



City of Salem

Municipal Separate Storm Sewer System Program Plan & Annual Report

For

General Permit No. VAR040010

And

Annual Reporting through

July 1, 2016 through June 30, 2017

This plan and annual report is submitted in accordance with 9VAC25-890-30 and 9VAC25-890-40 as part of registration statement for permit coverage to discharge stormwater to surface waters of the Commonwealth of Virginia consistent with the VAR04 General Permit, effective July 1, 2013.

Submitted: October 1, 2017

TABLE OF CONTENTS

CERTIFICATION 1

DEFINITIONS 2

1.0 PROGRAM PLAN STRUCTURE..... 4

 1.1 Minimum Control Measures 4

 1.2 Special Conditions for TMDLs 4

 1.3 Annual Reporting 5

 1.4 Annual Reporting – General Information Form 6

 1.5 Program Modifications 7

2.0 SCHEDULE..... 8

3.0 PROGRAM PLAN BEST MANAGEMENT PRACTICES 9

 3.1 Minimum Control Measure BMPs 9

 BMP 1.1 Public Participation for Public Education and Outreach Plan 9

 BMP 1.2 Develop Public Education and Outreach Program 10

 BMP 2.1 Public Involvement through web posting of MS4 Program information 12

 BMP 2.2 Public participation..... 13

 BMP 3.1 Storm Sewer Map and Outfall Information Table 15

 BMP 3.2 Prohibit non-stormwater discharges..... 17

 BMP 3.3 Develop Illicit Discharge Detection and Elimination Procedures 19

 BMP 3.4 Facilitate public reporting of illicit discharges and provide response 21

 BMP 4.1 ESC compliance for land disturbance activities 23

 BMP 4.2 Receive and respond to complaints regarding land disturbing activity 25

 BMP 4.3 Ensure land disturbance activities secure VSMP General Permit 27

 BMP 5.1 Compliance to post-construction stormwater management regulation 29

 BMP 5.2 Stormwater management facility tracking and reporting..... 31

 BMP 5.3a Inspection, operation, and maintenance of City-owned SWM facilities..... 33

 BMP 5.3b Inspection, operation, and maintenance of privately-owned SWM facilities..... 35

 BMP 6.1 Pollution Prevention Procedures for Operations & Maintenance Activities 37

 BMP 6.2 Stormwater Pollution Prevention Plans 39

 BMP 6.3a Employee Good Housekeeping/Pollution Prevention Training Plan..... 41

 BMP 6.3b Contractor Certification for Pollution Prevention 43

 BMP 6.4 Turf and Landscape Management..... 44

 BMP 6.5 Contractor Safeguards to Ensure Program Consistent Measures and Procedures..... 46

 3.2 Special Conditions for Approved TMDL BMPs 48

 BMP SC.1a Roanoke (Staunton) River Watershed PCB TMDL Action Plan 48

 BMP SC.1b Roanoke (Staunton) River Watershed PCB TMDL Action Plan Implementation..... 50

 BMP SC.2a Upper Roanoke River Watershed E. coli TMDL Action Plan 53

 BMP SC.2b Upper Roanoke River Watershed E. coli TMDL Action Plan Implementation..... 55

 BMP SC.3a Upper Roanoke River Watershed Sediment TMDL Action Plan 57

 BMP SC.3b Upper Roanoke River Watershed Sediment TMDL Action Plan Implementation..... 59

Reporting Appendices

Appendix A – Documentation of Public Participation Activities

Appendix B – Outfall Inventory

Appendix C – IDDE Follow-up Information

Appendix D – ESC/SWM Land Disturbance Activity Database

Appendix E – SWM Facility Tracking Database

Supporting Materials Incorporated by Reference (Provided on City's Website)

Public Education & Outreach Plan (BMP 1.2)

Illicit Discharge Detection & Elimination Manual (BMP 3.3)

Outfall Prioritization Methodology (BMP 3.3)

Guidance for Land Disturbance Activities *(BMP 4.1 & 5.1 enhancement; placeholder)*

BMP Post-Construction Stormwater Management Program Manual (BMP 5.3a)

Good Housekeeping/Pollution Prevention Manual (BMP 6.1)

Identification of High Priority Facilities (BMP 6.2)

Nutrient Management Plans (BMP 6.4)

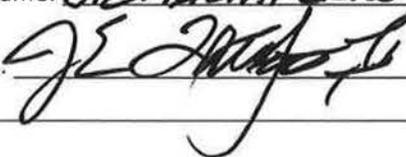
Roanoke (Staunton) River Watershed PCB TMDL Action Plan (BMP SC.1a)

Upper Roanoke River Watershed E. coli TMDL Action Plan (BMP SC.2a)

Upper Roanoke River Watershed Sediment TMDL Action Plan (BMP SC.3a)

CERTIFICATION

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name: J.E. TALIAFERRO, II Title: ASST. CITY MNGR
Signature:  Date: 9/29/17

DEFINITIONS

Definitions provided herein do not supersede those within the City of Salem's City Code, but are solely intended to supplement interpretation of the City's MS4 Program Plan and Annual Report.

"Best management practice" or "BMP" means schedules of activities, prohibitions of practices, including both structural and nonstructural practices, maintenance procedures, and other management practices to prevent or reduce the pollution of surface waters and groundwater systems from the impacts of land-disturbing activities.

"Construction activity" means any clearing, grading or excavation associated with large construction activity or associated with small construction activity.

"Department" means the Department of Environmental Quality.

"Discharge," when used without qualification, means the discharge of a pollutant.

"Drainage area" means a land area, water area, or both from which runoff flows to a common point.

"Hydrologic Unit Code" or "HUC" means a watershed unit established in the most recent version of Virginia's 6th Order National Watershed Boundary Dataset.

"Illicit discharge" means any discharge to a municipal separate storm sewer that is not composed entirely of stormwater, except discharges resulting from firefighting activities, and discharges identified by and the following, unless identified by the MS4 operator as significant contributors of pollutants: water line flushing, landscape irrigation, diverted stream flows, rising groundwaters, uncontaminated groundwater infiltration, uncontaminated pumped groundwater, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, and street wash water.

"Impervious cover" means a surface composed of material that significantly impedes or prevents natural infiltration of water into soil.

"Land disturbance" or "land-disturbing activity" means a man-made change to the land surface that potentially changes its runoff characteristics including clearing, grading, or excavation except that the term shall not include those exemptions specified in Section 30-133(B) of the City of Salem's Stormwater Management Ordinance.

"Municipal separate storm sewer" or "MS4" means a conveyance or system of conveyances otherwise known as a municipal separate storm sewer system, including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains

"MS4 Program Plan" means the completed registration statement and all approved additions, changes and modifications detailing the comprehensive program implemented by the operator under this state permit to reduce the pollutants in the stormwater discharged from its municipal separate storm sewer system (MS4) that has been submitted and accepted by the department.

"Outfall" means, when used in reference to municipal separate storm sewers, a point source at the point where a municipal separate storm sewer discharges to surface waters and does not include open

conveyances connecting two municipal separate storm sewers, or pipes, tunnels or other conveyances which connect segments of the same stream or other surface waters and are used to convey surface waters.

“Public” means, for the purpose of this Program Plan, the general population who work and/or live within the City’s limits

"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

"Stormwater" means precipitation that is discharged across the land surface or through conveyances to one or more waterways and that may include stormwater runoff, snow melt runoff, and surface runoff and drainage.

"Stormwater management plan" means a document(s) containing material for describing methods for complying with the requirements of the Virginia Stormwater Management Program

"Total maximum daily load" or "TMDL" means the sum of the individual wasteload allocations for point sources, load allocations (LAs) for nonpoint sources, natural background loading and a margin of safety. TMDLs can be expressed in terms of either mass per time, toxicity, or other appropriate measure. The TMDL process provides for point versus nonpoint source trade-offs.

"Virginia Stormwater Management Handbook" means a collection of pertinent information that provides general guidance for compliance with the Act and associated regulations and is developed by the department with advice from a stakeholder advisory committee.

"Wasteload allocation" or "wasteload" or "WLA" means the portion of receiving surface water's loading or assimilative capacity allocated to one of its existing or future point sources of pollution. WLAs are a type of water quality-based effluent limitation.

"Watershed" means a defined land area drained by a river or stream, karst system, or system of connecting rivers or streams such that all surface water within the area flows through a single outlet.

1.0 PROGRAM PLAN STRUCTURE

The City of Salem's Program Plan is structured to serve as a stand-alone document that, when implemented, meets the requirements of the VAR04 *General Virginia Pollutant Discharge Elimination System (VPDES) Permit for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4s)*, referred to in the remainder of this Plan as the General Permit. The Plan is intended to be subject to modifications as part of an iterative process that seeks to improve the effectiveness of best management practices (BMPs) and may be modified from time to time. Measure(s) of effectiveness are incorporated in each BMP and annual reporting form in Section 3.

1.1 Minimum Control Measures

The General Permit requires the City's Program Plan to include BMPs to address the requirements of six minimum control measures (MCMs) described in Section II of the General Permit. The MCMs are summarized as:

- MCM 1: Public Education and Outreach on Stormwater Impacts
- MCM 2: Public Involvement and Participation
- MCM 3: Illicit Discharge Detection and Elimination
- MCM 4: Construction Site Stormwater Runoff Control
- MCM 5: Post-construction Stormwater Management
- MCM 6: Pollution Prevention/Good Housekeeping for Operations

Section 3.0 of this Program Plan provides BMPs developed to explicitly address each General Permit requirements for each MCM. The title of each BMP is followed with a reference to the corresponding permit section. Each BMP included in the Program Plan includes the following information:

- A description of the BMP.
- A list of the necessary documentation to implement the BMP. This information is considered part of the Program and is readily available and updated, as necessary, and developed consistent with the BMP's implementation schedule.
- The identification of the individual(s) responsible for implementation of the BMP.
- The objective of the BMP and the result expected from implementation of the BMP.
- An implementation schedule consistent with the General Permit.
- A description of the method(s) to be used to assess the effectiveness of the BMP.

1.2 Special Conditions for TMDLs

The City of Salem is subject to Special Conditions for the following approved TMDLs where a waste load allocation (WLA) has been assigned to the City:

- Roanoke (Staunton) River Watershed for PCBs, approved December 9, 2010
- Upper Roanoke River Watershed for E. coli, approved June 27, 2007
- Upper Roanoke River Watershed for Sediment, approved September 7, 2006

The Special Conditions require the City to update this Program Plan to incorporate implementation of TMDL Action Plans that identify best management practices and milestones to be implemented during the remaining term of this permit which concludes July 1, 2018. BMPs are provided in Section 3.2 for development of Action Plans for the TMDLs listed above. BMPs are also included for implementation of the Action Plans in accordance with the schedules prescribed in each Action Plan.

1.3 Annual Reporting

The City of Salem will submit an Annual Report to the Department of Environmental Quality (DEQ) by October 1st of each year with the reporting period spanning from July 1st through June 30th. This Program Plan includes annual reporting forms in “fillable form” format. The completion of these forms provides all of the reporting information to satisfy the reporting requirements of the General Permit and include the:

- Cover sheet, which will be updated with the specific reporting year;
- Certification, that follows the table of contents and will be signed each year;
- “Annual Reporting – General Information Form” on the following page, completed annually;
- The “Annual Reporting Form” following each BMP in Section 3, completed annually; and
- The Measure(s) of Effectiveness Form following each BMP in Section 3.

Information compiled for effectiveness for each BMP in Section 3.0 will be utilized to evaluate and, if necessary, modify the respective BMP. Any modifications will be reported in the “Annual Reporting – General Information Form” on the following page. Modifications to the Program made by the City will be done in accordance with the General Permit requirements described in Section 1.5.

The General Permit requires certification of the annual report which is provided immediately after the table of contents of this document. Certification is required by a principle executive officer or a duly authorized representative. The duly authorized representative must have overall responsibility of the City operations and written authorization must be provided to the Department.

1.4 Annual Reporting – General Information Form	
<ul style="list-style-type: none"> ✓ The BMPs described in Section 3 of this Program Plan/Annual Report are the stormwater activities that the City of Salem plans to undertake during the remainder of the permit cycle. ✓ The City does not rely on another entity to implement portions of their MS4 Program Plan ✓ Completed Annual Reporting Forms for each BMP in Section 3 provide an assessment of the appropriateness of each BMP, progress towards achieving each measurable goal, and results of collected information analyzed for appropriate assessments and effectiveness of the BMP. ✓ See the updated Outfall Inventory in Appendix B for new MS4 outfalls that came online during the reporting year and their associated drainage area by HUC. 	
<p>➤ Did modifications to the responsible individual of any program role or responsibility or specific BMP included in the Program occur during the reporting year? (yes/no)</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<p>If yes, list modifications (provide BMP # to reference modification rationale): <u>N/A</u></p>	
<p>➤ Based on a review of the reporting forms completed for the reporting year within Section 3 of this Program Plan, does the City finds itself compliant with the permit conditions (yes/no):</p>	<input checked="" type="checkbox"/> Yes, the City is compliant <input type="checkbox"/> No (see below)
<p>If no, listed below are additional BMPs and/or changes made to BMPs or measurable goals for any of the MCMs, including steps to address any deficiencies (Refer to Section 1.5): <u>N/A - The City finds itself compliant based on a review of this report.</u></p>	
<p>➤ Does the City's MS4 directly discharge to waters that are identified as impaired in the 2010 § 305(b)/303(d) Water Quality Assessment Integrated Report? (yes/no)</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, list the impaired waters and pollutant impairment: <u>1) Mason Creek - Impairment: Benthic-Macroinvertebrate Bioassessments, E. coli</u> <u>2) Roanoke River - Impairment: Benthic-Macroinvertebrate Bioassessments, E. coli, Temperature, PCB in Fish Tissue</u></p>	
<p>➤ Based on the water quality issues identified in BMP 1.2 and impairments identified above, does a review of the effectiveness of the BMPs listed in the program indicate they are appropriate? (yes/no)</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>Explain why they are effective for the water quality issues identified in BMP 1.2 and listed impairments or identify potential modifications if not effective: <u>A review of water quality issues identified in BMP 1.2 is appropriate since each identifies and addresses non-storwater discharges, including pollutants causing impairments. The issues are effective since materials are distributed to the City's entire population. Further, a public survey will be distributed in the final year of the current permit to assess the publics knowledge in comparioson to a survey taken near the beginning of the permit cycle.</u></p>	

1.5 Program Modifications

Modifications to the MS4 Program may occur throughout the life of this Program Plan as part of an iterative process to reduce the pollutant loadings and to protect water quality. Modifications will most often be made when a BMP is deemed ineffective, based on reporting for the “Measure of Effectiveness Forms” for each BMP in Section 3. When a BMP is determined ineffective, updates and modifications to the MS4 Program must be made in accordance with the following procedures:

- Adding (but not eliminating or replacing) BMPs may be made by the City at any time. Additions shall be reported as part of the annual report in the “Annual Reporting – General Information Form” in Section 1.4.
- Updates and modifications to specific standards and specifications, schedules, operating procedures, manuals, checklists, and other documents routinely evaluated and modified are permitted provided that the updates and modifications are done in a manner that:
 - Is consistent with the conditions of the General Permit;
 - Follow any public notice and participation requirements established in the General Permit; and
 - Are documented in the annual report in the “Annual Reporting – General Information Form” in Section 1.4.
- Replacing, or eliminating without replacement, any ineffective or infeasible strategies, policies, and BMPs with alternate strategies, policies, and BMPs may be requested at any time. Such requests must include the following:
 - An analysis of how or why the BMPs, strategies, or policies are ineffective or infeasible, including cost prohibitive;
 - Expectations on the effectiveness of the replacement BMPs, strategies, or policies;
 - An analysis of how the replacement BMPs are expected to achieve the goals of the BMP's to be replaced;
 - A schedule for implementing the replacement BMPs, strategies, and policies;
 - An analysis of how the replacement strategies and policies are expected to improve the City's ability to meet the goals of the strategies and policies being replaced; and
 - Requests or notifications made in writing to the Department and signed by a principle executive officer or a duly authorized representative; and
 - The City follows the public involvement requirements identified in the General Permit.

