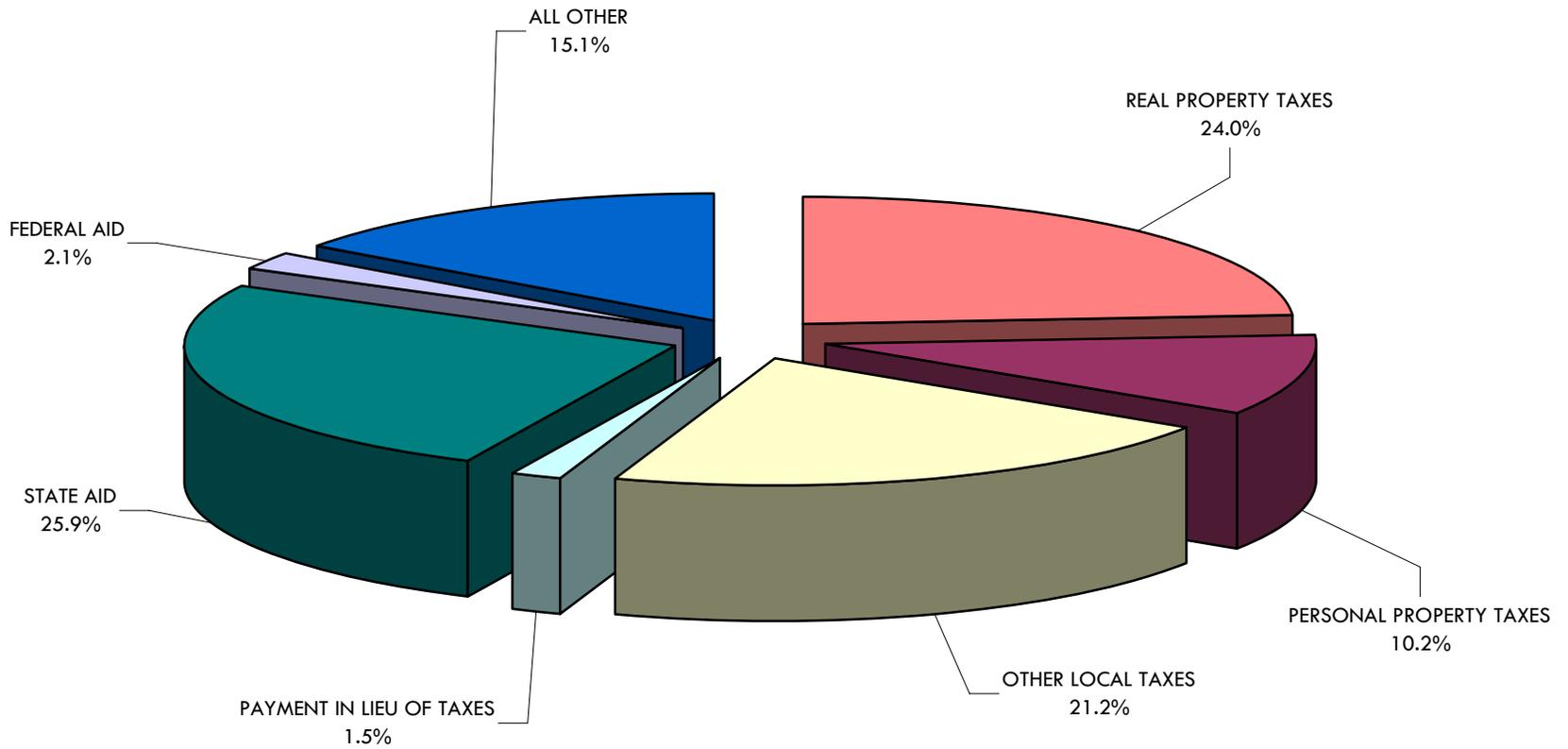
# **CITY OF SALEM, VIRGINIA**

## **TABLE OF CONTENTS PROPOSED BUDGET FOR FISCAL YEAR 2007 - 2008**

|                                       |          |                    |
|---------------------------------------|----------|--------------------|
| <b>General Fund</b>                   | <b>-</b> | <b>Section I</b>   |
| <b>Community Service<br/>Agencies</b> | <b>-</b> | <b>Section II</b>  |
| <b>Enterprise Fund</b>                | <b>-</b> | <b>Section III</b> |
| <b>Personnel Detail</b>               | <b>-</b> | <b>Section IV</b>  |
| <b>Capital Outlay</b>                 | <b>-</b> | <b>Section V</b>   |

# **GENERAL FUND**

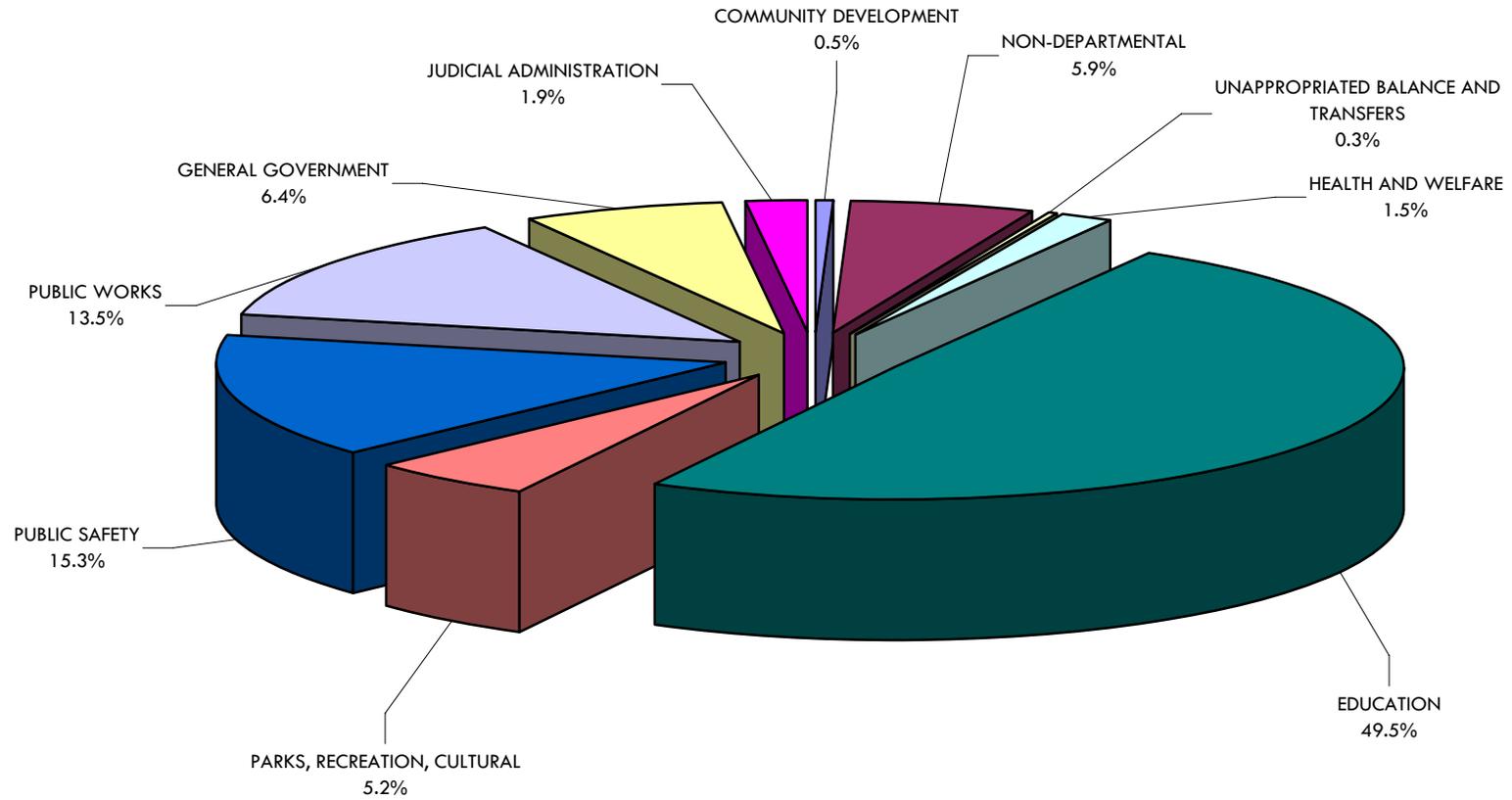
**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2007-2008**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF REVENUES  
FOR FISCAL YEAR 2007 - 2008**

