

Affidavit for Demolition of a Pool

City of Salem, Virginia
Community Development
Building Inspections

This form must be completed and signed by the property owner and contractor prior to the issuance of a demolition permit for a pool.

Date of application: _____

Address of pool: _____

Name of owner: _____ Signature of owner: _____

Contractor company name: _____

Address of Contractor: _____ Phone: _____

Name of contractor: _____ Signature of Contractor: _____

Demolition Requirements and Process

1. Holes must be drilled throughout pool floor or the floor removed to allow drainage. Site inspection is required of the drilled holes or removal of pool floor.
2. If site will be built on, a certified compaction report from a Soil Engineer is required.
3. The stockpiling of the demolition or fill materials in the City of Salem right-of-way is prohibited. Any work within the City of Salem right-of-way requires a separate encroachment permit (contact Zoning Administrator).
4. Removal of all above-ground pool plumbing including pumps and heaters is required.
5. When the electrical sub-panel is removed, the electrical sub-feed conductors shall be removed back to the electric service supply location.
6. Conversion of the existing pool electrical system to any other use will required a separate permit and approval. An electrical inspection is required to determine if it is electrically safe.
7. Site inspection is required to verify drainage holes in the pool bottom before the pool is filled in.
8. After pool bottom is drilled/removed, add minimum 12-inch thick gravel bed of ¾-inch rock to insure proper drainage.
9. If debris is broken up and left in pool cavity, must be maximum 6-inch diameter sized pieces. Site inspection is required of the debris and size.
10. The pool must be filled in with dirt (compacted 90%) or gravel, or as specified in the soils report.
11. The discharge of pollutants to any storm drainage system is prohibited. No solid waste petroleum byproducts, soil particulate, construction waste materials, or wastewater generated on construction sites or by construction activities shall be placed, conveyed or discharged into the street, gutter or storm drain system.
12. Final site inspection required when work complete. If site to be built on, provide Soils Engineer report.

Permit Process Steps:

1. Fill out and sign this form and demolition permit application. Submit plot plan, including: location of pool equipment and pool setbacks.
2. Provide valuation (cost) of work for establishing permit fee.
3. Provide Soil Engineer report at final inspection if site will be built on.

If you have questions, please call the Community Development Office at 540.375.3036.