2.0 SCHEDULE

As discussed in Section 1, each BMP described in Section 3 of the Program Plan includes an implementation schedule. Some of the BMPs require supplemental actions to be taken to assist in the development or implementation of the BMP. Table 1 lists some of these actions with a summary of dates critical for assuring compliance with the permit. The Table is not intended to provide schedules for Program BMP implementation; but only to assist with Program implementation.

Table 1. Summary of critical items and deadlines for program implementation.

BMP	Necessary Action	Due date
1.1	Second Public Outreach Survey	Spring 2018
2.2	Public participation activities	4x annually
2.1	Post Annual Report on website	30 days after submittal annually
6.3a	Staff training on pollution prevention	Biennially
1.1, 1.2	Provide for public participation for education and outreach plan	Complete
1.2	Public Education/Outreach Plan	Complete
3.1	Notification of MS4 Interconnections	Annually, as needed
3.3	Develop IDDE Program Manual	Complete
6.3a	Written Training Program (see IDDE and Good Housekeeping/Pollution Prevention Manuals)	Complete
6.2	Identify high priority areas (see BMP 6.2)	Complete
5.3	Post-construction SWM Inspection/Maintenance Program Manual	Complete
3.4, 6.1	Good Housekeeping/Pollution Prevention Program Manual	Complete
1.2, 3.4, 4.2	Update website postings (see BMPs for details)	Annually
6.3b, 6.5	Good housekeeping contract language for municipal contractors	Complete
SC.1	Upper Roanoke River Sediment Action Plan	Complete
SC.1	Upper Roanoke River E. coli Action Plan	Complete
3.3	Methodology for prioritizing outfalls	Complete
SC.1	Roanoke (Staunton) River PCBs Action Plan	Complete
3.1	Update storm sewer mapping/information table	Annually
5.2	Update BMP database attributes	Annually
6.2	High-priority facility SWPPP Development	Complete

3.0 PROGRAM PLAN BEST MANAGEMENT PRACTICES

Section 3 includes the BMPs that the City will implement to meet the requirements for each MCM and the applicable Special Conditions described in the General Permit.

3.1 Minimum Control Measure BMPs

BMP 1.1 Public Participation for Public Education and Outreach Plan (Section II B.1.c.4)
<p>Description: Provide for public participation during public education and outreach program development using results from a survey distributed to the public. The survey will be developed to assess the City’s public knowledge regarding stormwater with the intent of assisting with the selection of high priority water quality issues. Opportunity to provide written comment will also be available with the survey.</p>
<p>Necessary documentation for implementation: (1) Public Survey; (2) Public Survey results</p>
<p>Responsible individuals for implementation: Director of Community Development; City Engineer I</p>
<p>Objectives and expected results in meeting measurable goals: The objective is to include the public in the selection of water quality issues identified in the City’s Public Education and Outreach Plan.</p>
<p>Implementation schedule: An opportunity for public participation was provided via a survey distributed in the spring of 2014. Survey results were incorporated into the Public Education and Outreach Plan (BMP 1.2) to meet the General Permit’s July 1, 2014 deadline. A public survey will be distributed again in the spring of 2018 before the end of the permit cycle and the Public Education and Outreach Plan revised as necessary.</p>
<p>Method to determine effectiveness: Effectiveness will be measured by the number of individuals responding to the survey and the incorporation of survey results into the Public Education and Outreach Plan.</p>

BMP 1.1 Annual Reporting Form	
(Completed once during the development of the Public Education and Outreach Plan)	
Dates that survey was distributed:	Spring of 2014
Number of surveys completed:	2,159
<p>Description of how survey results and responses were incorporated into the Program: <u>Survey results were used to identify high priority water quality issues in the City’s Public Education and Outreach Plan (See BMP 1.2). Survey results were also used to determine the relevant messages and appropriate outreach material for our target audiences. The survey is considered effective based on the number of respondents indicated above and the ability to incorporate results into the identification of water quality issues.</u></p>	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

BMP 1.2 Develop Public Education and Outreach Program (Section II B.1.c.1-6)

Description: Identify three (3) high priority water quality issues contributed to by the discharge of stormwater. For each issue identified, provide

- Rationale for the selection of each issue;
- An identification and estimate of population size of the target audience who is most likely to have significant impacts on the water quality issue; and
- A relevant message and educational and outreach materials to convey the message for distribution to the target audience.

Necessary documentation for implementation: (1) Survey results from BMP 1.1; (2) Written Public Education and Outreach Plan (PEOP) describing the rationale of the selection of each water quality issue, identification of target audience and estimated population, and relevant message (Attachment 1); (3) Materials described in the PEOP such as pamphlets and training materials (available upon request).

Responsible individual for implementation: Director of Community Development and City Engineer I

Objectives and expected results in meeting measurable goals: Objectives are to convey relevant information to target audiences regarding water quality issues. The expected result is that the target audiences will have an increased knowledge of the water quality issues over time.

Implementation schedule: Outreach will be conducted a minimum of once a year to at least 20% of each target audience for each water quality issue identified in the PEOP, latest version. A public survey to measure knowledge on the identified issues was conducted in the spring of 2014 and will be distributed again in the spring of 2018 to measure effectiveness of the PEOP for the permit cycle.

Method to determine effectiveness: Two public surveys will be distributed to assess the effectiveness of the message delivered for each water quality issue, as noted in the implementation schedule. The first survey was conducted as described in BMP 1.1. The second survey will occur, as described in BMP 1.1, in the final year of the permit cycle. Effectiveness will be measured by using a scoring system to compare results of the two surveys to determine if public knowledge regarding each water quality issue has increased.

BMP 1.2 Annual Reporting Form				
Has a written Public Education and Outreach Plan been developed?				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain, is yes, summarize below: <u>N/A</u>				
Water quality Issue #	List of educational and outreach activities identified in Public Education and Outreach Plan Update	Target Audience	Estimated # people reached	Fraction of target audience reached
1	Improve public education on stormwater impacts and prevention of non-stormwater discharges	General public	±12,000 (5,217 households)	±48%
2	Education on dog waste impacts and clean-up	Licensed dog owners	1,150 (500 households)	±32%
3	Prevention of Non-stormwater discharges via storm drain markers	Illicit Dischargers	21	100%
Water quality Issue #	List of educational and outreach activities that will be conducted during the <i>next</i> reporting year	Target Audience	# people to be reached <i>next</i> reporting year	Minimum % of target audience reached
1	Improve public education on stormwater impacts and prevention of non-stormwater discharges	General public	±5,000	20
2	Education on dog waste impacts and clean-up	Licensed dog owners	±720	20
3	Prevention of Non-stormwater discharges via storm drain markers	Illicit Dischargers	TBD	20

Necessary documents for implementation are not provided in the annual report, but will be retained for a minimum of 3 years and are available upon request.

Measure of Effectiveness Form	
Average "knowledge" score from previous survey:	TBD
Average "knowledge" score from latest survey:	TBD
Has the "knowledge" score gone up over the permit cycle?	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A (See below)
<p>If no, discuss potential ineffectiveness of the BMP (outreach materials, training approach, etc.): Effectiveness will be evaluated over time with a comparison of scoring from the 2014 survey and results from distribution of the public survey in 2018. Comparisons of results will be based on survey questions related to the PEOP.</p>	
<p>If no, Suggest BMP modifications to the Program Plan with rationale to increase effectiveness: <u>N/A</u></p>	

BMP 2.1 Public Involvement through web posting of MS4 Program information (Section II B.2.a.1-2)

Description: The following documentation will be maintained on the City’s stormwater website:

- The latest version of this MS4 Program Plan, including all supporting documents listed in the Program Plan BMPs
- The latest MS4 Annual Reports.

Public education and outreach materials developed for BMP 1.2 will include links to the Program Plan and Annual Reports.

Necessary documentation for implementation: (1) City of Salem MS4 Program Plan; (2) City of Salem MS4 Annual Reports; (3) Web address of posted materials; (4) Educational and outreach material from BMP 1.2

Responsible individual for implementation: Director of Community Development, Communication Director and City Engineer I

Objectives and expected results in meeting measurable goals: Objectives are to provide an opportunity to the public to review the City’s MS4 Program documentation. Expected results are an increase in public knowledge of the effects of stormwater runoff on water quality and BMPs implemented by the City to improve water quality from stormwater runoff.

Implementation schedule: The City’s Program Plan and Annual Report are included in this single document. This document will be posted on the web page within 30 days of submittal to DEQ, or by November 1st of each year.

Method to determine effectiveness: Same as BMP 1.2.

BMP 2.1 Annual Reporting Form

Web link to the City’s Program Plan/Annual Report, along with all materials incorporated by reference, are provided at the web link below:

<https://salemva.gov/Departments/Community-Development/Stormwater-Information/Program-Information>

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

BMP 2.2 Public participation (Section II B.1.b)

Description: The City of Salem will participate, through promotion, sponsorship, or other involvement, in a minimum of four local activities annually.

Necessary documentation for implementation: (1) A list of public participation opportunities; (2) Documentation of participation for each activity.

Responsible individual for implementation: Director of Community Development, Communication Director and City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to increase public participation to reduce stormwater pollutant loads; improve water quality; and support local restoration and clean-up projects, programs, groups, meetings, or other opportunities for public involvement. Measurable goals include a measure or estimation of the number of people that participate in each local activity.

Implementation schedule: Public participation will be conducted a minimum of four times a year.

Method to determine effectiveness: Effectiveness will be determined by successful public turn-out or exposure to each event. Selection of specific events may be modified from year to year based on opportunity, the potential impact of the audience that can be reached, and anticipated public turn-out.

BMP 2.2 Annual Reporting Form			
Local activity & Type of participation (e.g. promotion, sponsorship, other)	Role of City staff and connection to promoting public participation in activities to improve water quality	Estimated # of people reached	Participation documentation*
Interactive Rain Barrel Workshop (sponsorship, promotion). Conducted July 2016.	City event put on and run by library staff with assistance from engineering and streets departments.	34	Photos / Presentation
Stormwater info booth set up at home show (sponsorship, promotion). Conducted March 2017.	Home show sponsored and promoted by the City, SWM booth promoted and manned by engineering staff.	±200	Photos / Flyers
Dog Park Maintenance & Literature (sponsorship, promotion). Perpetual.	Park run by the City; brochures developed/provided by engineering & communications staff to reduce E. coli in runoff.	±300	Dog park info & dog waste brochure on website
Picking up dog waste video shown before all movies at Longwood Park (sponsorship, promotion) Summer 2017.	Run by the City of Salem; video developed by engineering and communications staff,	±700	Dog waste video - can be found on our website

* Documentation is attached in Appendix A unless otherwise noted.

Measure of Effectiveness Form	
Local Activity (same as above)	Rationalization of effectiveness or ineffectiveness
Interactive Rain Barrel Workshop (sponsorship, promotion)	Effective due to interactive nature and information conveyed.
Stormwater info booth set up at home show (sponsorship, promotion)	Effective due to number of people reached and type of audience reached, namely homeowners looking to do small construction projects not regulated by E&S/SWM.
Dog Park Maintenance & Literature (sponsorship, promotion)	Effective due to the nature of the facility, providing a positive alternative for pet owners where picking up your pet's waste is required.
Video promoting picking up dog waste shown before all movies at Longwood Park (sponsorship, promotion)	Effective due to number of people reached and type of audience reached, namely families with pets.
For an ineffective activity identified above, describe modifications to be made for next reporting year (e.g. different activity or different approach): N/A	

BMP 3.1 Storm Sewer Map and Outfall Information Table (Section II B.3.a.1-5)

Description: The City of Salem will maintain an accurate storm sewer system map and update the associated information table per Section II.B.3.a (1-5) of the General Permit. The map, at a minimum, will:

- Continue to Include the mapped location of all MS4 outfalls with a unique identifier that corresponds to the information table;
- Continue to include the name and location of all waters receiving discharges from City's MS4 outfalls and the associated sixth order hydrologic unit code (HUC) from Virginia's 6th Order National Watershed Boundary Dataset; and
- Continue to be updated in the case of installation of new outfalls.

The information table, at a minimum, will continue to:

- Include a unique identifier for each outfall;
- Be updated to estimate acreage served by each outfall;
- Be updated to include the name of the receiving surface water and indication as to whether the receiving water is listed as impaired on the Virginia 2010 303(d)/305(b) list; and
- Be updated to name any applicable TMDL or TMDLs into which the outfall discharges.

The information table will be updated as new outfalls come on-line. The City will notify downstream MS4s where applicable and in writing of any new or newly discovered interconnections that occur with new development. The City has previously notified the Veteran's Administration, Roanoke City and Roanoke County of interconnections.

Necessary documentation for implementation: (1) Storm sewer system map (available upon request); (2) Outfall information table (available upon request); (3) Written notification of new physical interconnections to the downstream MS4, where applicable.

Responsible individual for implementation: Director of Community Development and City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to maintain an up-to-date map of the storm sewer outfalls that provides a tool for the City's Illicit Discharge Detection and Elimination Program (see BMP 3.3). Expected results are that the mapping and the information table serves as a useful tool for tracking potential illicit discharges.

Implementation schedule: The storm sewer mapping and information table has been completed consistent with the previous General Permit. The information table will be updated in accordance with the current general permit and as described above by July 1, 2016.

Method to determine effectiveness: Effectiveness will be determined based on its use as a tool for identifying illicit discharges.

BMP 3.1 Annual Reporting Form		
Outfall Inventory (Sewer System) Information Table is available in Appendix B		
Has the Information Table been updated per the current General Permit and as described in this BMP? (yes/no)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If no, explain: <u>N/A since information table has been updated.</u>		
Notifications to interconnected MS4s		
➤ During the reporting year, were any new outfalls installed or identified that physically interconnect to another MS4? (yes/no)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If yes, has the interconnected MS4 received written notification from the City regarding the interconnection? (yes/no or not applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
If yes, list the notified MS4 written notifications by providing the MS4 entity notified, date of notification, and location information of the interconnection): <u>N/A since no new interconnections. Salem Veterans Affairs Medical Centre, Roanoke City, and Roanoke County were notified of interconnect of our MS4 systems earlier in the permit cycle. Although 21 new outfalls were located and included into the Outfall Information Table during the reporting year, none are interconnections.</u>		
If an interconnected MS4 was not notified of a new interconnection, please explain why and indicate when the notification will be provided: <u>N/A since no new interconnections.</u>		
Estimated drainage acreage to each HUC and impaired water		
RU09 = 6,278 acres (Roanoke River)	RU10 = 2,608 acres (Mason Creek)	RU14 = 476 acres (Roanoke River)

Necessary documents for implementation, including the outfall mapping, are not provided in the annual report, but will be retained for a minimum of 3 years and are available upon request.

Measure of Effectiveness Form
If any potential illicit discharges were identified or reported (refer to reporting for BMP 3.2 and 3.3), was outfall mapping used to address the issue: <u>Yes, the existing system map is used as a tool in conjunction with field investigation to assist with tracing any illicit discharges back to a source.</u>

BMP 3.2 Prohibit non-stormwater discharges (Section II B.3.b)

Description: The City of Salem prohibits non-stormwater discharges, including illegal dumping, into the storm sewer system through Chapter 30, Article V of the City Code (Illicit Storm Sewer Discharges). Article V prohibits illicit connections and discharges to the storm sewer system and establishes legal authority to inspect, conduct surveillance, and monitor to ensure compliance. The Article also gives the City the authority to initiate enforcement actions and establishes enforcement penalties and for violations.

Necessary documentation for implementation: (1) Chapter 30, Article V of the City Code; (2) A list of any instances of violation and summary of actions taken by the City; (3) Completed IDDE Follow-up Information, as provided in Appendix C.

Responsible individual for implementation: Director of Community Development and Fire Chief

Objectives and expected results in meeting measurable goals: The objective is to effectively prohibit non-stormwater discharge to the extent allowable under federal, state, or local law, regulation, or ordinance. Expected result is the appropriate use of enforcement actions to eliminate an illicit discharge, when necessary.

Implementation schedule: Implementation of Chapter 30, Article V of the City Code will continue with implementation consistent with the methods described in BMP 3.3. Standardized IDDE Tracking forms began being used as of July 1, 2014.