| REVENUES                                      | 2005 - 06            | 2006 - 2007          |                      | 2007 - 2008          | INCREASE/<br>(DECREASE) |
|---|----------------------|----------------------|----------------------|----------------------|-------------------------|
|   | ACTUAL               | BUDGET               | TO DATE              | BUDGET               |                         |
| BEGINNING BALANCE 7/01/06                     | \$ 0                 | \$ 2,177,345         | \$ 0                 | \$ 400,000           | \$ (1,777,345)          |
| REAL PROPERTY TAXES                           | 18,353,171           | 18,683,526           | 18,841,471           | 20,669,320           | 1,985,794               |
| PUBLIC SERVICE CORPORATION                    | 412,909              | 415,100              | 387,843              | 415,100              | 0                       |
| PERSONAL PROPERTY TAXES                       | 8,087,748            | 8,766,391            | 187,059              | 8,763,391            | (3,000)                 |
| MACHINERY AND TOOLS TAXES                     | 2,799,836            | 2,656,460            | (14,501)             | 2,724,380            | 67,920                  |
| PENALTIES AND INTEREST                        | 185,730              | 205,000              | 170,151              | 205,000              | 0                       |
| OTHER LOCAL TAXES                             | 16,687,438           | 17,247,426           | 11,444,670           | 18,302,215           | 1,054,789               |
| PERMITS AND LICENSES                          | 294,314              | 300,500              | 209,204              | 304,500              | 4,000                   |
| FINES AND FORFEITURES                         | 150,860              | 145,000              | 98,026               | 170,000              | 25,000                  |
| REVENUE FROM USE OF MONEY                     | 542,296              | 501,500              | 617,656              | 551,500              | 50,000                  |
| REVENUE FROM USE OF PROPERTY                  | 842,266              | 210,500              | 464,327              | 210,500              | 0                       |
| COURT COSTS                                   | 35,466               | 32,850               | 24,502               | 54,850               | 22,000                  |
| PUBLIC WORKS CHARGES                          | 1,799,148            | 3,007,000            | 2,176,514            | 2,927,000            | (80,000)                |
| PARKS AND RECREATION CHARGES                  | 13,661               | 11,000               | 4,550                | 11,000               | 0                       |
| LIBRARY CHARGES                               | 34,097               | 29,000               | 24,586               | 29,000               | 0                       |
| PLANNING AND COMMUNITY DEVELOPMENT<br>CHARGES | 90                   | 5,200                | 3,323                | 200                  | (5,000)                 |
| OTHER CHARGES AND FEES                        | 1,064,198            | 844,000              | 653,653              | 904,000              | 60,000                  |
| MISCELLANEOUS                                 | 32,544               | 24,000               | 44,969               | 24,000               | 0                       |
| PAYMENT IN LIEU OF TAXES                      | 1,278,183            | 1,278,500            | 645,458              | 1,278,500            | 0                       |
| NON-CATEGORICAL AID - STATE                   | 201,217              | 163,349              | 137,949              | 186,097              | 22,748                  |
| SHARED COSTS - STATE                          | 1,731,193            | 1,692,034            | 1,280,068            | 1,892,127            | 200,093                 |
| CATEGORICAL AID - STATE                       | 3,521,385            | 3,792,238            | 3,073,369            | 3,569,122            | (223,116)               |
| STATE AID - EDUCATION                         | 16,050,594           | 18,253,138           | 11,323,446           | 18,739,705           | 486,567                 |
| FEDERAL AID - EDUCATION                       | 2,175,541            | 2,145,315            | 731,661              | 1,837,710            | (307,605)               |
| OTHER INCOME - EDUCATION                      | 1,131,262            | 1,997,003            | 1,184,793            | 1,972,155            | (24,848)                |
| <b>TOTAL</b>                                  | <b>\$ 77,425,147</b> | <b>\$ 84,583,375</b> | <b>\$ 53,714,747</b> | <b>\$ 86,141,372</b> | <b>\$ 1,557,997</b>     |

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2007-2008**



**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2007 - 2008**

| <b>EXPENDITURES</b>                      | 2005 - 06<br><u>ACTUAL</u> | 2006 - 2007<br><u>BUDGET</u> | 2006 - 2007<br><u>TO DATE</u> | 2007 - 2008<br><u>BUDGET</u> | <u>INCREASE/<br/>(DECREASE)</u> |
|--|----------------------------|------------------------------|-------------------------------|------------------------------|---------------------------------|
| <b>GENERAL GOVERNMENT ADMINISTRATION</b> |                            |                              |                               |                              |                                 |
| CITY COUNCIL                             | \$ 197,315                 | \$ 202,016                   | \$ 126,665                    | \$ 199,019                   | \$ (2,997)                      |
| CLERK OF COUNCIL                         | 112,457                    | 117,755                      | 64,413                        | 91,013                       | (26,742)                        |
| CITY MANAGER                             | 620,606                    | 631,585                      | 473,549                       | 682,767                      | 51,182                          |
| COMMUNITY INFORMATION OFFICE             | 93,560                     | 97,966                       | 26,450                        | 0                            | (97,966)                        |
| HUMAN RESOURCES                          | 445,653                    | 484,665                      | 367,815                       | 530,488                      | 45,823                          |
| CITY ATTORNEY                            | 1,600                      | 2,600                        | 1,284                         | 2,600                        | 0                               |
| REAL ESTATE ASSESSOR                     | 419,287                    | 477,181                      | 333,315                       | 498,154                      | 20,973                          |
| BOARD OF EQUALIZATION                    | 0                          | 4,900                        | 733                           | 4,900                        | 0                               |
| FINANCE                                  | 595,317                    | 1,219,623                    | 481,148                       | 1,232,043                    | 12,420                          |
| INDEPENDENT AUDITOR                      | 102,385                    | 85,200                       | 85,136                        | 80,000                       | (5,200)                         |
| PURCHASING                               | 43,535                     | 102,282                      | 32,122                        | 107,598                      | 5,316                           |
| MANAGEMENT INFORMATION SYSTEMS           | 503,809                    | 548,151                      | 387,796                       | 590,426                      | 42,275                          |
| STORES/CITY GARAGE                       | 1,031,026                  | 544,304                      | 597,583                       | 590,110                      | 45,806                          |
| COMMISSIONER OF REVENUE                  | 312,941                    | 355,992                      | 245,159                       | 357,879                      | 1,887                           |
| TREASURER                                | 340,291                    | 389,207                      | 251,977                       | 406,337                      | 17,130                          |
| ELECTORAL BOARD                          | 8,272                      | 9,150                        | 6,739                         | 9,150                        | 0                               |
| REGISTRAR                                | 166,495                    | 149,938                      | 113,023                       | 152,934                      | 2,996                           |
| <b>TOTAL GENERAL GOVERNMENT</b>          | <b>\$ 4,994,549</b>        | <b>\$ 5,422,515</b>          | <b>\$ 3,594,907</b>           | <b>\$ 5,535,418</b>          | <b>\$ 112,903</b>               |
| <b>JUDICIAL ADMINISTRATION</b>           |                            |                              |                               |                              |                                 |
| CIRCUIT COURT                            | \$ 59,657                  | \$ 64,875                    | \$ 9,979                      | \$ 66,075                    | \$ 1,200                        |
| GENERAL DISTRICT COURT                   | 18,169                     | 55,310                       | 8,315                         | 22,810                       | (32,500)                        |
| GENERAL DISTRICT JUDGES                  | 7,595                      | 9,408                        | 2,763                         | 8,570                        | (838)                           |
| MAGISTRATE OFFICE                        | 1,571                      | 1,620                        | 416                           | 1,620                        | 0                               |
| JUVENILE DISTRICT JUDGES                 | 1,825                      | 5,628                        | 1,981                         | 5,330                        | (298)                           |
| CLERK OF CIRCUIT COURT                   | 321,948                    | 360,183                      | 250,376                       | 361,403                      | 1,220                           |
| CITY SHERIFF                             | 589,015                    | 603,981                      | 444,823                       | 638,384                      | 34,403                          |
| COMMONWEALTH ATTORNEY                    | 273,662                    | 347,741                      | 271,154                       | 433,554                      | 85,813                          |
| VICTIM WITNESS ASSISTANCE PROGRAM        | 47,610                     | 52,595                       | 41,612                        | 55,350                       | 2,755                           |
| <b>TOTAL JUDICIAL ADMINISTRATION</b>     | <b>\$ 1,321,052</b>        | <b>\$ 1,501,341</b>          | <b>\$ 1,031,419</b>           | <b>\$ 1,593,096</b>          | <b>\$ 91,755</b>                |

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2007 - 2008**

| <b>EXPENDITURES</b>                  | 2005 - 06<br>ACTUAL  | 2006 - 2007<br>BUDGET | 2006 - 2007<br>TO DATE | 2007 - 2008<br>BUDGET | INCREASE/<br>(DECREASE) |
|--------------------------------------|----------------------|-----------------------|------------------------|-----------------------|-------------------------|
| <b>PUBLIC SAFETY</b>                 |                      |                       |                        |                       |                         |
| POLICE                               | \$ 4,883,166         | \$ 4,903,683          | \$ 3,780,696           | \$ 4,985,190          | \$ 81,507               |
| COMMUNICATION CENTER                 | 882,427              | 1,038,343             | 669,041                | 1,095,035             | 56,692                  |
| FIRE                                 | 5,108,323            | 4,879,809             | 3,860,516              | 4,974,408             | 94,599                  |
| RESCUE SQUAD                         | 86,786               | 161,205               | 109,144                | 135,922               | (25,283)                |
| SALEM/ROANOKE COUNTY JAIL            | 585,060              | 612,000               | 411,814                | 636,000               | 24,000                  |
| PROBATION OFFICER                    | 1,878                | 2,650                 | 904                    | 2,650                 | 0                       |
| JUVENILE PLACEMENT PROGRAM           | 207,012              | 249,420               | 152,944                | 249,420               | 0                       |
| BUILDING OFFICIAL                    | 407,077              | 440,817               | 307,079                | 457,997               | 17,180                  |
| ANIMAL CONTROL                       | 530,900              | 582,333               | 416,029                | 585,071               | 2,738                   |
| MEDICAL EXAMINER                     | 400                  | 600                   | 40                     | 600                   | 0                       |
| CIVIL DEFENSE                        | 14,956               | 15,000                | 4,388                  | 15,000                | 0                       |
| <b>TOTAL PUBLIC SAFETY</b>           | <b>\$ 12,707,985</b> | <b>\$ 12,885,860</b>  | <b>\$ 9,712,595</b>    | <b>\$ 13,137,293</b>  | <b>\$ 251,433</b>       |
| <b>PUBLIC WORKS</b>                  |                      |                       |                        |                       |                         |
| STREET AND HIGHWAY MAINTENANCE/STATE | \$ 2,610,576         | \$ 3,586,916          | \$ 1,720,308           | \$ 3,195,265          | \$ (391,651)            |
| STREET AND HIGHWAY MAINTENANCE/OTHER | 955,617              | 943,785               | 1,007,147              | 502,175               | (441,610)               |
| ENGINEERING                          | 707,798              | 800,553               | 575,545                | 921,358               | 120,805                 |
| TRAFFIC ENGINEERING                  | 26,351               | 64,970                | 28,688                 | 117,908               | 52,938                  |
| STREET AND ROAD CLEANING             | 116,801              | 106,074               | 108,421                | 109,569               | 3,495                   |
| REFUSE COLLECTION                    | 990,217              | 1,181,944             | 881,846                | 1,084,842             | (97,102)                |
| REFUSE COLLECTION-CONTAINERS         | 146,102              | 173,141               | 115,018                | 140,940               | (32,201)                |
| REFUSE DISPOSAL-TRANSFER STATION     | 2,782,591            | 3,005,426             | 2,816,277              | 3,750,725             | 745,299                 |
| REFUSE DISPOSAL-LANDFILL             | 36,678               | 20,000                | 14,107                 | 20,000                | 0                       |
| CITY HALL                            | 273,821              | 890,719               | 240,494                | 915,399               | 24,680                  |
| COURTHOUSE                           | 135,767              | 178,200               | 75,515                 | 193,882               | 15,682                  |
| BUILDING MAINTENANCE                 | 614,585              | 638,492               | 448,220                | 687,425               | 48,933                  |
| <b>TOTAL PUBLIC WORKS</b>            | <b>\$ 9,396,904</b>  | <b>\$ 11,590,220</b>  | <b>\$ 8,031,586</b>    | <b>\$ 11,639,488</b>  | <b>\$ 49,268</b>        |