Method to determine effectiveness: Effectiveness will be determined based on the elimination of reported or observed non-stormwater discharges. Effectiveness will also be based on implementation of the inspections, surveillance, monitoring, and enforcement procedures in response to reports.

BMP 3.2 Annual Reporting Form

Reported or observed non-stormwater discharges are provided in Appendix C.

Information in Appendix C includes a memo for each reported or observed discharge, including:

- Date of violation the potential illicit non-stormwater discharge
- Location of the potential illicit non-stormwater discharge
- Description of the potential illicit non-stormwater discharge
- Necessary corrective or disciplinary action taken

Necessary documents for implementation are not provided in the annual report, but will be retained for a minimum of 3 years and are available upon request.

Measure of Effectiveness Form

Number of potential illicit non-stormwater discharges reported or observed, as described in Appendix C:	11
Number of potential illicit non-stormwater discharges resolved, as described in Appendix C:	11
➤ Is the number in the two boxes above the same? (yes/no)	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below)
If no, based on information provided for non-resolved potential illicit non-stormwater discharges, describe any necessary modifications to the BMP to improve effectiveness in resolving potential illicit non-stormwater discharges: <u>N/A since all since all cases resolved as described in Appendix C.</u>	

BMP 3.3 Develop Illicit Discharge Detection and Elimination Procedures (Section II B.3.c, e)

Description: The City of Salem will develop and implement an Illicit Discharge Detection and Elimination (IDDE) Program Manual that includes written procedures to detect, identify, and address non-stormwater discharges, including illegal dumping, to the small MS4. Procedures will include written dry weather field screening methodologies that incorporate field monitoring that provide:

- A schedule of field screening activities to ensure at least 50 outfalls are screened annually with outfalls selected for screening based on a prioritization based on land use, age of infrastructure, historical issues, or other appropriate characterization (see Attachment 3 for prioritization);
- Methodologies to collect information such as time since the last rain, the quantity of the last rain, site descriptions (e.g., conveyance type and dominant watershed land uses), estimated discharge, and visual observations (e.g., order, color, clarity, floatables, deposits or stains, vegetation condition, structural condition, and biology);
- A time frame upon which to conduct an investigation to identify and locate the source of any observed continuous or intermittent non-stormwater discharge prioritized based on potential hazard to human health;
- Methodologies to determine the source of all illicit discharges;
- Mechanisms to eliminate identified sources of illicit discharges including a description of the policies and procedures for when and how to use legal authorities;
- Methods for conducting a follow-up investigation in order to verify that the discharge has been eliminated; and
- A mechanism to track all investigations to document, at a minimum, the date(s) that the illicit discharge was observed and reported; the results of the investigation; any follow-up of the investigation; resolution of the investigation; and the date that the investigation was closed.

Necessary documentation for implementation: (1) Illicit Discharge Detection and Elimination (IDDE) Manual (Attachment 2); (2) Outfall Prioritization Methodology (Attachment 3); (3) Outfall information table; (4) Completed outfall screening field forms, (5) Completed IDDE Follow-up Information, as provided in Appendix C.

Responsible individual for implementation: Director of Community Development and City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to establish effective methods and procedures for detecting, identifying, and addressing non-stormwater discharges, including illegal dumping, into the storm sewer. Expected results are effective identification and response to illicit discharges identified during screening activities and those reported by the public.

Implementation schedule: The City will screen at least 50 outfalls each year. Since July 1, 2014, the City uses methods in its IDDE Program Manual to identify and follow-up on screening results, as necessary per the City's IDDE Manual. Methodology for prioritizing outfalls will be developed and implemented by July 1, 2016.

Method to determine effectiveness: Effectiveness will be determined based on the percentage of the reported and identified non-stormwater discharges that are eliminated.

BMP 3.3 Annual Reporting Form	
Outfall Screening Record Summary	
Total number of outfalls (refer to BMP 3.1):	297*
*The total number of outfalls increased from previous annual reporting due to identification of additional outfalls throughout the reporting year, now included as part of an iterative program.	
Total number of outfalls screened during the reporting year:	69
Were at least 50 outfalls screened during the reporting year? (yes/no)	<input checked="" type="checkbox"/> Yes (Objective achieved) <input type="checkbox"/> No (Objective not achieved)
If 50 outfalls were not screened during the reporting year, explain why with a schedule to screen additional outfalls the following reporting year: <u>N/A</u>	
Were the outfalls screened selected based on prioritization criteria (land use, age of infrastructure, historical issues, etc.)? (yes/no)	<input type="checkbox"/> Yes (Objective achieved) <input checked="" type="checkbox"/> No (Objective not achieved)
If no, explain: <u>Outfalls screened this reporting year represent outfalls that had previously not been screened. The City's prioritization methodology (on the City's website) will be utilized in future years to target outfalls for screening, in addition to including any outfalls without an initial screening.</u>	
Were follow up investigations performed for all outfalls where screening characterized the outfall as potential, suspected or obviously having an illicit discharge? (yes/no/partially)	<input type="checkbox"/> Yes (Objective achieved) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> Partially (See below)
If no, explain why with a schedule for investigating outfalls characterized as potential, suspect or obvious for being subject to an illicit discharge: <u>Six outfalls were flagged for potential follow-up with 5 remaining for follow-up to be performed during the subsequent reporting year. Three may require sediment cleanout; but no illicit discharge is unlikely. Trickle flows at the other two outfalls require further investigation to determine if the small flows are nonstormwater discharges.</u>	
Screening results are summarized in Appendix B.	
Refer to Appendix C for detail of any follow-up actions necessary based on screening results.	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Number of outfalls characterized as potential, suspect or obvious for an illicit discharge that received a follow up investigations:	3
Number of investigations that were closed:	1
Based on the percentage of investigations closed, provide rationale for the effectiveness or ineffectiveness of the BMP. If ineffective, describe modifications to the BMP to improve efficiency: <u>As noted in Appendix B for Outfalls 222-01 and 278-10 were classified as "potential" for illicit discharge due to trickles from the outfalls. Further investigation will be performed during dry weather in the subsequent reporting year. Outfall 274-04 was identified as "suspect." This issue was resolved, as discovered to be flows from a basement sump pump. The screening and follow-up methods are effective at eliminating illicit discharges using the City's IDDE Manual.</u>	

BMP 3.4 Facilitate public reporting of illicit discharges and provide response (Section II B.3.d)

Description: The City will promote, publicize, and facilitate public reporting of illicit discharges into or from the City's MS4 with information describing an illicit discharge and contact information on the City's stormwater website and with inclusion of educational material described in BMP 1.2. The City will investigate all reports using methods and procedures described in the City's IDDE Program Manual described in BMP 3.3. Tracking of reports will be recorded in the IDDE Follow-up Information, as provided in Appendix C.

Necessary documentation for implementation: (1) Web address of posted material; (2) Educational material with illicit discharge reporting information; (3) Completed IDDE Tracking Form for each incident.

Responsible individual for implementation: Director of Community Development and Fire Chief

Objectives and expected results in meeting measurable goals: The objective is to first educate the public to recognize an illicit discharge and provide contact information that allows for the reporting of an observed illicit discharge. The ultimate objective is to investigate and eliminate reported illicit discharges.

Implementation schedule: Illicit discharge material and contact information will be made available on the website in the 2015-2016 reporting year. Response to illicit discharge reports will be on-going, occurring in response to reports per the IDDE Manual.

Method to determine effectiveness: Effectiveness will be measured by the percentage of illicit discharge reports that are closed (as will be documented in the IDDE Tracking Forms).

BMP 3.4 Annual Reporting Form
Illicit Discharge Reports
Refer to reporting for BMP 3.2 for follow-up actions necessary based on reported illicit discharges.

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Total # of potential illicit discharges reported by the public for the reporting year:	4
Total # of potential illicit discharge reported by the public for the reporting year:	4
Percentage of reported illicit discharge instances that have been closed:	100
Were all potential illicit discharge reports resolved? (yes/no)	<input checked="" type="checkbox"/> Yes (BMP Effective) <input type="checkbox"/> No (See below) <input type="checkbox"/> N/A (No reports)
If no, provide explanation of why reports were not resolved and, if necessary, modifications needed for the BMP to improve effectiveness: <u>N/A since all reports were resolved as indicated in Appendix C.</u>	

BMP 4.1 ESC compliance for land disturbance activities (Section II B.4.a-c3, c5 c6, e1-6)

Description: Regulated land disturbance activity in the City of Salem is subject to Chapter 30, Article III of the City Code (Erosion and Sediment Control). Regulated land disturbance activities are those defined in §62.1-44.15:51 of the Code of Virginia that result in the disturbance of 5,000 square feet or greater and those on individual residential lots or sections of residential developments being developed by different property owners and where the total land disturbance of the residential development is 5,000 square feet or greater. The City utilizes an agreement in lieu of a plan as provided in §62.1-44.15:55 of the Code of Virginia for this category of land disturbances.

Section 30-92 of Article III requires a land disturbance permit from the City prior to engaging in land disturbance activity that is conditioned on an approved erosion and sediment control plan or an agreement in lieu of a plan in accordance with the Erosion and Sediment Control Law (§62.1-44.15:51 et seq. of the Code of Virginia). Plans shall be compliant with the minimum standards identified in 9VAC25-840-40 of the Erosion and Sediment Control Regulations.

Section 30-90 of Article III provides legal authority for the City to conduct inspections with an inspector holding an ESC Inspector's Certification from DCR/DEQ. Inspections will be conducted:

- ✓ Upon initial installation of erosion and sediment controls;
- ✓ At least once during every two-week period;
- ✓ Within 48 hours of any runoff-producing storm event; and
- ✓ Upon completion of the project and prior to the release of any applicable performance bonds.

Section 30-90 of Article III also provides legal authority for the City to require compliance with the approved plan and require changes to an approved plan when an inspection finds that the approved plan is inadequate.

Necessary documentation for implementation: (1) Chapter 30, Article III of the City Code; (2) ESC Plan(s) approved by the City, including procedures and documents used in plan review (e.g. checklists); (3) Documentation of ESC Inspector Certification; (4) Completed ESC Inspection Forms for each regulated project; (5) Notice to Comply and/or Stop Work Orders documentation and documentation of follow-up actions.

Responsible individual for implementation: Director of Community Development and City Engineer

Objectives and expected results in meeting measurable goals: The objective is to ensure ESC plans are prepared and approved according to ESC Laws and Regulations, inspections are performed as specified in the regulations, and that correction or enforcement, when appropriate, occurs when inspections find deficiencies. The expected result is that ESC is effective at all regulated land disturbance activities in the City.

Implementation schedule: The implementation of this BMP will be on-going with all regulated land disturbance activities in the City that disturb greater than 5,000 square feet.

Method to determine effectiveness: Effectiveness will be measured by the number of enforcement actions (notice to comply or stop-work order).

BMP 4.1 Annual Reporting Form	
Total sites subject to ESC Ordinance other than those issued an agreement in lieu of a plan =	16
The total agreements in lieu of a plan:	36
<p>See Appendix D for the following information for each applicable land disturbance activity:</p> <ul style="list-style-type: none"> • Activity Description. (Column 'a') • Total disturbed acreage. (Column 'b') • Indication as to whether an ESC Plan was approved. (Column 'c') • Number of inspections performed during the reporting year. (Column 'k') • Total number of enforcement actions taken during the reporting year. (Column 'o') 	

Necessary documents for implementation are not provided in the annual report, but will be retained for a minimum of 3 years and are available upon request.

Measure of Effectiveness Form	
For the sites listed in Appendix D, do the number of enforcement actions (notice to comply or stop work orders) seem excessive?	<input checked="" type="checkbox"/> No (BMP effective) <input type="checkbox"/> Yes (See below) <input type="checkbox"/> N/A (No activities)
<p>Discuss the nature of excessive enforcement action issues. Provide rationale that determines if the BMP is effective or ineffective. If ineffective, what modifications could improve effectiveness? <u>The City has taken multiple enforcement actions in regards to Notices of Violations (NOVs), as shown in Column "l" of Appendix D. An NOV is issued for approximately 23% of inspections. When items causing an NOV are not addressed, the NOV is elevated to a Notice to Comply (NOC). As noted in Column "m" in Appendix D, a very small fraction of NOVs are elevated to an NOC (less than 13%). Only about 8% of NOVs are further elevated resulting in a stop-work order. As noted in Appendix D, approximately 80% of projects were never cited with a NOC and 90% were never required to stop work. These results presented in the inspections and violation section of Appendix D indicate the BMP to be effective.</u></p>	

BMP 4.2 Receive and respond to complaints regarding land disturbing activity (Section II B.4.c4)

Description: The City will promote to the public through the stormwater webpage information on land disturbance erosion and sediment controls and provide a contact number for reporting complaints regarding regulated land disturbing activities. The City will initiate investigation of all reports within 72-hours and address the issue with the construction site operator by requiring maintenance to ESC controls, or plan modifications, as necessary, in accordance with BMP 4.1.

Necessary documentation for implementation: (1) Web address of posted material; (2) Land disturbance complaint/report tracking record with date, description, and resolution for each complaint (the City will utilize the IDDE Tracking Form in Appendix D of the City's IDDE Program Manual for documentation) .

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to educate the public to understand the purpose of ESC controls on a land disturbance activity, recognize the off-site impacts resulting from potential failure of ESC controls, and provide contact information that allows for the reporting of an off-site impact and ultimately the resolution of a reported issue.

Implementation schedule: Information regarding ESC controls for land disturbance activities and for reporting complaints will be made available on the website in the 2015-2016 reporting year.

Method to determine effectiveness: Effectiveness will be measured by the percentage of resolved complaints that are reported by the public.

BMP 4.2 Annual Reporting Form			
The total number of complaints from the public related to land disturbance activity during the reporting year:			0
Complaint #	Date of complaint	Description of complaint	Resolution of the investigation
N/A	N/A	N/A	N/A

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Were all complaints resolved?	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A (no complaints)
Describe the reason for any unresolved complaint and any necessary program modifications to ensure complaints are resolved in the future. If no modifications are needed, provide rationale: <u>N/A</u>	

BMP 4.3 Ensure land disturbance activities secure VSMP General Permit (Section II B.4.c.7, d)

Description: Regulated land disturbance activities are subject to Chapter 30, Article IV of the City Code (Stormwater Management Ordinance). Section 30-138.J of Article VI requires evidence that the General VPDES Permit for Discharges of Stormwater from Construction Activities (VAR 10 General Permit) is obtained prior to the issuance of a land disturbance permit. The VAR10 General Permit and Section 30-142 of Article VI requires a Pollution Prevention Plan for regulated land disturbances equal to or greater than an acre. Through the development and implementation of the Pollution Prevention Plan, appropriate controls to prevent non-stormwater discharges such as wastewater, concrete washout, fuels and oils, and other illicit discharges will be implemented. ESC inspections described in BMP 4.1 will include inspection components that ensure implementation of Pollution Prevention Plans.

Necessary documentation for implementation: (1) Chapter 30, Article IV of the City Code; (2) Project-specific Pollution Prevention Plan (maintained within SWPPPS on construction sites by the site operator); (3) Record of evidence of General Permit coverage for regulated construction activity

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objectives are: (1) To provide a mechanism for assuring that VSMP General Permit coverage is obtained for all land disturbances exceeding 1-acre. The expected result is that coverage is obtained for all applicable land disturbances prior to commencement of the activity; (2) Ensure development and implementation of Pollution Prevention Plans through the contractor's requirement to develop and implement the SWPPP per the VAR10.

Implementation schedule: The City will continue verifying regulated land disturbances greater than or equal to 1-acre will obtain a VAR10 General Permit prior to commencement of land disturbance activity.

Method to determine effectiveness: Effectiveness will be determined based on: (1) all regulated land disturbance activity operating under VSMP General Permit coverage and a SWPPP, (2) the number of violations related to pollution prevention from construction activity as identified in the reporting for BMP 3.2, 3.3, 3.4, and 4.2.