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2007 - 2008**

| <b>EXPENDITURES</b>                              | 2005 - 06<br><u>ACTUAL</u> | 2006 - 2007<br><u>BUDGET</u> | 2006 - 2007<br><u>TO DATE</u> | 2007 - 2008<br><u>BUDGET</u> | <u>INCREASE/<br/>(DECREASE)</u> |
|--|----------------------------|------------------------------|-------------------------------|------------------------------|---------------------------------|
| <b>HEALTH AND WELFARE</b>                        |                            |                              |                               |                              |                                 |
| HEALTH   | \$ 237,796                 | \$ 255,493                   | \$ 251,253                    | \$ 269,430                   | \$ 13,937                       |
| WELFARE  | 801,465                    | 650,000                      | 337,675                       | 825,000                      | 175,000                         |
| TAX RELIEF-ELDERLY<br>AND HANDICAPPED            | <u>207,494</u>             | <u>200,000</u>               | <u>100,418</u>                | <u>215,000</u>               | <u>15,000</u>                   |
| <b>TOTAL HEALTH AND WELFARE</b>                  | <b>\$ 1,246,755</b>        | <b>\$ 1,105,493</b>          | <b>\$ 689,346</b>             | <b>\$ 1,309,430</b>          | <b>\$ 203,937</b>               |
| <b>EDUCATION</b>                                 |                            |                              |                               |                              |                                 |
| SALEM SCHOOL DIVISION                            | \$ <u>38,248,978</u>       | \$ <u>41,614,273</u>         | \$ <u>28,621,873</u>          | \$ <u>42,609,703</u>         | \$ <u>995,430</u>               |
| <b>TOTAL EDUCATION</b>                           | <b>\$ 38,248,978</b>       | <b>\$ 41,614,273</b>         | <b>\$ 28,621,873</b>          | <b>\$ 42,609,703</b>         | <b>\$ 995,430</b>               |
| <b>PARKS, RECREATION, AND CULTURAL</b>           |                            |                              |                               |                              |                                 |
| ADMINISTRATION                                   | \$ 472,739                 | \$ 540,032                   | \$ 411,827                    | \$ 562,696                   | \$ 22,664                       |
| MAINTENANCE OF ATHLETIC FIELDS                   | 1,264,856                  | 1,078,970                    | 803,931                       | 1,103,970                    | 25,000                          |
| PARKS  | 426,413                    | 250,927                      | 179,583                       | 276,500                      | 25,573                          |
| LONGWOOD PARK                                    | 16,293                     | 33,500                       | 20,505                        | 33,500                       | 0                               |
| ATHLETIC PROGRAMS                                | 560,799                    | 594,221                      | 427,758                       | 592,139                      | (2,082)                         |
| RECREATION PROGRAMS                              | 250,585                    | 298,768                      | 199,751                       | 307,586                      | 8,818                           |
| SENIOR CITIZENS CENTER                           | 137,740                    | 153,224                      | 119,568                       | 144,318                      | (8,906)                         |
| YOUTH SPORTS OFFICE                              | 19,370                     | 17,000                       | 6,818                         | 17,000                       | 0                               |
| GOLF COURSE                                      | 25,930                     | 33,580                       | 23,982                        | 33,580                       | 0                               |
| EAST HILL CEMETERY                               | 38,991                     | 33,900                       | 28,202                        | 33,900                       | 0                               |
| SALEM BEAUTIFICATION PROGRAM                     | 195,586                    | 292,086                      | 152,899                       | 339,087                      | 47,001                          |
| LIBRARY  | <u>907,546</u>             | <u>990,600</u>               | <u>683,099</u>                | <u>1,040,120</u>             | <u>49,520</u>                   |
| <b>TOTAL PARKS, RECREATION,<br/>AND CULTURAL</b> | <b>\$ 4,316,848</b>        | <b>\$ 4,316,808</b>          | <b>\$ 3,057,923</b>           | <b>\$ 4,484,396</b>          | <b>\$ 167,588</b>               |

**CITY OF SALEM, VIRGINIA  
GENERAL FUND  
SUMMARY OF EXPENDITURES  
FOR FISCAL YEAR 2007 - 2008**

| <b>EXPENDITURES</b>                           | 2005 - 06<br><u>ACTUAL</u>  | 2006 - 2007<br><u>BUDGET</u> | <u>TO DATE</u>              | 2007 - 2008<br><u>BUDGET</u> | <u>INCREASE/<br/>(DECREASE)</u> |
|---|-----------------------------|------------------------------|-----------------------------|------------------------------|---------------------------------|
| <b>COMMUNITY DEVELOPMENT</b>                  |                             |                              |                             |                              |                                 |
| PLANNING                                      | \$ 218,297                  | \$ 278,933                   | \$ 205,397                  | \$ 334,234                   | \$ 55,301                       |
| VPI EXTENSION                                 | 14,743                      | 16,400                       | 12,715                      | 20,000                       | 3,600                           |
| COMMUNITY DEVELOPMENT                         | <u>582,951</u>              | <u>330,075</u>               | <u>319,928</u>              | <u>73,575</u>                | <u>(256,500)</u>                |
| <b>TOTAL COMMUNITY DEVELOPMENT</b>            | <b>\$ 815,991</b>           | <b>\$ 625,408</b>            | <b>\$ 538,040</b>           | <b>\$ 427,809</b>            | <b>\$ (197,599)</b>             |
| <b>NON-DEPARTMENTAL</b>                       |                             |                              |                             |                              |                                 |
| DEBT SERVICE                                  | \$ 1,530,425                | \$ 1,444,507                 | \$ 933,096                  | \$ 1,566,978                 | \$ 122,471                      |
| FRINGE BENEFITS (NON-ALLOCATED)               | 2,127,919                   | 1,058,870                    | 401,426                     | 1,058,870                    | 0                               |
| INSURANCE                                     | 520,586                     | 525,000                      | 428,610                     | 465,000                      | (60,000)                        |
| CONTRIBUTION                                  | <u>1,987,396</u>            | <u>2,213,689</u>             | <u>1,218,992</u>            | <u>2,019,432</u>             | <u>(194,257)</u>                |
| <b>TOTAL NON-DEPARTMENTAL</b>                 | <b>\$ 6,166,326</b>         | <b>\$ 5,242,066</b>          | <b>\$ 2,982,124</b>         | <b>\$ 5,110,280</b>          | <b>\$ (131,786)</b>             |
| <b>TOTAL EXPENDITURES</b>                     | <b>\$ 79,215,388</b>        | <b>\$ 84,303,984</b>         | <b>\$ 58,259,813</b>        | <b>\$ 85,846,913</b>         | <b>\$ 1,542,929</b>             |
| <b>UNAPPROPRIATED BALANCE/TRANSFERS</b>       |                             |                              |                             |                              |                                 |
| UNAPPROPRIATED BALANCE                        | \$ 0                        | \$ 279,389                   | \$ 0                        | \$ 294,459                   | \$ 15,070                       |
| TRANSFER TO CAPITAL PROJECTS                  | <u>2,071,628</u>            | <u>0</u>                     | <u>0</u>                    | <u>0</u>                     | <u>0</u>                        |
| <b>TOTAL UNAPPROPRIATED BALANCE/TRANSFERS</b> | <b>\$ 2,071,628</b>         | <b>\$ 279,389</b>            | <b>\$ 0</b>                 | <b>\$ 294,459</b>            | <b>\$ 15,070</b>                |
| <b>TOTAL GENERAL FUND</b>                     | <b><u>\$ 81,287,016</u></b> | <b><u>\$ 84,583,373</u></b>  | <b><u>\$ 58,259,813</u></b> | <b><u>\$ 86,141,372</u></b>  | <b><u>\$ 1,557,999</u></b>      |

# **HUMAN AND COMMUNITY SERVICE AGENCIES**

## **RECOMMENDATIONS FOR FUNDING**

**Fiscal Year 2007 - 2008**

# **CITY OF SALEM, VIRGINIA**

## **Summary of Contributions Human and Community Service Agencies For Fiscal Years 1998-1999 through 2007-2008**

|                |                     |
|----------------|---------------------|
| <b>2007-08</b> | <b>\$ 1,122,894</b> |
| <b>2006-07</b> | <b>1,272,719</b>    |
| <b>2005-06</b> | <b>887,434</b>      |
| <b>2004-05</b> | <b>833,044</b>      |
| <b>2003-04</b> | <b>757,006</b>      |
| <b>2002-03</b> | <b>738,010</b>      |
| <b>2001-02</b> | <b>783,996</b>      |
| <b>2000-01</b> | <b>800,210</b>      |
| <b>1999-00</b> | <b>734,942</b>      |
| <b>1998-99</b> | <b>657,479</b>      |

**CITY OF SALEM, VIRGINIA  
HUMAN AND COMMUNITY SERVICE AGENCIES  
FOR FISCAL YEAR 2007 - 2008**

| <b>AGENCIES RECEIVING FUNDS (SHOWN AS<br/><u>LINE ITEM IN GENERAL FUND BUDGET</u>):</b> | <b>2006-2007<br/><u>APPROPRIATION</u></b> | <b>2007-2008<br/><u>RECOMMENDED<br/>APPROPRIATION</u></b> |
|---|---|---|
| Salem Family YMCA   | \$ 100,000                                | \$ 100,000  |
| Western VA EMS Council  | 5,430                                     | 5,973   |
| Regional Partnership  | 43,575                                    | 43,575  |
| Other Industrial Partnership  | 15,000                                    | 15,000  |
| Salem/Roanoke County Chamber of Commerce  | 10,000                                    | 10,000  |
| Salem Rescue Squad  | 126,256                                   | 135,379   |
| Salem Education Foundation  | 52,000                                    | 52,000  |
| Salem Adult Continuing Education Program  | 20,000                                    | 20,000  |
| Salem Historical Society  | 35,000                                    | 35,000  |
| Salem Arts Council  | 205,000                                   | 8,000   |
| Child Health Investment Partnership (CHIP)  | 41,000                                    | 41,000  |
| Bradley Free Clinic   | 3,000                                     | 3,000   |
| Salem Post Prom Committee   | 4,000                                     | 4,000   |
| Valley Metro  | 67,000                                    | 67,000  |
| Salem Visitors Center   | 55,000                                    | 55,000  |
| Fifth District Planning Commission  | 18,000                                    | 18,000  |
| Roanoke Valley Convention & Visitors Bureau   | 80,000                                    | 108,000   |
| Salem Business Incubator  | 0   | 15,000  |
|   | <u>\$ 880,261</u>                         | <u>\$ 735,927</u>   |