BMP 4.3 Annual Reporting Form

The total number of regulated land disturbance activities during the reporting year requiring a VAR10 General permit (greater than or equal to 1-acre):	10
---	----

- See **Appendix D** for the following information for each applicable land disturbance activity:
- Activity Description. (Column 'a')
 - Indication as to whether VSMP General Permit Coverage was obtained. (Column 'e')
 - Indication as to whether a SWPPP is available on-site for the project. (Column 'f')
 - Indication as to whether any illicit discharge reports resulted from the activity (Column 'j')

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form

If no is answered in Column 'e' or 'f' in Appendix D, explain why and actions to be taken to address the issue. Include rationale that describes if they BMP is ineffective, and if so, modification to the BMP to improve effectiveness: N/A since all applicable sites have VSMP Permit coverage and SWPPPs available on-site.

Is yes answered in any row in Column 'j' of Appendix D? (yes/no)

- Yes (See below)
 No (Effective BMP)
 N/A (No activity)

If yes in the question above, describe the instance(s) and provide rationale if BMP modification is necessary to improve the effectiveness of the BMP? If not necessary, provide rationale for no modification. N/A since no illicit discharges reports were result of regulated land disturbance.

BMP 5.1 Compliance to post-construction stormwater management regulation (Section II B.5.a, b. d.1,2)

Description: New development and development on prior developed lands in the City of Salem is subject to Chapter 30, Article IV of the City Code (Stormwater Management Ordinance) that ensure post-construction stormwater management (SWM) for all regulated land disturbance activities over 5,000 square feet through plan approval by the City. Approval from the City will ensure the SWM Plan has been prepared per the VSMP Regulations that, in part, require that stormwater runoff controls:

- are designed and installed in accordance with the appropriate water quality and water quantity design criteria as required in Part II (9VAC25-870-40 et seq.) of 9VAC25-870; and
- Have an inspection and maintenance plan recorded at the local courthouse.

The City will retain a copy of each SWM facility inspection and maintenance plan from the approved stormwater management plan for proposed stormwater management facilities to be used with the implementation of BMP 5.3. A stormwater facility maintenance agreement will be required to be recorded prior to plan approval.

Necessary documentation for implementation: (1) City approved SWM Plans and Calculations (maintained on active construction sites); (2) Material used for plan review (e.g. checklists, BMP Clearinghouse Standards and Specifications); (3) SWM Facility Inspection and Maintenance Plans for approved projects with SWM facilities; (4) Proof of recordation of inspection and maintenance agreements.

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to ensure regulated projects are in compliance with the VSMP Stormwater Management Regulations. The expected goal is that all regulated projects have City approved SWM Plans with recorded SWM facility inspection and maintenance plans.

Implementation schedule: The implementation of this BMP began July 1, 2014 with the adoption of Chapter 30, Article IV of the City Code.

Method to determine effectiveness: Effectiveness will be measured by: (1) all regulated land disturbance activities having a City approved SWM Plan; and (2) all stormwater management facilities with recorded inspection and maintenance plans and/or agreements, where applicable.

BMP 5.1 Annual Reporting Form	
The total number of land disturbance activities subject to the SW Ordinance other than those issued an agreement in lieu of a plan (>5,000 sf):	17
See Appendix D for the following information for each applicable land disturbance activity: <ul style="list-style-type: none"> • Activity Description. (Column 'a') • Total disturbed acreage. (Column 'b') • Indication as to whether an SWM Plan was approved. (Column 'd') • Indication as to whether an inspection and maintenance plan is approved. (Column 'h') • Indication as to whether a maintenance agreement has been recorded. (Column 'i') 	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
➤ Was yes answered for all activities in Column 'd' in Appendix D?	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input type="checkbox"/> N/A (No activity)
Describe the reason for any activity that does not have an approved SWM plan and any necessary program modifications to the BMP to ensure an approved plan is obtained. If no modifications are needed, provide rationale: <u>N/A since all applicable activities have an approved SWM Plan.</u>	
➤ Was "yes" or "no facility" answered for all activities in Columns 'h' in Appendix D indicating each project had a BMP Inspection & Maintenance Plan?	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input type="checkbox"/> N/A (No activity)
➤ Was "yes" or "no facility" answered for all activities in Columns 'i' in Appendix D indicating each project has a recorded maintenance agreement?	<input type="checkbox"/> Yes (BMP effective) <input checked="" type="checkbox"/> No (See below) <input type="checkbox"/> N/A (No activity)
Describe the reason for any activity that does not have an approved inspection and maintenance plan or agreement. Provide any necessary program modifications to ensure plans are obtained and agreements are recorded. If no modifications are needed, provide rationale: <u>The BMP database in Appendix D indicates the following sites have a BMP; but not a recorded maintenance agreement. For each, the explanation is given as to why there is not a recorded agreement:</u> <u>(1) Fairfield - There is an agreement, but it has not yet been recorded. The project is under construction and the City will require recordation prior to release of bonds.</u> <u>(2) Mount Regis - There is an agreement, but not yet recorded. The project is under construction and the City will require recordation prior to the release of bonds.</u> <u>(3) Mowles Spring Park - A recorded agreement is not applicable since this is a City-owned project.</u> <u>(4) Roanoke College: Cregger Center - The project is under construction and the City will require a recorded agreement prior to release of bonds.</u> <u>(5) Rotary Park - A recorded agreement is not applicable since this is a City-owned project.</u>	

BMP 5.2 Stormwater management facility tracking and reporting (Section II B.5.e)

Description: The City will maintain an updated electronic database in Excel format of all known stormwater management (SWM) facilities that discharge into the MS4. The database will include:

- The unique SWM facility ID #;
- The stormwater management facility type;
- A general description of the facility's location, including the address or latitude and longitude;
- The acres treated by the facility, including total acres, as well as the breakdown of pervious and impervious acres;
- The date the facility was brought online (MMYYYY);
- The sixth order hydrologic unit code (HUC) in which the stormwater management facility is located;
- The name of any impaired water segments within each HUC listed on the 2010 § 305(b)/303(d) Water Quality Assessment Integrate Report to which the stormwater management facility discharges;
- Whether the stormwater management facility is operator-owned or privately-owned;
- The date of the last inspection.

Upon acceptance of a newly constructed stormwater management facility, the facility will be included within the database.

Necessary documentation for implementation: (1) Updated SWM Tracking and Reporting Excel database (available upon request); (2) Completed inspection checklist forms (see BMP 5.3)

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to maintain an updated record of all of the SWM facilities. The expected result is that the list will be utilized to assist with implementation of BMP 5.3 and will be maintained as new SWM facilities come online.

Implementation schedule: The maintenance of a BMP database will be on-going. Additional information required by the current MS4 General Permit, such as the impervious/pervious breakout of the drainage area to each BMP, will be completed by July 1, 2016.

Method to determine effectiveness: Effectiveness will be measured by the completeness of the annually reported database.

BMP 5.2 Annual Reporting Form	
➤ The Stormwater Management Facility database is provided electronically in Excel as an enclosure with this annual report as Appendix E .	
Did any new SWM facilities come online during the reporting year? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, was the electronic database updated? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (No new facilities)
If the database was not updated, explain why and describe any necessary modification to ensure the database is updated when new facilities come online: <u>N/A. New BMPs include Facility ID 96 and 98, as indicated in the "Date Built" column in Appendix E.</u>	

Measure of Effectiveness Form	
Is the database complete to include all of the attributes for each new BMP described in this BMP and as required by the MS4 General Permit?	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input type="checkbox"/> N/A (No facilities)
Describe the reason for that the database is incomplete and provide rationale that determines whether or not the BMP needs to be modified to ensure completion of the data base: <u>N/A</u>	

**BMP 5.3a Inspection, operation, and maintenance of City-owned SWM facilities
(Section II B.5.c.2, d.3, 5)**

Description: The City will perform long-term inspections and maintenance on all City-owned stormwater facilities utilizing the inspection and maintenance plans obtained from implementation of BMP 5.1. Where inspection and maintenance plans are not available from approved SWM plans, the City will utilize BMP-specific inspection and maintenance instruction from the City's Post-Construction Stormwater Management Program Manual. Inspections will be performed either:

- As dictated on the schedule provided on the inspection and maintenance plans; or
- A minimum of once annually, whichever are the more frequent criteria.

Inspections will be performed using the written procedures in the City's Post-Construction Stormwater Management Program Manual. BMP-type specific inspection and maintenance checklists provided in the Program Manual lists potential issues and methods to address each issue. Necessary maintenance identified during inspections will be conducted in a timely manner as indicated on the checklist or no later than the next scheduled inspection.

Necessary documentation for implementation: (1) BMP Database described in BMP 5.2; (2) BMP-specific Inspection and Maintenance Plan, if available; (3) The City of Salem Post-Construction Stormwater Management Program Manual (Attachment 5); (4) Completed BMP Inspection Forms; (5) Documentation of maintenance performed, where necessary

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to ensure the intended function of all City-owned SWM facilities is maintained through long-term inspections and maintenance. The expected result is completed inspection forms and timely maintenance, when necessary.

Implementation schedule: The implementation of this BMP will be on-going, with the procedures specified in this BMP and the City's Post-Construction Stormwater Management Program Manual beginning July 1, 2014.

Method to determine effectiveness: Effectiveness will be measured by: (1) completion of required inspections, as scheduled, and (2) timely maintenance once a maintenance issue is identified during inspections.

BMP 5.3a Annual Reporting Form	
Stormwater Management Facility Inspection Record*	
<p>The following information is provided in the SWM Facility database described in BMP 5.2:</p> <ul style="list-style-type: none"> • SWM Facility ID • Inspection Schedule (e.g. monthly, quarterly, annually) • Dates of inspection(s) for the reporting year • If inspected, any identified necessary maintenance per inspection form • If maintenance is necessary, type and date the maintenance was performed 	

* Provided as electronic database with annual report in Excel format and hard copy as Appendix E. This BMP applies to those identified as “public” in the database.

Measure of Effectiveness Form	
<p>➤ Do dates in the database indicate that inspections were performed for City-owned (public) BMPs at least once within the reporting year?</p>	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below)
<p>Describe the reason for inspections that were not performed on City-owned BMPs and provide rationale that determines whether or not the BMP needs to be modified to ensure completion of inspections or is currently considered effective: <u>N/A - All City-owned BMPs were inspected during the reporting year as reflected in Appendix E.</u></p>	
<p>➤ Do dates in the database indicate that maintenance was performed, where necessary and in a timely manner?</p>	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> Other (See below)
<p>Describe the reason maintenance was not performed on City-owned BMPs in a timely manner (e.g. minor repair needed that does not affect function of the facility) and provide rationale that determines whether or not the BMP needs to be modified to ensure completion of inspections: <u>The database reflects the type of maintenance necessary and a schedule for conducting the maintenance. Since BMPs requiring maintenance were inspected towards the end of the reporting year, maintenance is scheduled to be performed during the 2017-2018 reporting year. Since maintenance needs were identified and scheduled, the BMP is considered effective.</u></p>	

**BMP 5.3b Inspection, operation, and maintenance of privately-owned SWM facilities
(Section II B.5.c.1, d.3, 5)**

Description: The City will ensure long-term operations and maintenance of all privately-owned stormwater facilities utilizing the maintenance agreements and inspection and maintenance plans obtained from implementation of BMP 5.1. Where inspection and maintenance plans are not available from approved SWM plans, the City will utilize BMP-specific inspection and maintenance instruction from the City's Post-Construction Stormwater Management Program Manual. Inspections of all privately owner stormwater BMPs will be performed by the City at least once during every permit cycle (once per 5-years). Inspection for each facility may be satisfied by either:

- A field inspection conducted by the City using the written procedures and checklists in the City's Post Construction Stormwater Management Program Manual; or
- Documentation of an inspection conducted by the Owner or designee, provided the inspection was performed by a DEQ Certified SWM Inspector.

Division 7 of Chapter 30, Article IV of the City Code (Stormwater Management Ordinance) requires maintenance, inspection and repair of stormwater management facilities, where necessary.

Necessary documentation for implementation: (1) BMP Database described in BMP 5.2; (2) BMP-specific Inspection and Maintenance Plan, if available; (3) The City of Salem Post-Construction Stormwater Management Program Manual; (4) Documentation of inspections and maintenance performed, where necessary.

Responsible individual for implementation: Director of Community Development; City Engineer I

Objectives and expected results in meeting measurable goals: The objective is to ensure the intended function of all privately-owned SWM facilities is maintained through long-term inspections and maintenance. The expected result is completed inspection forms and timely maintenance, when necessary, in accordance with the schedule described in the description above.

Implementation schedule: The implementation of this BMP will be on-going, with the procedures specified in this BMP and the City's Post-Construction Stormwater Management Program Manual beginning July 1, 2014.

Method to determine effectiveness: Effectiveness will be measured by: (1) Completion of required inspections, as scheduled, and (2) timely maintenance once a maintenance issue is identified during inspections.

BMP 5.3b Annual Reporting Form	
Stormwater Management Facility Inspection Record*	
The following information is provided in SWM Facility database described in BMP 5.2:	
<ul style="list-style-type: none"> • SWM Facility ID • Inspection Schedule (e.g. monthly, quarterly, annually) • Dates of inspection(s) for the reporting year • If inspected, any identified necessary maintenance per inspection form • If maintenance is necessary, type and date the maintenance was performed 	

* Provided as electronic database with annual report in Excel format and hard copy as Appendix E. This BMP applies to those identified as “private” in the database.

Measure of Effectiveness Form	
➤ Do dates in the database indicate that inspections were performed for at least 20% of the privately owned BMPs as necessary for each for the reporting year to achieve the 5-year objective?	<input type="checkbox"/> Yes (BMP effective) <input checked="" type="checkbox"/> No (See below)
If less than 20% of privately-owned BMPs were inspected during the reporting year, provide a schedule to ensure 100% can be inspected prior to the end of the permit cycle (July 1, 2018): _____	
➤ Where inspection resulted in the identification of required maintenance, has the City notified the entity responsible of the maintenance needs with reference to the Stormwater Management Ordinance and a specified timeframe for completing the maintenance?	<input type="checkbox"/> Yes (BMP effective) <input checked="" type="checkbox"/> No (See below)
If the entity responsible for maintenance has not been notified, explain: <u>The City is required to inspect privately owned BMPs once per permit cycle. The City did not inspect any privately owned BMPs this reporting year, but intends to complete this BMP before the end of the Permit cycle. The City has developed an internal outline entitled "Private BMP Inspection & Maintenance Protocol" to guide implementation in the 2017-2018 reporting year. The Outline will be subject to review by City leadership and may be revised or expanded upon to maximize effectiveness. Where a maintenance covenant is in place, the City has begun notifying private BMP owners of inspection and maintenance requirements.</u>	
Have notified entities performed maintenance within the time period specified by the City?	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A (No instances)
If no to the previous question, was enforcement action taken?	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A (No instances)
If enforcement action was taken, did it resolve the issue?	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A (No instances)
If the issue was not resolved from enforcement action, described necessary modifications to the BMP to improve effectiveness: <u>N/A</u>	

BMP 6.1 Pollution Prevention Procedures for Operations & Maintenance Activities (Section II B.6.a)

Description: The City will develop and implement comprehensive written procedures for good housekeeping and pollution prevention for daily operations and equipment maintenance as described within the City's Good Housekeeping and Pollution Prevention Program Manual. At a minimum the Program Manual includes procedures with the following goals:

- Prevent illicit discharge;
- Ensure the proper disposal of waste materials, including landscape waste;
- Prevent discharge of municipal vehicle wash water to the storm sewer without authorization under a separate VPDES permit;
- Prevent the discharge of wastewater to the storm sewer without authorization under a separate VPDES permit;
- Require BMPs to filter water pumped from utility construction and maintenance activities;
- Require BMPs to prevent pollutants in runoff from stored and stockpiled materials (e.g. soil stockpiles and salt storage);
- Prevent pollution discharge from leaking municipal automobiles and equipment;
- Ensure application of materials, such as pesticides, is conducted in accordance with manufacturer's specifications.

Effective implementation will be supported with site-specific Stormwater Pollution Prevention Plans (SWPPPs) for high-priority areas as described in BMP 6.2 and the employee training described in BMP 6.3.

Necessary documentation for implementation: (1) The City of Salem Good Housekeeping/Pollution Prevention Program Manual (Attachment 6); (2) Site-specific SWPPPs; (3) Training documentation; (4) Completed SWPPP Site Evaluation forms (see BMP 6.2).