**CITY OF SALEM, VIRGINIA**  
**HUMAN AND COMMUNITY SERVICE AGENCIES REQUESTS FOR FUNDING 2007-08**

| <u>AGENCY REQUESTS</u>   | 2006-07              | 2007-2008           | 2007-2008                            |
|--|----------------------|---------------------|--------------------------------------|
|  | <u>APPROPRIATION</u> | <u>REQUEST</u>      | <u>RECOMMENDED<br/>APPROPRIATION</u> |
| Adult Care Center of Rke Valley, Inc.                          | \$ 5,500             | \$ 7,000            | \$ 5,500                             |
| Art Museum of Western VA                                       | 1,500                | 1,000,000           | 1,500                                |
| Arts Council of the Blue Ridge                                 | 1,100                | 3,000               | 1,100                                |
| Big Brothers/Big Sisters                                       | 3,400                | 4,000               | 3,500                                |
| Blue Ridge Behavioral Healthcare                               | 102,000              | 128,044             | 110,000                              |
| Blue Ridge Independent Living Center                           | 0                    | 10,000              | 0                                    |
| Blue Ridge Legal Services, Inc.                                | 0                    | 1,545               | 0                                    |
| Blue Ridge Regional Educational Center                         | 1,000                | 1,000               | 1,000                                |
| Brain Injury Services of SW VA                                 | 2,000                | 2,000               | 2,000                                |
| Center in the Square Annual Campaign                           | 22,500               | 25,000              | 24,000                               |
| Center in the Square Capital Campaign                          | 0                    | 25,000              | 0                                    |
| Children's Advocacy Center                                     | 2,500                | 2,500               | 2,500                                |
| Clean Valley Council   | 2,000                | 2,500               | 2,250                                |
| Committee to Advance TransDominion Express                     | 1,000                | 1,000               | 1,000                                |
| Commonwealth Catholic Charities                                | 0                    | 1,000               | 0                                    |
| Conflict Resolution Center                                     | 2,000                | NR                  | 0                                    |
| Council of Community Services (Info. & Referral Services Prg.) | 3,032                | 3,335               | 3,150                                |
| Council of Community Services (Non-Profit Resource Ctr)        | 2,000                | 5,000               | 2,500                                |
| Council of Community Services (Rke Regional Housing Network)   | 1,000                | 1,000               | 1,000                                |
| Family Services of Roanoke Valley                              | 2,400                | 4,000               | 2,400                                |
| Franklin County (Smith Mt. Lake Project)                       | 5,000                | 5,000               | 5,000                                |
| Good Samaritan Hospice   | 5,500                | NSR                 | 5,500                                |
| Goodwill Industries  | 25,000               | 31,000              | 20,000                               |
| Habitat for Humanity   | 10,000               | NSR                 | 10,000                               |
| Harrison Museum of African American Culture                    | 3,500                | 10,000              | 3,500                                |
| Interfaith Hospitality Network of Rke Valley                   | 6,000                | 8,500               | 6,000                                |
| Jefferson Center   | 0                    | 3,000               | 0                                    |
| Junior Achievement   | 1,000                | 1,500               | 1,250                                |
| Literacy Volunteers of Roanoke Valley                          | 1,000                | 1,000               | 1,000                                |
| LOA Area Agency on Aging                                       | 9,146                | 9,347               | 9,347                                |
| Mental Health America of Roanoke Valley                        | 500                  | 1,000               | 500                                  |
| Mill Mountain Theatre  | 3,500                | 3,500               | 3,500                                |
| Mill Mountain Zoo (\$50,000 capital/ \$10,000 operation)       | 6,250                | 60,000              | 6,250                                |
| National Conference for Community Justice                      | 0                    | NR                  | 0                                    |
| New Century Venture Center                                     | 750                  | NR                  | 0                                    |
| Opera Roanoke  | 1,500                | 2,500               | 1,500                                |
| Roanoke Higher Education Center                                | 5,000                | NR                  | 0                                    |
| Rke Regional Small Business Development Ctr.                   | 3,500                | NR                  | 0                                    |
| Roanoke Area Ministries  | 2,000                | 5,000               | 2,000                                |
| Roanoke River Basin Association                                | 0                    | 1,000               | 0                                    |
| Roanoke Symphony Orchestra                                     | 9,000                | 15,000              | 10,500                               |
| Roanoke Valley CASA  | 5,000                | 7,500               | 6,000                                |
| Roanoke Valley Community Band                                  | 0                    | 5,000               | 0                                    |
| Roanoke Valley Greenway Commission                             | 9,000                | 9,000               | 9,000                                |
| Roanoke Valley Speech & Hearing Center                         | 1,600                | 2,500               | 2,500                                |
| Salem Choral Society   | 0                    | 20,000              | 0                                    |
| Salem Roanoke Co Community Food Pantry                         | 11,000               | 15,000              | 11,000                               |
| Salvation Army   | 2,500                | NR                  | 2,500                                |
| Science Museum of Western VA (operating & gallery)             | 12,500               | 18,500              | 12,500                               |
| Scott Robertson First Tee                                      | 500                  | NR                  | 500                                  |
| SW VA Ballet   | 2,000                | 2,000               | 2,000                                |
| SW VA Second Harvest Food Bank                                 | 5,000                | 8,000               | 5,000                                |
| TAP - Dumas Center   | 7,500                | NR                  | 0                                    |
| TAP - Transitional Living Center                               | 16,200               | 17,850              | 17,850                               |
| Total Action Against Poverty - HEADSTART                       | 21,600               | 22,680              | 22,680                               |
| TRUST- Roanoke Valley Trouble Center (Trust House)             | 4,500                | 6,000               | 4,500                                |
| Young Audiences of VA, Inc.                                    | 0                    | NR                  | 0                                    |
| Virginia Amateur Sports Inc.                                   | 17,000               | 20,000              | 18,000                               |
| Virginia Economic Bridge                                       | 0                    | 1,500               | 0                                    |
| Virginia Explore Park  | 15,000               | 25,000              | 15,000                               |
| Virginia Transportation Museum                                 | 5,000                | 5,000               | 5,000                                |
| Virginia Western Community College                             | 3,480                | 3,690               | 3,690                                |
| Western Virginia Land Trust                                    | 0                    | 1,500               | 0                                    |
|  | <b>\$ 392,458</b>    | <b>\$ 1,574,991</b> | <b>\$ 386,967</b>                    |

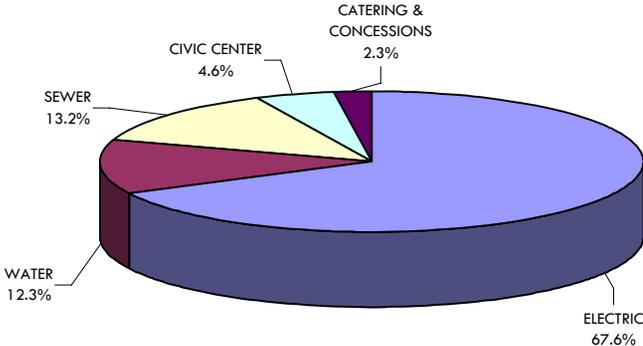
\*NR (No Request) NSR (No Specific Amount Requested)