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to minimize or prevent pollutant discharges from City operations and maintenance activities. The expected result is City staff's adherence to the City's Good Housekeeping/Pollution Prevention Manual resulting in minimal or no illicit discharges from municipal facilities and activities.

Implementation schedule: The Good Housekeeping/Pollution Prevention Manual is complete. Training will be provided biennially (annually while water quality issue #3 in BMP 1.2 is in place), with the initial training performed by July 1, 2015. Site-specific evaluations will be performed with the schedule described in BMP 6.2.

Method to determine effectiveness: Effectiveness will be measured by the results of the annual comprehensive site-specific compliance evaluations for high-priority facilities that will begin in the spring of 2016, as described in BMP 6.2. Measure of effectiveness for this BMP will be based on recurring issues identified during the site-specific evaluations.

BMP 6.1 Annual Reporting Form

Good Housekeeping/Pollution Prevention Manual

Has a Good Housekeeping/Pollution Prevention Manual been developed? (yes/no)

Yes No

*** See BMPs 6.2 and 6.3 for additional reporting. ***

Measure of Effectiveness Form

*** See BMP 6.2 for measure of effectiveness information. ***

BMP 6.2 Stormwater Pollution Prevention Plans (Section II B.6.b)

Description: The City will implement site-specific Stormwater Pollution Prevention Plans (SWPPPs) for City owned properties that have been identified as “high-priority” facilities according to Section II B.6.b.2 of the General Permit. The City’s high priority facilities have been identified as the:

- Street and General Maintenance Facility;
- 1010 Tidewater Street (Stockpiling, vehicle and equipment storage); and
- 1001 Roanoke Blvd. (Area south of baseball field).

For each high-priority facility, a SWPPP shall include:

- Mapping that identifies all outfalls, direction of flows, existing source controls, and receiving water bodies;
- A discussion and checklist of potential pollutants and pollutant sources;
- A discussion of all potential non-stormwater discharges;
- Written procedures, or reference to written procedures, designed to reduce and prevent pollutant discharge;
- A description of the applicable training described in BMP 6.3;
- Procedures to conduct an annual comprehensive site compliance evaluation; and
- An inspection and maintenance schedule for site specific source controls. The date of each inspection and associated findings and follow-up shall be logged in each SWPPP.

The SWPPPs will provide instruction for updates, as necessary, to reflect changes on the respective site, modifications to operations and maintenance procedures, or short-comings resulting in a reportable spill, as defined in the City’s Good Housekeeping/Pollution Program Manual. Inspection forms will be completed in accordance with the prescribed schedule within the SWPPPs and maintained on file with the SWPPPs which can be found in the Community Development Department office located at 21 South Bruffey Street, Salem, VA 24153.

Necessary documentation for implementation: (1) The City’s Good Housekeeping/Pollution Prevention Manual; (2) Site-Specific SWPPPs for high-priority facilities; (3) Completed annual comprehensive site compliance evaluation; (4) Identification of High Priority Facilities report (Attachment 7)

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective and expected result is to minimize or prevent pollutant discharges from the City’s high-priority facilities through adherence to the site-specific SWPPPs.

Implementation schedule: The City has identified high priority facilities that require SWPPPs. SWPPPs will be completed per the MS4 General Permit schedule so that the annual comprehensive site compliance evaluation can begin in the spring of each year beginning in 2017.

Method to determine effectiveness: Effectiveness will be measured by the results of the annual comprehensive high priority facility compliance evaluation, specifically the number of recurring issues identified in the annual comprehensive site compliance evaluations. Effectiveness will also be evaluated based on the number of illicit discharges observed or reported that originate from high-priority facilities.

BMP 6.2 Annual Reporting Form	
Stormwater Pollution Prevention Plan	
➤ Have SWPPPs been completed for each high priority facility identified in the BMP?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain: <u>N/A SWPPPs completed for all identified high priority facilities.</u>	
➤ Did any changes on high priority facilities that could potentially affect stormwater runoff occur during the reporting year that would require changes to any SWPPPs (e.g. new activities, outfalls or BMPs)? (yes/no)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, are the changes reflected in the SWPPP? (yes/no)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
If the changes were not reflected, explain why: <u>N/A. No changes.</u>	
➤ Did SWPPP implementation occur during the reporting year?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially (see below)
If no, explain: <u>SWPPP implementation began this reporting year with issues identified at HPF sites. The City will continue addressing identified issues as will be reflected in subsequent reporting in the measure of effectiveness reporting below.</u>	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
➤ Results from Comprehensive High Priority Site Compliance Evaluations	
Total number of recurring items originating from site-specific activities identified in 2017-2018 compared to previous annual inspection*:	TBD
Is the # of recurring items excessive?	<input type="checkbox"/> Yes (BMP effective) <input checked="" type="checkbox"/> No (See below)
If no, discuss the specific recurring items and describe how the BMP can be modified to improve effectiveness to specifically address recurring items (e.g. improved training, improved inspection form) or describe why modification is not necessary: <u>N/A until implementation of SWPPP inspections begin.</u>	
* Note that measure of effectiveness begins in 2018 since recurring items would not be available in 2016-2017 with the first inspection performed during the reporting year.	
➤ Were any illicit discharges reported or identified in the reporting forms for BMPs 3.2 and 3.3 found to originate from high-priority facilities activities?	<input type="checkbox"/> Yes (See below) <input checked="" type="checkbox"/> No (BMP effective)
If yes, describe how the BMP can be modified to improve effectiveness to specifically address the cause of the illicit discharge(s) or describe why modification is not necessary: <u>N/A</u>	

BMP 6.3a Employee Good Housekeeping/Pollution Prevention Training Plan (Section II B.6.d)

Description: The City has incorporated a written Training Plan into its Good Housekeeping/Pollution Prevention and IDDE Program Manuals, including a schedule of training events. The Program Manuals will serve as the training material and include Appendices to document training and list relevant staff for the following specific training:

- Biennial training to relevant field personnel in the recognition and reporting of illicit discharges. Training will utilize the City's IDDE Manual described in BMP 3.3.
- Biennial training to relevant employees in good housekeeping and pollution prevention practices that are to be employed during road and parking lot maintenance, around maintenance and operations facilities, and in and around recreational facilities. Training will utilize the City's Good Housekeeping/Pollution Prevention Manual described in BMP 6.1.

The plan will also require the following:

- Training or certification in spill response for emergency response employees.
- Training or certification for applying pesticides and herbicides in accordance with the Virginian Pesticide Control Act (§ 3.1-249.27 et seq. of the Code of Virginia) for employees performing applications.

For certifications as required under the Virginia Erosion & Sediment Control Law, see BMP 4.1.

Necessary documentation for implementation: (1) Training documentation or appropriate certifications for employees; (2) The City's IDDE Manual; (3) The City's Good Housekeeping/Pollution Prevention Program Manual.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to ensure effective training on the procedures provided in the Good Housekeeping/Pollution Prevention and IDDE Program Manuals and to have them carried out during employee daily operations. The expected result is well trained employees that minimize pollutant discharge through good housekeeping practices and IDDE screening and source identification and elimination.

Implementation schedule: The written training plan is complete and incorporated in the City's Good Housekeeping/Pollution Prevention and IDDE Program Manuals. Training and certification requirements occurred prior to July 1, 2015, with illicit discharge and good housekeeping training occurring once every two years thereafter.

Method to determine effectiveness: Effectiveness will be measured by the results of a "Knowledge Check" quiz that will be taken by each employee that takes the training. The "Knowledge Check" quiz is provided in the Appendix of the Program Manuals.

BMP 6.3a Annual Reporting Form	
Training Plan	
Has the City's Written Training Plan been developed? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Good Housekeeping/Pollution Prevention Training & Certifications	
Has annual Good Housekeeping employee training been provided? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain: <u>N/A</u>	
Date of latest training to relevant field personnel in the recognition and reporting of illicit discharges and good housekeeping/pollution prevention practices:	04/27/2016
Number of employees that participated in the latest training in the recognition and reporting of illicit discharges and good housekeeping/pollution prevention practices:	48
Do the number of individuals reported above represent all employees that conduct daily activities that could potentially affect stormwater runoff? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If no, explain: <u>N/A</u> .	
Did any employees apply pesticides and herbicides? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, identify the employee and their certification: <u>Laura Reilly, #84080</u>	
Spill Response Training	
<p>Summary of the training or certification program provided to emergency response employees that includes training in spill response, including dates and number of individuals trained <u>The Fire Department receives training in addition to the Good Housekeeping/Pollution Prevention training provided annually. In addition, through the Fire Training Academy, the following individuals were trained in in Hazardous Materials Operations (NFPA 472-13 standard): Kevin Goralski, Shawn Belcher, and Joseph Trigg. This was a 32-hour course and usually one Academy is ran per year (dates this reporting year were December 5th thru December 9th. Instructors for both courses were Mike Christley, Chris Smith, Charles Adkins, and Jeremy Hartman. Six Regional Hazmat training dates are also set each year, the training topics change each date.</u></p>	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Did scores from the "Knowledge Check" quiz improve from the previous training? (yes/no)	<input type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below) <input checked="" type="checkbox"/> N/A
<p>If no, describe modifications to the BMP to increase effectiveness (e.g. training frequency, training material, etc.): <u>The "Knowledge Check" scores decreased from the previous training, falling from an 89 average to 81 average based on questions related to Good Housekeeping and Illicit Discharge. However, since 16 additional employees were included the scores are not considered comparable. However, the City intends to modify training to improve information comprehension using new training approaches in the next biennial training. The City will continue to evaluate "knowledge scores" and the effectiveness of training.</u></p>	

BMP 6.3b Contractor Certification for Pollution Prevention (Section II B.6.d.4)

Description: The City will require, through contract language, the certification for contractors applying pesticides and herbicides in accordance with the Virginian Pesticide Control Act (§ 3.1-249.27 et seq. of the Code of Virginia). Contract language will require contractors provide proof of the appropriate certification prior to contract execution.

Necessary documentation for implementation: (1) Contract language; (2) Proof of certifications.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to ensure the proper application of pesticides and herbicides. The expected result is that contractors used by the City will have appropriate certifications for application of pesticides and herbicides.

Implementation schedule: The City will develop and begin implementation of contract language by July 1, 2016.

Method to determine effectiveness: Effectiveness will be measured by evaluation of trends in confirmed reports of illicit discharge related to herbicides and pesticides.

BMP 6.3b Annual Reporting

Pesticides and Herbicides

Number of contracts executed during the reporting year that includes application of pesticides and herbicides?	3
Was proof of certification provided for each contract that includes the application of pesticides and herbicides? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (no contracts)
If no, explain:	N/A

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness

Were any illicit discharges related to herbicides and pesticides application by contractors reported or identified in the reporting forms for BMPs 3.2 and 3.3?	<input type="checkbox"/> Yes (See below) <input checked="" type="checkbox"/> No (BMP effective)
If yes, describe how the BMP can be modified to improve effectiveness to specifically address the cause of the illicit discharge(s) or describe why modification is not necessary: <u>N/A</u>	

BMP 6.4 Turf and Landscape Management (Section II B.6.c)

Description: The City will implement a turf and landscape nutrient management plan (NMPs) that has been developed by a certified turf and landscape nutrient management planner in accordance with §10.1-104.2 of the Code of Virginia on all lands owned or operated by the City where nutrients are applied to a contiguous area greater than one acre.

In addition, the City will not apply any deicing agent containing urea or other forms of nitrogen or phosphorus to parking lots, roadways, and sidewalks, or other paved surfaces.

Necessary documentation for implementation: (1) City of Salem Nutrient Management Plans (available upon request); (2) Completed Fertilizer Application Record; (3) Ingredients of deicers used.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to avoid excessive application of nutrients where applied on City property subject to the NMP. The expected results are reduction of downstream impacts from nutrient loads through documented implementation of the NMP.

Implementation schedule: Applicable lands subject to the NMP, those being a contiguous acre or more, have been identified. Implementation will ensure that 15% of the applicable lands are covered by July 1, 2015, 40% of the applicable lands by July 1, 2016, and 75 % by July 1, 2017 with complete coverage by July 1, 2018.

Method to determine effectiveness: Effectiveness will be measured by the implementation of the NMP through completion of the application record and periodic updates to the NMP to make necessary adjustments based on soils conditions.

BMP 6.4 Annual Reporting Form		
Nutrient Management Plans		
Were nutrients used during the reporting year?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If no, no further reporting necessary for this BMP
Total acreage of lands where nutrient management plans are required:	66.28	
Acreage of lands upon which nutrient management plans have been implemented:	0	
Date of last NMP update:	9/1/16	
Total percentage of land where nutrient management plans are required and being implemented:	0	
Does the percentage meet the schedule described in the BMP? (yes/no)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<p>If no, explain and provide a schedule for achieving the required implementation requirement: <u>A NMP has been completed for all 66.28 acres of managed turf properties, but not implemented. The bid that was put out in February 2017 (and would have fully implemented our NMP) was completely rejected and it was determined a Request for Proposal (RFP) would be more beneficial to the City and result in more accurate and satisfactory NMP adherence. This RFP is currently being written and will go out in fall 2017. With the award of the RFP, all 66.28 acres will be managed through the NMP requirements, hence fully implementing the NMP. This contract is anticipated to be in place no later than February 1, 2018.</u></p>		

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Was the NMP's fertilizer application record maintained and in adherence to the NMP? (yes/no)	<input checked="" type="checkbox"/> Yes (BMP effective) <input type="checkbox"/> No (See below)
<p>If no, describe how the BMP can be modified to improve effectiveness. Provide rationalization for modification or if modification is deemed unnecessary: <u>Although the NMP is not yet implemented as described above, the City currently uses contractors for nutrient application. The contractors are responsible for tracking and reporting ALL applications made in the City of Salem to the Commonwealth of Virginia. The City receives basic application reports for each location, but the contractor is responsible for reporting to VDACS.</u></p>	

BMP 6.5 Contractor Safeguards to Ensure Program Consistent Measures and Procedures (Section II B.6.e)

Description: The City's current contract language will be enhanced to incorporate references to sections within the City's Good Housekeeping and Pollution Prevention Manual to require City contractors to use appropriate control measures and procedures for stormwater discharges, when applicable. Oversight will be provided by the City with inspections and generated reports on the measures of adherence to the contract documents; effectiveness of the measures to control illicit discharges; and the Contractor's maintenance of the measures. Contract language will require contractors address items identified during inspections within a time period appropriate to prevent the potential of non-stormwater discharges. When needed, if the Contractor fails to take immediate action or remediate to the satisfaction of the City, the City shall remediate the pollution and receive a credit in the existing contract for the cost of remediation.

Contract language described in this BMP is not intended for regulated land disturbance activity addressed with BMPs 4.1, 4.2, and 4.3.

Necessary documentation for implementation: (1) City of Salem Good Housekeeping and Pollution Prevention Manual; (2) Completed inspection forms; (3) Contract language.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective and expected result is to minimize or prevent pollutant discharges from contractor activities.

Implementation schedule: By July 1, 2016, the City will have developed contract language to require contractors to use appropriate control measures and procedures for stormwater discharges. The language will be incorporated into contracts the 2017-2018 reporting year.

Method to determine effectiveness: Effectiveness will be measured by the inspection results specific to work performed by contractors, the responsiveness of contractors to address observed issues, and reported illicit discharges originating from contracted municipal work in the City.

BMP 6.5 Annual Reporting Form	
Contractor Safeguards	
Has contract language, as described above, been developed? (yes/no)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has contract language, as described above, been included in contracts with all contractors where the work performed could require appropriate control measures and procedures for stormwater discharges? (yes/no)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If no, explain: <u>The contract language has been developed and is in the process of inclusion through the City's procurement offices. Inclusion into the City's standard contract language is anticipated during the 2017-2018 reporting year.</u>	
Was oversight necessary for any contracts subject to the contract language described in the BMP? (yes/no)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (no contracts)
If no, explain: <u>See BMP schedule.</u>	

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form	
Were any illicit discharges related to municipal contracted work (other than regulated land disturbance activity) reported or identified in the reporting forms for BMPs 3.2 and 3.3?	<input type="checkbox"/> Yes (See below) <input checked="" type="checkbox"/> No (BMP effective)
If yes, describe how the BMP can be modified to improve effectiveness to specifically address the cause of the illicit discharge(s) or describe why modification is not necessary: <u>N/A</u>	

3.2 Special Conditions for Approved TMDL BMPs

BMP SC.1a Roanoke (Staunton) River Watershed PCB TMDL Action Plan (Section I B)

Description: Salem has been assigned a waste load allocation (WLA) for PCBs in the Roanoke (Staunton) River Watershed TMDL approved on December 9, 2010. Salem will develop an action plan to address the WLA that includes:

- A list of legal authorities applicable to reducing PCB;
- Identification and methods for maintaining a list of practices, methods, and controls implemented to reduce the PCB;
- Description of means for incorporation of identified practices, methods, and controls into the public education and outreach and employee training programs;
- Results of an assessment of facilities of concern for significant contribution of PCB;
- Develop methodology for assessing effectiveness of the TMDL Action Plan using modeling tools (in-lieu of water quality monitoring), specifically the Excel spreadsheet based Watershed Treatment Model (WTM). Assessment will also incorporate methodology for evaluation of facilities identified to significantly contribute to the POC;
- An annual reporting worksheet consistent with the TMDL Action Plan and the General Permit.

Additional BMP(s) will be included in this Section of the Program Plan, as necessary, to include implementation of the Action Plan.

Necessary documentation for implementation: (1) Roanoke (Staunton) River Watershed TMDL Action Plan (available upon request); (2) Salem Program Plan Updates, as necessary.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Roanoke (Staunton) River Watershed TMDL for PCB. The expected result is the development of a TMDL Action Plan.

Implementation schedule: The Roanoke (Staunton) River Watershed Action Plan will be developed by July 1, 2016. The schedule developed in the Action Plan will be implemented thereafter.

Method to determine effectiveness: Effectiveness will be determined by the selection of cost effective BMPs supported by model quantification to achieve the required pollutant reductions.

BMP SC.1a Roanoke (Staunton) River Watershed PCB TMDL Action Plan Annual Reporting Form

Roanoke (Staunton) River Watershed Action Plan

Has the Salem Roanoke (Staunton) River Watershed PCB Action Plan been developed?

Yes
 No

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form

Does quantification demonstrate the selected means and methods in the completed Action Plan can achieve the required reductions to the maximum extent practicable (MEP) in the required time frames?

Yes
 No

If no, explain how the Action Plan can be modified to achieve the required reductions in the required time frames: N/A

BMP SC.1b Roanoke (Staunton) River Watershed PCB TMDL Action Plan Implementation (Section I B.5.b)

Description: On an annual basis, the City will report progress on the implementation of the Roanoke (Staunton) River Watershed PCB TMDL Action Plan and associated evaluation. As described in Section 4.1 of the Action Plan, BMPs implemented to address several minimum control measures (MCMs) in the City’s MS4 Program BMPs are applicable to the reduction of PCBs. In addition, and to reduce PCBs to the maximum extent practicable, the City’s PCB Action Plan also lists 11 PCB-specific BMPs. The PCB-specific BMPs are listed, along with measurable goals and a schedule for each in the City’s PCB Action Plan. The Action plan is available on the City’s Website.

Necessary documentation for implementation: (1) “Roanoke River PCB TMDL Development (Virginia);” (2) Measurable goal documentation, as necessary.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Roanoke River PCB TMDL. The expected result is implementation of the identified measurable goals.

Implementation schedule: As described above, to the maximum extent practicable, or as otherwise identified for applicable BMPs in the City’s Program Plan.

Method to determine effectiveness: Effectiveness will be determined based on the achievement of measurable goals described in this BMP.

BMP SC.1b Roanoke (Staunton) River Watershed PCB TMDL Action Plan Implementation Annual Reporting Form

Description: The City's progress on the implementation of the Roanoke (Staunton) River Watershed PCB TMDL Action Plan measurable goals is reported below. Supporting documentation is not provided with the annual report, but can be provided upon request.

Roanoke (Staunton) River Watershed PCB TMDL Action Plan Practices & Controls

Action Plan BMP*	Implementation Schedule	Progress Towards Measurable Goals
PCB-BMP-1	<u>Ongoing</u>	<u>When applicable, enforcement of City Codes regarding illicit discharges, disposal and storage of PCB sources.</u>
PCB-BMP-2	<u>2016-2017</u>	<u>Identified City-owned buildings where electrical equipment and appliances were installed prior to 1979. Inspections, as determined appropriate, to occur in 2017.</u>
PCB-BMP-3	<u>2017-2018</u>	<u>Will development maintenance, mitigation and/or disposal plan, as applicable, as a result of findings from PCB-BMP-2.</u>
PCB-BMP-4	<u>Ongoing (2018)</u>	<u>Continued implementation of SPCC Plans. Review and update by 2018, including for PCB-specific concerns.</u>
PCB-BMP-5	<u>2017-2018</u>	<u>Reassess electric department properties for PCBs as part of SPCC update per Action Plan schedule.</u>
PCB-BMP-6	<u>2016-2017</u>	<u>City's Good Housekeeping Manual updated to include a section for PCBs (Section 5.20)</u>
PCB-BMP-7	<u>2016-2017</u>	<u>SPCC Plans are provided on the City's Website.</u>
PCB-BMP-8	<u>2016-2017</u>	<u>City's Good Housekeeping Manual updated to include a section for PCBs (Section 5.20)</u>
PCB-BMP-9	<u>2017-2018</u>	<u>PCB information in the Good Housekeeping Manual will be provided in 2018 training.</u>
PCB-BMP-10	<u>2016-2017</u>	<u>The City's Public Education & Outreach Plan was updated to include PCB information in material distributed to the public.</u>
PCB-BMP-11	<u>2017-2018</u>	<u>The City will update outreach material for distribution to the public during the 2017-2018 reporting year.</u>

* See the City's PCB Action Plan for additional detail.

Measure of Effectiveness

Were measurable goals achieved consistent with the Action Plan and schedules defined in the BMP?

- Yes
 No
 Partially (See Below)

If no, explain how the City plans to achieve Action Plan measurable goals for the permit cycle, consistent with the DEQ-approved Action Plan: N/A since measurable goals achieved per the Action Plan schedule.

Action Plan BMP*	Measurable Goal Achieved* (Yes/No/Partial)	If "No" or Partial" Explanation/Discussion
PCB-BMP-1	<u>Yes</u>	<u>N/A</u>
PCB-BMP-2	<u>Partially</u>	<u>Measurable goals partially met. Buildings identified; but inspections, where appropriate, will be performed during the 2017-2018 reporting year.</u>
PCB-BMP-3	<u>Scheduled 2018</u>	<u>See Action Plan Schedule.</u>
PCB-BMP-4	<u>Yes</u>	<u>SPCC Plans Implemented; Updates scheduled for 2018.</u>
PCB-BMP-5	<u>Scheduled 2018</u>	<u>See Action Plan Schedule.</u>
PCB-BMP-6	<u>Partially</u>	<u>Procedures developed to be incorporated into scheduled SPCC updates in 2018.</u>
PCB-BMP-7	<u>Yes</u>	<u>N/A</u>
PCB-BMP-8	<u>Yes</u>	<u>N/A</u>
PCB-BMP-9	<u>Schedule 2018</u>	<u>See Action Plan Schedule.</u>
PCB-BMP-10	<u>Partially</u>	<u>The City's Public Education & Outreach Plan was updated. Per the Action Plan, materials will be developed for 2017-2018 outreach.</u>
PCB-BMP-11	<u>Scheduled 2018</u>	<u>See Action Plan Schedule. The City has already developed a PCB brochure handed out to individuals when they get a demolition permit.</u>

* See Appendix B of the City's PCB Action Plan for Measurable Goals.

BMP SC.2a Upper Roanoke River Watershed E. coli TMDL Action Plan (Section I B)

Description: Salem has been assigned a waste load allocation (WLA) for E. Coli in the Upper Roanoke River Watershed TMDL approved on June 27, 2007. Salem will develop an action plan to address the WLA that includes:

- A list of legal authorities applicable to reducing E. coli;
- Identification and methods for maintaining a list of practices, methods, and controls implemented to reduce the E. Coli;
- Description of means for incorporation of identified practices, methods, and controls into the public education and outreach and employee training programs;
- Results of an assessment of facilities of concern for significant contribution of E. Coli;
- Develop methodology for assessing effectiveness of the TMDL Action Plan using modeling tools (in-lieu of water quality monitoring), specifically the Excel spreadsheet based Watershed Treatment Model (WTM). Assessment will also incorporate methodology for evaluation of facilities identified to significantly contribute to the POC;
- An annual reporting worksheet consistent with the TMDL Action Plan and the General Permit.

Additional BMPs will be included in this Section of the Program Plan, as necessary, to include implementation of the Action Plan.

Necessary documentation for implementation: (1) Upper Roanoke River Watershed TMDL Action Plan (available upon request); (2) Salem Program Plan Updates, as necessary.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Upper Roanoke River Watershed TMDL for E. Coli. The expected result is the development of a TMDL Action Plan.

Implementation schedule: The Upper Roanoke River Watershed Action Plan was developed by July 1, 2015. The schedule developed in the Action Plan will be implemented thereafter.

Method to determine effectiveness: Effectiveness will be determined by the selection of cost effective BMPs supported by model quantification to achieve the required pollutant reductions.

BMP SC.2a Upper Roanoke River Watershed E. coli TMDL Action Plan Annual Reporting Form

Upper Roanoke River Watershed Action Plan

Has the Salem Upper Roanoke River Watershed Action Plan been developed?

Yes
 No

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form

Does quantification demonstrate the selected means and methods in the completed Action Plan can achieve the required reductions in the required time frames?

Yes
 No

BMP SC.2b Upper Roanoke River Watershed E. coli TMDL Action Plan Implementation (Section I B.5.b)

Description: On an annual basis, the City will report progress on the implementation of the Upper Roanoke River Watershed E. coli TMDL Action Plan and associated evaluation. As described in Section 4.1 of the Action Plan, BMPs implemented to address each minimum control measure (MCM) in the City’s MS4 Program BMPs are applicable to the reduction of E. coli. To reduce E. coli to the maximum extent practicable, the City’s E. coli Action Plan also lists practices and controls to address E. coli beyond those incorporated into the MCM BMPs summarized as:

Upper Roanoke River Watershed E. coli TMDL Action Plan Action Plan Practices & Controls

BMP General Description	Measurable Goals	Schedule
Pet Waste Controls	(1) Prohibition of pets on City properties; (2) Maintenance of the Salem Rotary Dog Park; (3) Educational outreach to registered dog owners.	Ongoing
Sanitary Sewer System Rehabilitation	Continued rehabilitation and repair of the sanitary sewer system in accordance with I&I Corrective Action Plan described in Section 4.2.2 of the Action Plan.	Ongoing
Identification of Septic Systems	Cross reference Roanoke Health Department records with utility data to confirm the number and location of properties that are not connected to the sanitary sewer system.	Prior to July 1, 2018
Elimination of Straight Pipe Connections	(1) Continued annual outfall screening and mapping (as new outfalls are identified); (2) Continued elimination of illicit discharges, as identified; (3) Recognition of straight pipe concerns in staff training.	Ongoing
Source Controls at City-Owned Properties	Conduct review of approach to pet waste as an E. coli source that includes a review of the code and considers additional pet waste stations.	Prior to July 1, 2018
Enhanced Public Education & Outreach Plan	Inclusion of educational information into: (1) Public Education and Outreach Plan and (2) Employee training.	Ongoing

Necessary documentation for implementation: (1) Upper Roanoke River Watershed E. coli TMDL Action Plan; (2) Measurable goal documentation, as necessary.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Upper Roanoke River Watershed E. coli TMDL. The expected result is implementation of the identified measurable goals.

Implementation schedule: As described above, to the maximum extent practicable, or as otherwise identified for applicable BMPs in the City’s Program Plan.

Method to determine effectiveness: Effectiveness will be determined based on the achievement of measurable goals described in this BMP.

BMP SC.2b Upper Roanoke River Watershed E. coli TMDL Action Plan Implementation Annual Reporting Form

Description: The City’s progress on the implementation of the Upper Roanoke River Watershed E. coli TMDL Action Plan measurable goals is reported below. Supporting documentation is not provided with the annual report, but can be provided upon request.

Upper Roanoke River Watershed E. coli TMDL Action Plan Practices & Controls

BMP General Description	Progress Towards Measurable Goals
Pet Waste Controls	Signage, pet waste bags, and trash receptacles were maintained at the Salem Rotary Dog park. Pet waste stations were maintained at 6 stations along the Roanoke River Greenway. Educational outreach to registered dog owners was provided as described in BMP 1.2.
Sanitary Sewer System Rehabilitation	This City has continued implementation of the I&I Corrective Action Plan. Specific information is available upon request.
Identification of Septic Systems	The City has developed a GIS dataset for parcels suspected to be served by septic systems. Measurable goals will be achieved per the BMP schedule.
Elimination of Straight Pipe Connections	(1) Outfall screening was performed (see reporting for BMPs 3.3). Newly identified outfalls mapped and included in outfall database in Appendix B; (2) Any identified/reported illicit discharge eliminated (see reporting BMPs 3.2 and 3.4); (3) Training conducted as reported in BMP 6.3a.
Source Controls at City-Owned Properties	The City will achieve measurable goals per the BMP schedule.
Enhanced Public Education & Outreach Plan	(1) E. coli as a pollutant of concern is incorporated into the City's PEOP as described in BMP 1.2; (2) E. coli, as a pollutant of concern was incorporated into employee training reported in BMP 6.3a.

Measure of Effectiveness

Were measurable goals achieved consistent with the Action Plan?

Yes
 No

If no, explain how the City plans to achieve Action Plan measurable goals for the permit cycle, consistent with the DEQ-approved Action Plan: N/A since measurable goals achieved per the Action Plan schedule.

BMP SC.3a Upper Roanoke River Watershed Sediment TMDL Action Plan (Section I B)

Description: Salem has been assigned a waste load allocation (WLA) for sediment in the Upper Roanoke River Watershed Sediment TMDL approved on September 7, 2006. Salem will develop an action plan to address the WLA that includes:

- A list of legal authorities applicable to reducing sediment;
- Identification and methods for maintaining a list of practices, methods, and controls implemented to reduce the sediment;
- Description of means for incorporation of identified practices, methods, and controls into the public education and outreach and employee training programs;
- Results of an assessment of facilities of concern for significant contribution of sediment;
- Develop methodology for assessing effectiveness of the TMDL Action Plan using modeling tools (in-lieu of water quality monitoring), specifically the Excel spreadsheet based Watershed Treatment Model (WTM). Assessment will also incorporate methodology for evaluation of facilities identified to significantly contribute to the POC;
- An annual reporting worksheet consistent with the TMDL Action Plan and the General Permit.

Additional BMPs will be included in this Section of the Program Plan, as necessary, to include implementation of the Action Plan.

Necessary documentation for implementation: (1) Upper Roanoke River Watershed TMDL Action Plan (available upon request); (2) Salem Program Plan Updates, as necessary.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Upper Roanoke River Watershed TMDL for sediment. The expected result is the development of a TMDL Action Plan.

Implementation schedule: The Upper Roanoke River Watershed Action Plan was developed by July 1, 2015. The schedule developed in the Action Plan will be implemented thereafter.

Method to determine effectiveness: Effectiveness will be determined by the selection of cost effective BMPs supported by model quantification to achieve the required pollutant reductions.

BMP SC.3a Upper Roanoke River Watershed Sediment TMDL Action Plan Annual Reporting Form

Upper Roanoke River Watershed Action Plan

Has the Salem Upper Roanoke River Watershed Action Plan been developed?

Yes
 No

Necessary documents for implementation are not provided in the annual report, but will be retained on file for 3 years.

Measure of Effectiveness Form

Does quantification demonstrate the selected means and methods in the completed Action Plan can achieve the required reductions in the required time frames?