Updated 4-26-07

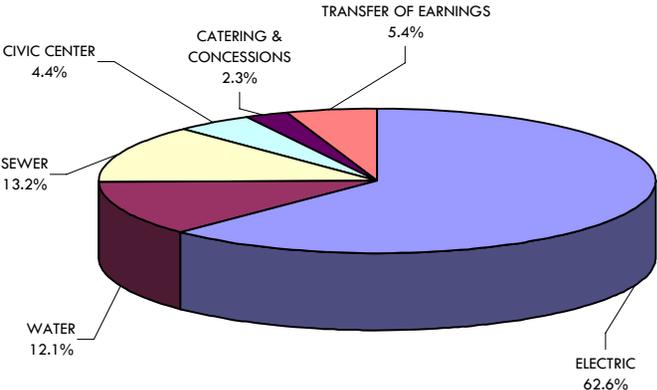
# **ENTERPRISE FUND**

**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2007-2008**

**REVENUES**



**EXPENSES**



**CITY OF SALEM, VIRGINIA  
ENTERPRISE FUND  
SUMMARY OF REVENUES AND EXPENSES  
FOR FISCAL YEAR 2007-2008**

| <b>REVENUES:</b>               | <b>2005-2006<br/>ACTUAL</b> | <b>2006-2007<br/>BUDGET</b> | <b>2006-2007<br/>TO DATE</b> | <b>2007-2008<br/>BUDGET</b> | <b>INCREASE/<br/>(DECREASE)</b> |
|--------------------------------|-----------------------------|-----------------------------|------------------------------|-----------------------------|---------------------------------|
| ELECTRIC                       | \$ 27,798,591               | \$ 29,887,187               | \$ 21,621,384                | \$ 30,719,355               | \$ 832,168                      |
| WATER                          | 4,797,605                   | 5,768,746                   | 3,684,382                    | 5,597,270                   | (171,476)                       |
| SEWER                          | 4,476,116                   | 5,826,174                   | 3,580,694                    | 5,991,774                   | 165,600                         |
| CIVIC CENTER                   | 2,333,012                   | 2,634,411                   | 2,791,320                    | 2,099,861                   | (534,550)                       |
| SALEM CATERING & CONCESSIONS   | 991,208                     | 1,029,395                   | 814,330                      | 1,051,100                   | 21,705                          |
| <b>TOTAL REVENUES</b>          | <b>\$ 40,396,532</b>        | <b>\$ 45,145,913</b>        | <b>\$ 32,492,110</b>         | <b>\$ 45,459,360</b>        | <b>\$ 313,447</b>               |
| <b>EXPENSES:</b>               |                             |                             |                              |                             |                                 |
| ELECTRIC                       | 26,579,911                  | \$ 28,044,630               | 18,583,184                   | 28,461,030                  | \$ 416,400                      |
| WATER PRODUCTION               | 2,178,313                   | 2,308,493                   | 1,741,539                    | 2,099,315                   | (209,178)                       |
| WATER DISTRIBUTION/MAINTENANCE | 2,698,426                   | 3,460,253                   | 1,591,644                    | 3,396,948                   | (63,305)                        |
| SEWER                          | 3,964,923                   | 5,826,174                   | 3,209,297                    | 5,991,774                   | 165,600                         |
| UTILITY BILLING & COLLECTION   | (25)                        | -                           | 21,882                       | -                           | -                               |
| CIVIC CENTER                   | 2,313,256                   | 2,634,411                   | 3,695,468                    | 2,013,861                   | (620,550)                       |
| SALEM CATERING & CONCESSIONS   | 1,027,146                   | 1,029,395                   | 815,821                      | 1,048,900                   | 19,505                          |
|                                | <b>\$ 38,761,950</b>        | <b>\$ 43,303,356</b>        | <b>\$ 29,658,835</b>         | <b>\$ 43,011,828</b>        | <b>\$ (291,528)</b>             |
| TRANSFER OF EARNINGS           | 1,655,000                   | 1,392,000                   | 632,500                      | 1,265,000                   | (127,000)                       |
| CONTINGENCY                    | -                           | 450,556                     | -                            | 1,182,532                   | 731,976                         |
| <b>TOTAL EXPENSES</b>          | <b>\$ 40,416,950</b>        | <b>\$ 45,145,912</b>        | <b>\$ 30,291,335</b>         | <b>\$ 45,459,360</b>        | <b>\$ 313,448</b>               |

**PERSONNEL**

**PERSONNEL SUMMARY FOR FISCAL YEAR 2007-08**

| DEPARTMENT                       | AUTHORIZED          |    | SALARY              |                  | SALARY ON ANNUIVERSARY |                  | TOTAL               |
|----------------------------------|---------------------|----|---------------------|------------------|------------------------|------------------|---------------------|
|                                  | 2006-07             |    | 7/1/2007            | INCREASE         | DATE                   | INCREASE         | PERSONNEL COSTS     |
| ANIMAL CONTROL                   | \$ 327,266          | \$ | 353,905             | 26,639           | \$ 359,459             | \$ 4,644         | \$ 358,549          |
| BEAUTIFICATION                   | 164,517             |    | 190,226             | 25,709           | 193,949                | 1,720            | 191,946             |
| DEPT OF INSPECTIONS              | 299,178             |    | 306,479             | 7,301            | 312,698                | 3,868            | 310,347             |
| BUILDING MAINTENANCE             | 680,810             |    | 697,611             | 16,801           | 711,630                | 10,800           | 708,411             |
| CATERING AND CONCESSIONS         | 191,651             |    | 196,456             | 4,805            | 201,386                | 2,859            | 199,315             |
| CITY COUNCIL                     | 61,000              |    | 61,000              | -                | 61,000                 | 0                | 61,000              |
| CITY GARAGE/FLEET MANAGEMENT     | 622,595             |    | 612,944             | (9,651)          | 627,338                | 9,811            | 622,755             |
| CITY MANAGER                     | 445,065             |    | 411,267             | (33,798)         | 414,159                | 2,642            | 413,909             |
| CITY SHERIFF                     | 408,346             |    | 418,467             | 10,121           | 426,122                | 3,537            | 422,004             |
| CITY TREASURER                   | 209,040             |    | 213,974             | 4,934            | 217,427                | 1,934            | 215,908             |
| CIVIC CENTER                     | 903,350             |    | 923,417             | 20,067           | 938,872                | 7,309            | 930,726             |
| CLERK OF CIRCUIT COURT           | 229,651             |    | 235,567             | 5,916            | 237,314                | 764              | 236,331             |
| CLERK OF COUNCIL                 | 46,301              |    | 47,466              | 1,165            | 48,651                 | 889              | 48,355              |
| COMMISSIONER OF REVENUE          | 223,984             |    | 229,376             | 5,392            | 233,183                | 2,741            | 232,117             |
| COMMONWEALTH ATTORNEY            | 333,043             |    | 340,358             | 7,315            | 344,248                | 1,602            | 341,960             |
| COMMUNICATIONS CENTER            | 613,364             |    | 628,319             | 14,955           | 642,921                | 8,155            | 636,474             |
| ELECTRIC                         | 1,711,526           |    | 1,752,398           | 40,872           | 1,767,229              | 9,376            | 1,761,774           |
| ENGINEERING                      | 577,983             |    | 592,798             | 14,815           | 606,484                | 8,236            | 601,034             |
| FINANCE                          | 629,416             |    | 644,534             | 15,118           | 655,163                | 6,944            | 651,478             |
| FIRE                             | 3,143,339           |    | 3,269,510           | 126,171          | 3,332,887              | 38,145           | 3,307,655           |
| HUMAN RESOURCES                  | 344,101             |    | 352,608             | 8,507            | 358,806                | 3,732            | 356,340             |
| LIBRARY                          | 463,788             |    | 490,595             | 26,807           | 498,062                | 4,792            | 495,387             |
| MGT. INFORMATION SYSTEMS         | 353,799             |    | 374,459             | 20,660           | 380,241                | 3,636            | 378,095             |
| PARKS AND RECREATION             | 730,678             |    | 748,317             | 17,639           | 764,042                | 8,746            | 757,063             |
| PLANNING & ECONOMIC DEVELOPMENT  | 181,282             |    | 185,670             | 4,388            | 190,163                | 1,856            | 187,526             |
| POLICE                           | 3,179,092           |    | 3,262,048           | 82,956           | 3,319,622              | 29,572           | 3,291,620           |
| PURCHASING                       | 76,877              |    | 77,688              | 811              | 78,520                 | 693              | 78,381              |
| REAL ESTATE ASSESSOR             | 332,896             |    | 340,696             | 7,800            | 345,438                | 3,763            | 344,459             |
| REFUSE DISPOSAL/TRANSFER STATION | 594,379             |    | 608,835             | 14,456           | 619,734                | 6,689            | 615,524             |
| REFUSE COLLECTION                | 684,792             |    | 699,477             | 14,685           | 714,474                | 8,272            | 707,749             |
| REFUSE COLLECTION-CONTAINERS     | 72,363              |    | 36,171              | (36,192)         | 37,066                 | 894              | 37,065              |
| REGISTRAR/ELECTORAL BOARD        | 99,212              |    | 102,968             | 3,756            | 103,696                | 606              | 103,574             |
| RESCUE SQUAD                     | 15,226              |    | 15,773              | 547              | 15,773                 | 0                | 15,773              |
| SALEM STADIUM                    | 53,685              |    | 55,151              | 1,466            | 55,151                 | 0                | 55,151              |
| SEWER                            | 505,025             |    | 518,254             | 13,229           | 527,655                | 5,763            | 524,017             |
| STREETS & HIGHWAYS               | 1,343,026           |    | 1,373,081           | 30,055           | 1,398,499              | 15,489           | 1,388,570           |
| TRAFFIC ENGINEERING              | 157,529             |    | 161,439             | 3,910            | 164,060                | 1,871            | 163,310             |
| UTILITY BILLING & COLLECTIONS    | 492,441             |    | 504,755             | 12,314           | 514,094                | 5,606            | 510,361             |
| WATER MAINTENANCE                | 493,649             |    | 509,690             | 16,041           | 516,928                | 2,732            | 512,422             |
| WATER PRODUCTION                 | 856,904             |    | 825,881             | (31,023)         | 837,820                | 6,197            | 832,078             |
| <b>TOTAL</b>                     | <b>\$22,852,169</b> |    | <b>\$23,369,628</b> | <b>\$517,459</b> | <b>\$23,771,964</b>    | <b>\$236,885</b> | <b>\$23,606,513</b> |

TOTAL SALARIES GENERAL FUND:

**\$18,335,820**

TOTAL SALARIES ENTERPRISE FUND:

**5,270,693**

TOTAL REQUIRED APPROPRIATION FOR FISCAL YEAR 2007-2008

**\$23,606,513**

# **CAPITAL OUTLAY**

**CITY OF SALEM VIRGINIA  
CAPITAL OUTLAY SUMMARY FOR FISCAL YEAR 2007-08**

**GENERAL FUND**

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|                                    |                    |
|------------------------------------|--------------------|
| HUMAN RESOURCES                    | \$10,100           |
| REAL ESTATE ASSESSOR               | \$4,900            |
| FINANCE                            | \$417,500          |
| MANAGEMENT INFORMATION SYSTEMS     | \$47,000           |
| CITY GARAGE-FLEET MANAGEMENT       | \$306,000          |
| COMMISSIONER OF REVENUE            | \$3,500            |
| TREASURER                          | \$10,800           |
| REGISTRAR                          | \$9,500            |
| COMBINED DISTRICT COURTS           | \$10,000           |
| CITY SHERIFF                       | \$30,000           |
| COMMONWEALTH ATTORNEY              | \$12,000           |
| POLICE                             | \$164,400          |
| COMMUNICATION CENTER               | \$56,800           |
| FIRE                               | \$76,575           |
| DEPARTMENT OF INSPECTIONS          | \$2,100            |
| ANIMAL CONTROL                     | \$3,050            |
| ENGINEERING                        | \$25,000           |
| STREETS AND HIGHWAYS               | \$39,839           |
| REFUSE COLLECTIONS                 | \$36,000           |
| REFUSE COLLECTION - CONTAINERS     | \$26,000           |
| CITY-WIDE TECHNOLOGY               | \$100,000          |
| COURTHOUSE                         | \$60,000           |
| BUILDING MAINTENANCE               | \$26,000           |
| PARKS AND RECREATION               | \$49,000           |
| SALEM STADIUM                      | \$111,500          |
| BEAUTIFICATION PROGRAM             | \$500              |
| LIBRARY                            | \$5,600            |
| PLANNING AND COMMUNITY DEVELOPMENT | \$4,000            |
|                                    | <hr/>              |
|                                    | <b>\$1,647,664</b> |

**ENTERPRISE FUND**

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|                                       |                    |
|---------------------------------------|--------------------|
| UTILITY BILLING & COLLECTIONS         | \$30,000           |
| CIVIC CENTER                          | \$71,050           |
| CATERING & CONCESSIONS                | \$50,325           |
| WATER PRODUCTION                      | \$160,000          |
| WATER DISTRIBUTION & MAINTENANCE      | \$275,000          |
| SEWER                                 | \$630,000          |
| ELECTRIC                              | \$295,000          |
|                                       | <hr/>              |
|                                       | <b>\$1,511,375</b> |
|                                       | <hr/>              |
| <b>TOTAL CITY-WIDE CAPITAL OUTLAY</b> | <b>\$3,159,039</b> |