Yes
 No

BMP SC.3b Upper Roanoke River Watershed Sediment TMDL Action Plan Implementation (Section I B.5.b)

Description: On an annual basis, the City will report progress on the implementation of the Upper Roanoke River Watershed Sediment TMDL Action Plan and associated evaluation. In addition to continued implementation of the City’s MS4 Program BMPs, the City’s Upper Roanoke River Watershed Sediment TMDL Implementation Schedule is summarized below:

Upper Roanoke River Watershed Sediment TMDL Action Plan Implementation Plan

Step	General Description	Measurable Goal	Target Date
-	Continued sweeping	Continue current sweeping efforts with regenerative/vacuum sweeper per the Implementation Plan described in Section 4.2 of the Action Plan.	Annually
1	Tracking and information on areas swept	Supporting materials for tracking documentation	July. 2016
2	Training for applicable staff	Utilize supporting materials for training sweeper operators for collection of sweeping operations data.	July. 2016
3	Conduct collected material sampling and analysis	Conduct street sweeping material sampling and conduct laboratory analysis. Analysis includes particle size distribution, moisture content, total nitrogen and total phosphorus.	Oct. 2016
4	Target area identification and sediment reduction assessment	Written report building on field collected data from Steps 1 and 3 develop to assist estimating pollutant reductions and target areas for sweeping to maximize POC reduction	July. 2017
5	Sweeper evaluation	Assess effectiveness and appropriateness of the City’s sweepers. The assessment will be utilized in the consideration of future sweeper purchases.	Jan. 2018
6	Implementation of targeted areas for sweeping	Implementation of the identified target areas resulting from Step 4.	Annually, begin July 2018

Necessary documentation for implementation: (1) Upper Roanoke River Watershed Sediment TMDL Action Plan; (2) Documentation of Measurable Goals described in the Implementation Plan.

Responsible individual for implementation: Director of Community Development

Objectives and expected results in meeting measurable goals: The objective is to achieve reductions required by the Upper Roanoke River Watershed Sediment TMDL. The expected result is implementation of the identified measurable goals.

Implementation schedule: Per the Implementation Plan summarized in the above Table.

Method to determine effectiveness: Effectiveness will be determined by the quantitative computation of sediment reductions using approved or scientifically supportable methods.

BMP SC.3b Upper Roanoke River Watershed Sediment TMDL Action Plan Implementation Annual Reporting Form

Description of progress towards achieving measurable goals: The City's progress on the implementation of the Upper Roanoke River Watershed Sediment TMDL Action Plan measurable goals is reported below. Supporting documentation is not provided with the annual report, but can be provided upon request.

Upper Roanoke River Watershed Sediment TMDL Action Plan Implementation Plan

Step	Measurable Goal(s)	Progress Towards Measurable Goal
-	Continued sweeping	The City's street sweeping schedule continued during the reporting year.
1	Supporting materials for tracking documentation	(1) Sweeping data collection form developed. (2) Sampling protocol developed.
2	Utilize supporting materials for training sweeper operators for collection of sweeping operations data.	To be completed during the 2016-2017 reporting year.
3	Conduct street sweeping material sampling and conduct laboratory analysis.	<u>The City collected and sampled 24 samples of swept material for TP, TN, and TSS.</u>
4	Written report building on field collected data from Steps 1 and 3 develop to assist estimating pollutant reductions and potentially targeting areas for sweeping to maximize POC reduction	<u>An internal Guidance report was generated considering sampled material results & DEQ Guidance for developing assessing quantification methods of swept material. Report is available upon request.</u>
5	Assess effectiveness and appropriateness of the City's sweepers. The assessment will be utilized in the consideration of future sweeper purchases.	See BMP Schedule
6	Implementation of the identified target areas resulting from Step 4.	See BMP Schedule

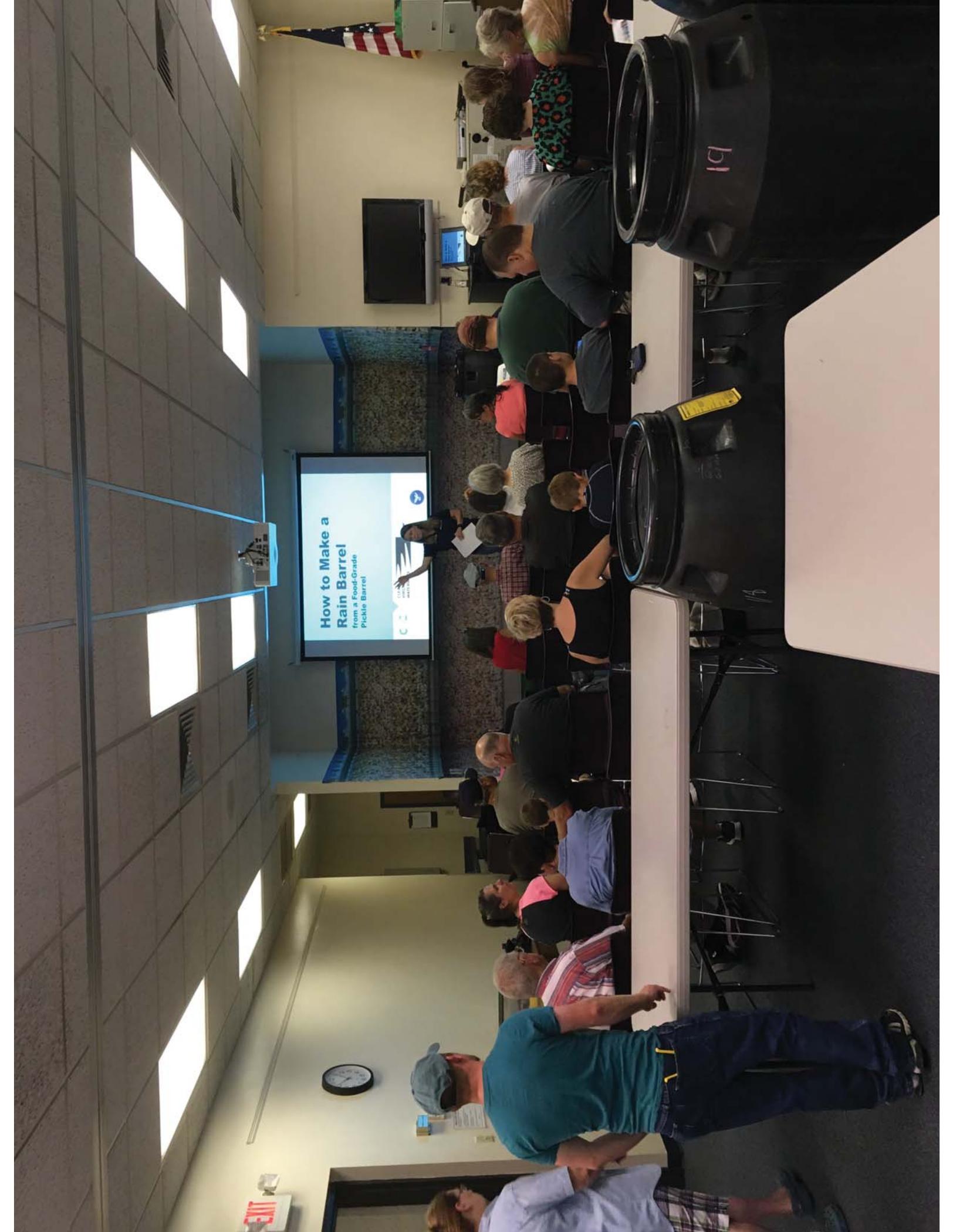
Measure of Effectiveness

Were measurable goals achieved consistent with the Action Plan schedule?

Yes
 No

If no, explain how the City plans to achieve Action Plan measurable goals for the permit cycle, consistent with the DEQ-approved Action Plan: N/A since measurable goals achieved per the Action Plan schedule.

Appendix A – Documentation of Public Participation Activities

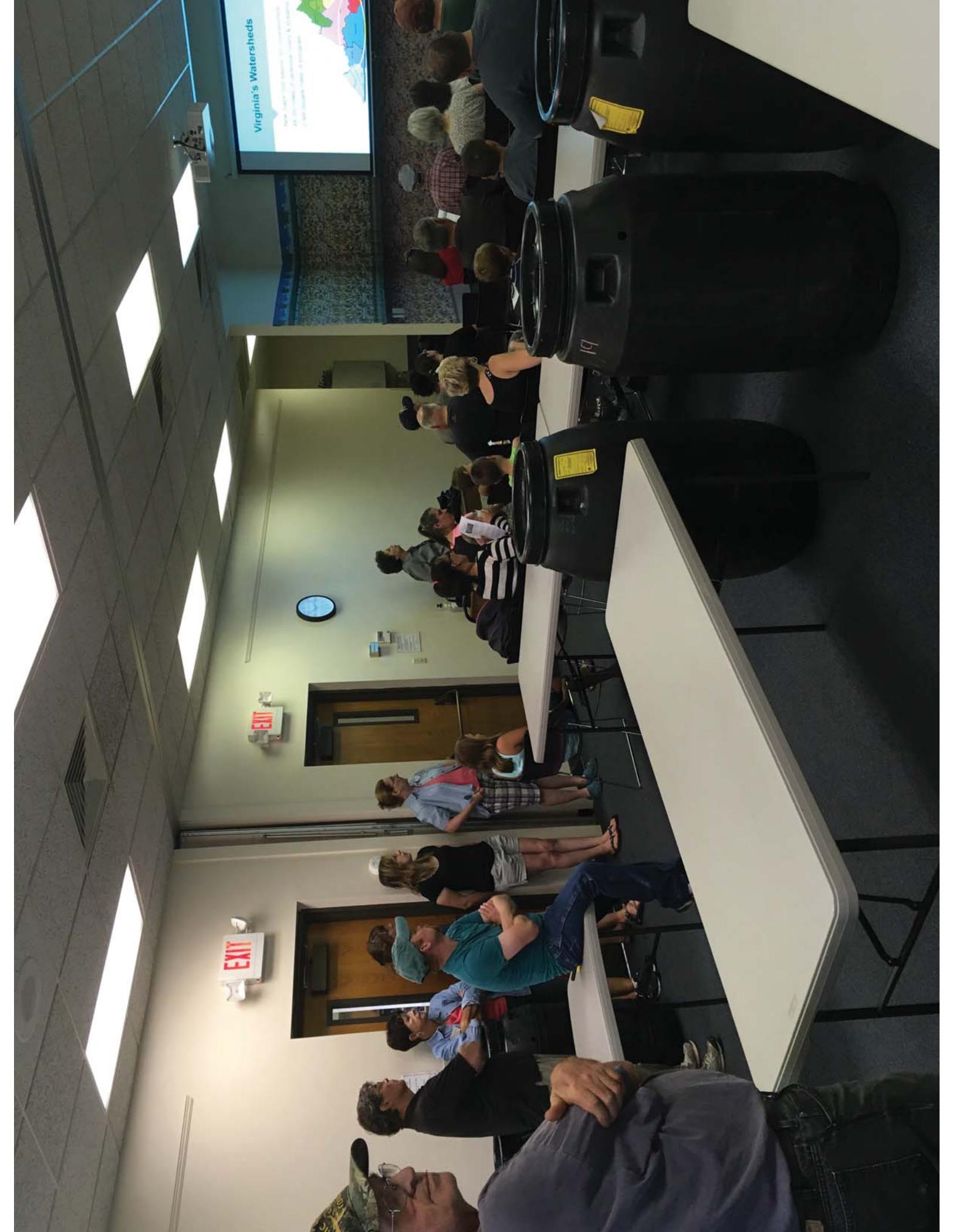


How to Make a Rain Barrel from a Food-Grade Pickle Barrel



EXIT





Virginia's Watersheds



1. The James River Watershed

2. The Rappahannock River Watershed

3. The Roanoke River Watershed

4. The Shenandoah River Watershed

5. The York River Watershed

6. The Pamlico River Watershed

7. The Albemarle-Pamlico Watershed

8. The Chesapeake Bay Watershed

9. The Potomac River Watershed

10. The Delaware River Watershed

11. The Susquehanna River Watershed

12. The Atlantic Ocean Watershed

13. The Pamlico River Watershed

14. The Pamlico River Watershed

15. The Pamlico River Watershed

16. The Pamlico River Watershed

17. The Pamlico River Watershed

18. The Pamlico River Watershed

19. The Pamlico River Watershed

20. The Pamlico River Watershed

21. The Pamlico River Watershed

22. The Pamlico River Watershed

23. The Pamlico River Watershed

24. The Pamlico River Watershed

25. The Pamlico River Watershed

26. The Pamlico River Watershed

27. The Pamlico River Watershed

28. The Pamlico River Watershed

29. The Pamlico River Watershed

30. The Pamlico River Watershed

31. The Pamlico River Watershed

32. The Pamlico River Watershed

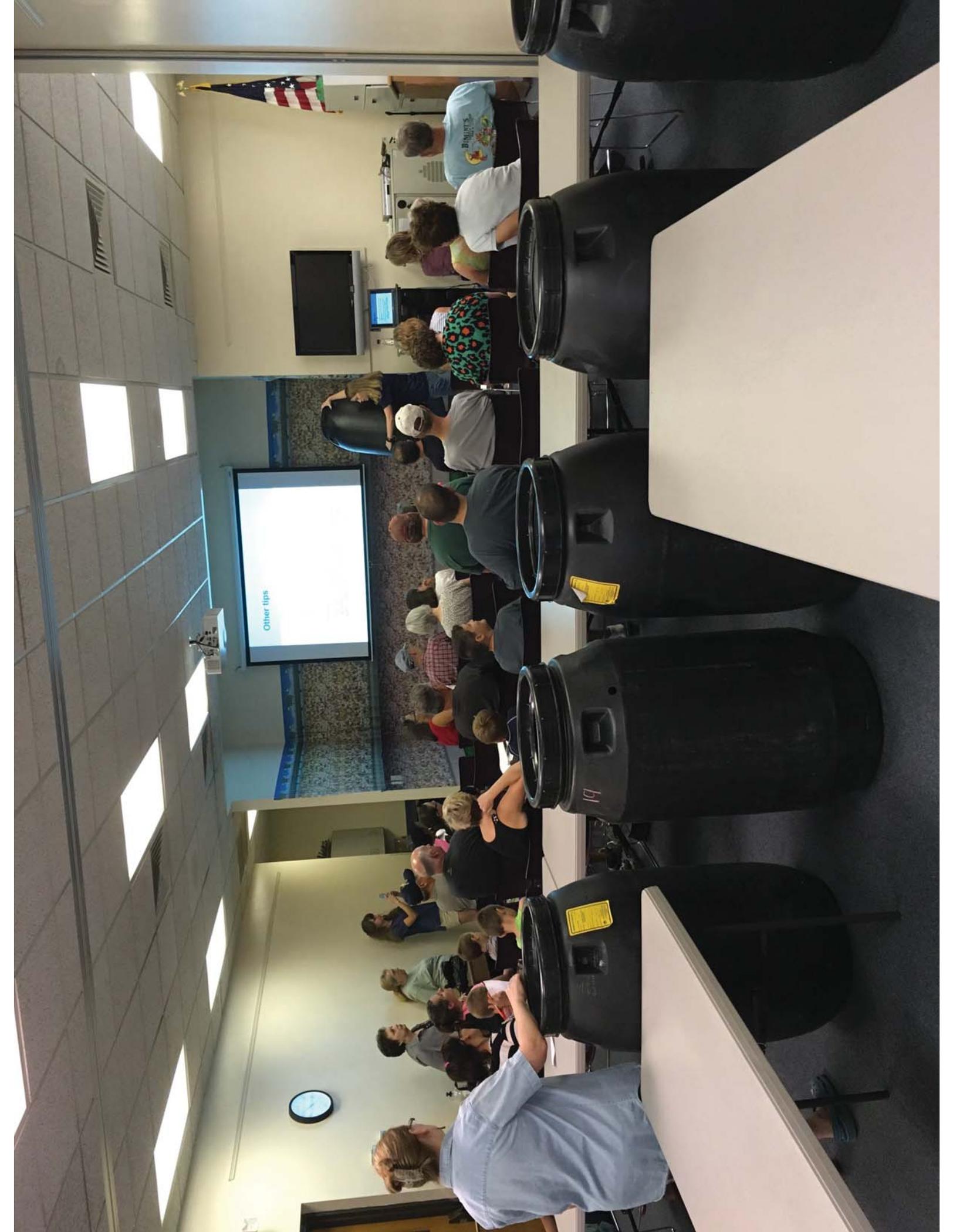
33. The Pamlico River Watershed

34. The Pamlico River Watershed

35. The Pamlico River Watershed

36. The Pamlico River Watershed

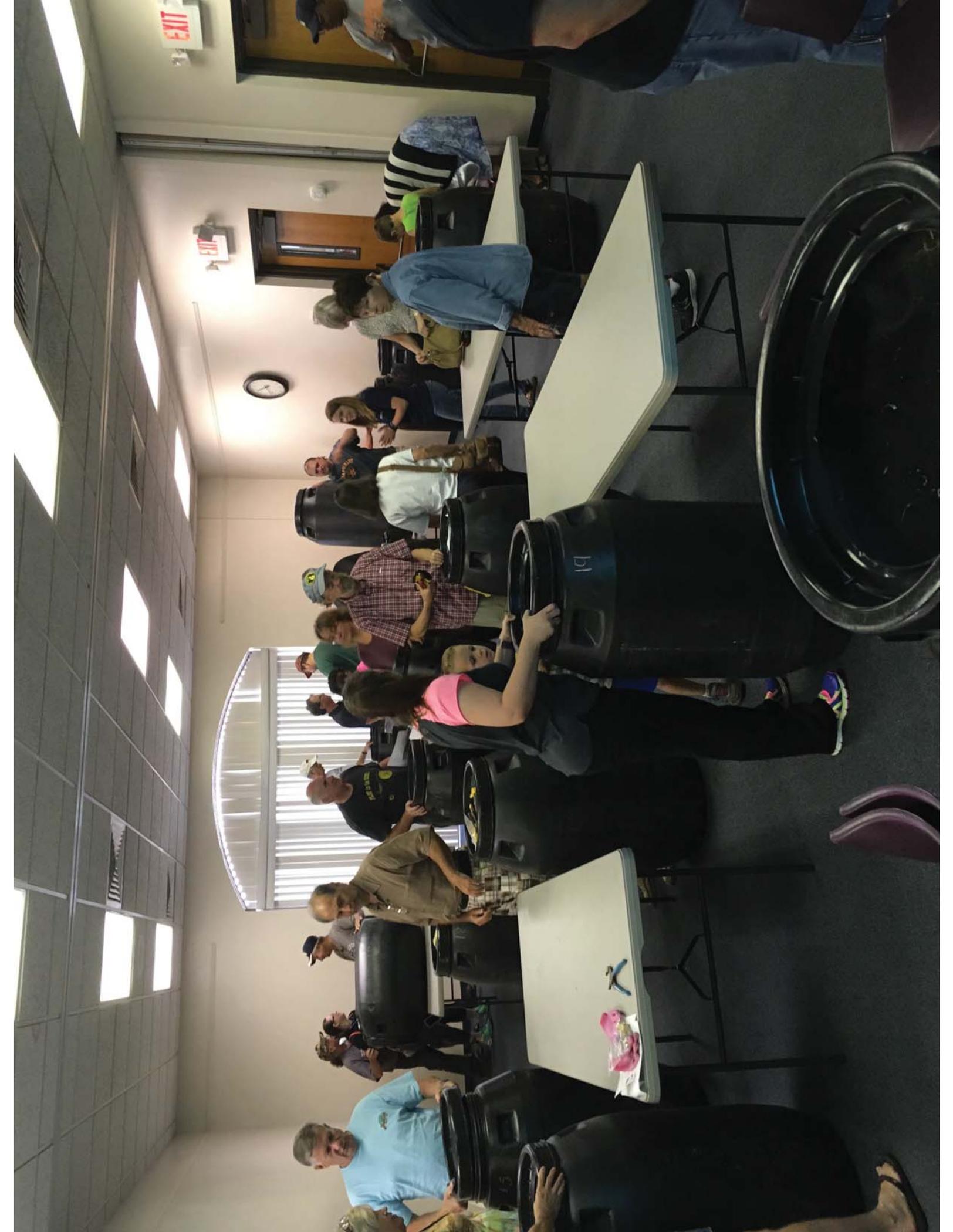
37. The Pamlico River Watershed



Other tips

50+











Pr1840 14-15

811

Pr1840 14-15



How to Make a Rain Barrel

from a Food-Grade
Pickle Barrel



Thanks to

Virginia Chesapeake Bay Restoration Fund



Virginia Environmental Endowment

- Created by Clean Virginia Waterways & the Piedmont Soil & Water Conservation District

Rain Barrels

Part of a bigger picture:

Water Conservation

Storm Water Management

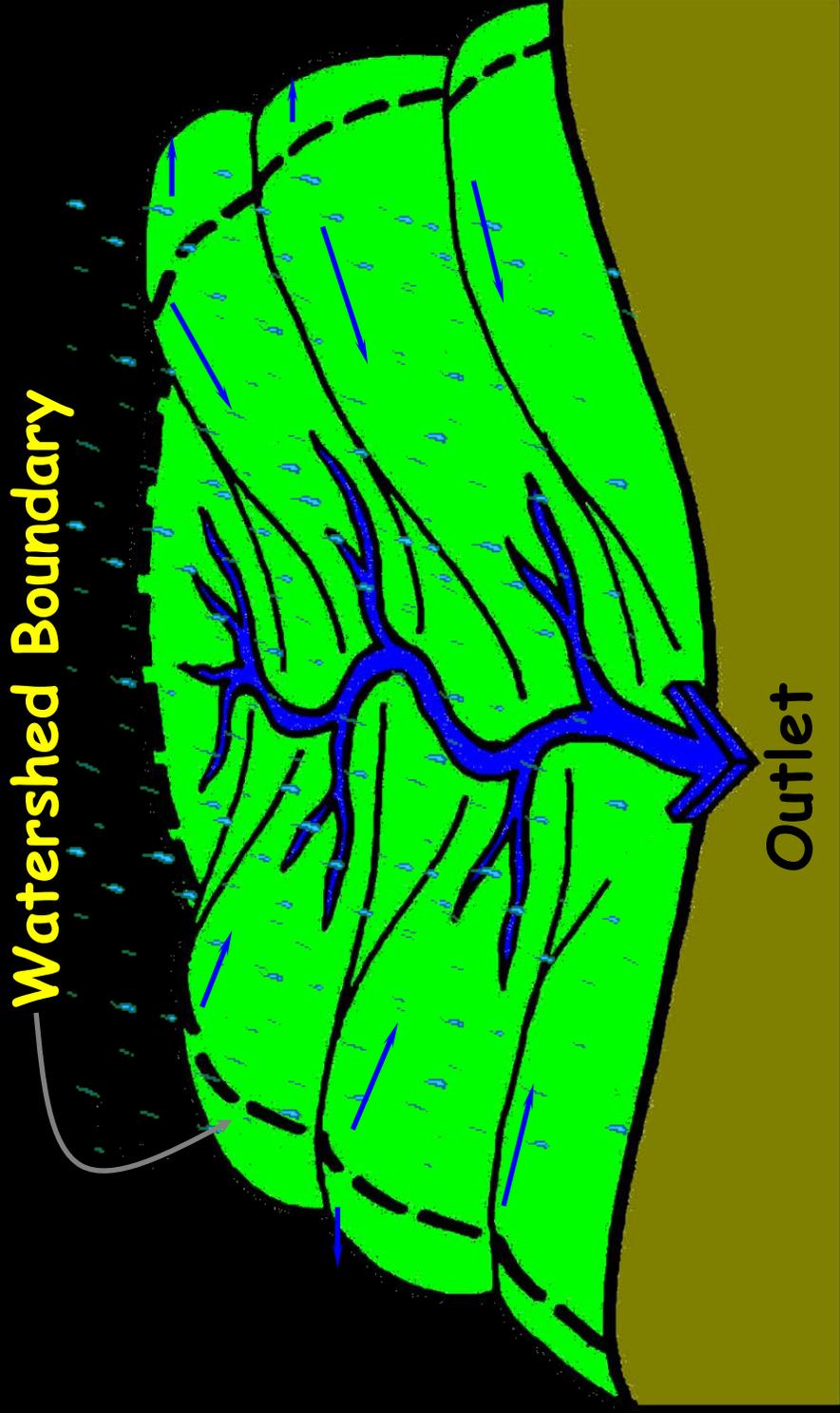
Low Impact Living

Watershed Protection

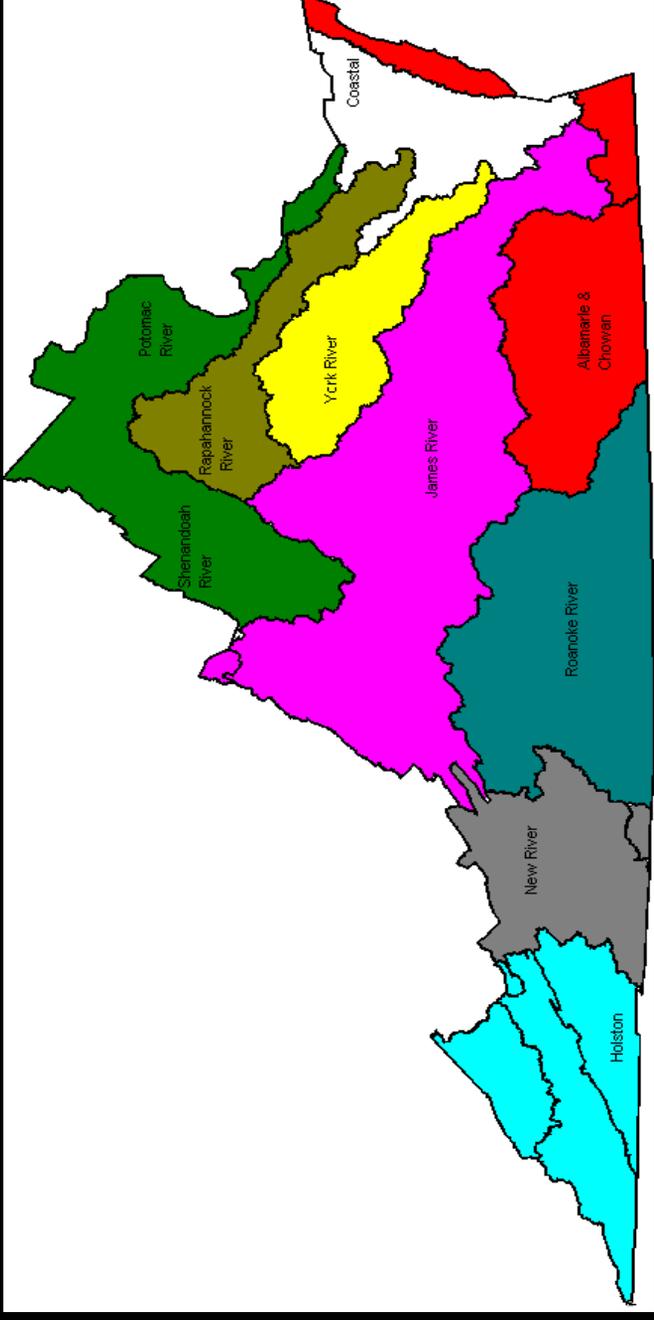


What is a Watershed?

Area of land that drains to a stream, marsh, or other body of water.



Virginia's Watersheds



- Nine major river basins (497 subwatersheds)
- 49,350 miles of perennial rivers & streams
- 2,500 square miles of estuaries

Healthy Stream Characteristics



Photo: Karen Firehock

Unhealthy Stream Characteristics:



Photo: Center for Watershed Protection

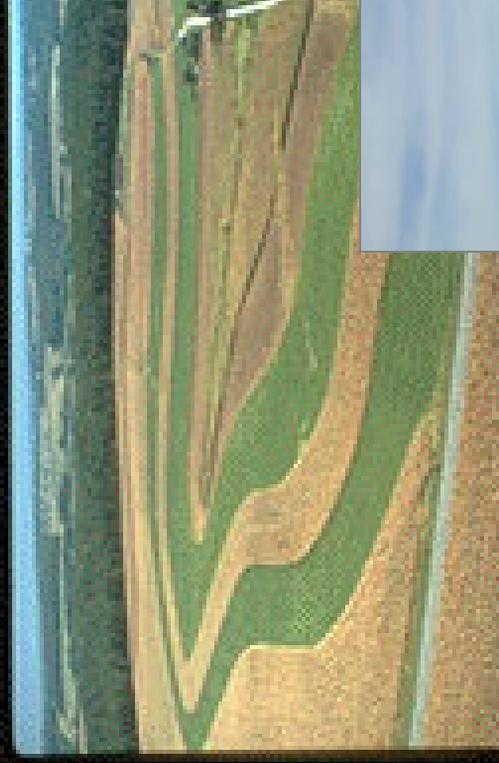
Who's responsible?

All of us!

Rural Land Use



Alternate water for cattle



Contour plowing

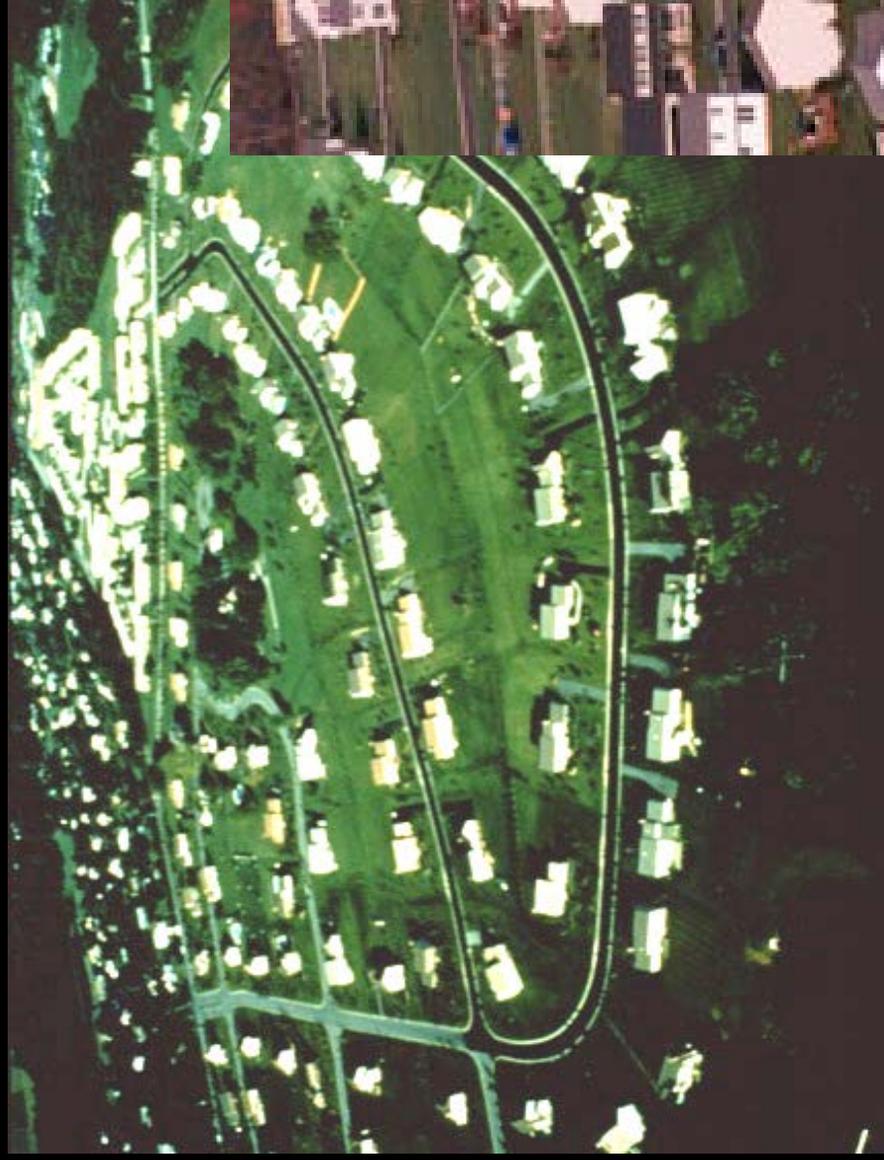


Conservation Tillage



Plant Trees

Folks in developed areas have an important role



Low Impact Development in urban areas



**Green
Rooftops**



Filterra Box



Parking lot biofilter



**Rain
Barrel**



Downspout filtration



Porous pavers

LID Site

Reduced
Imperviousness

Conservation

LID Site

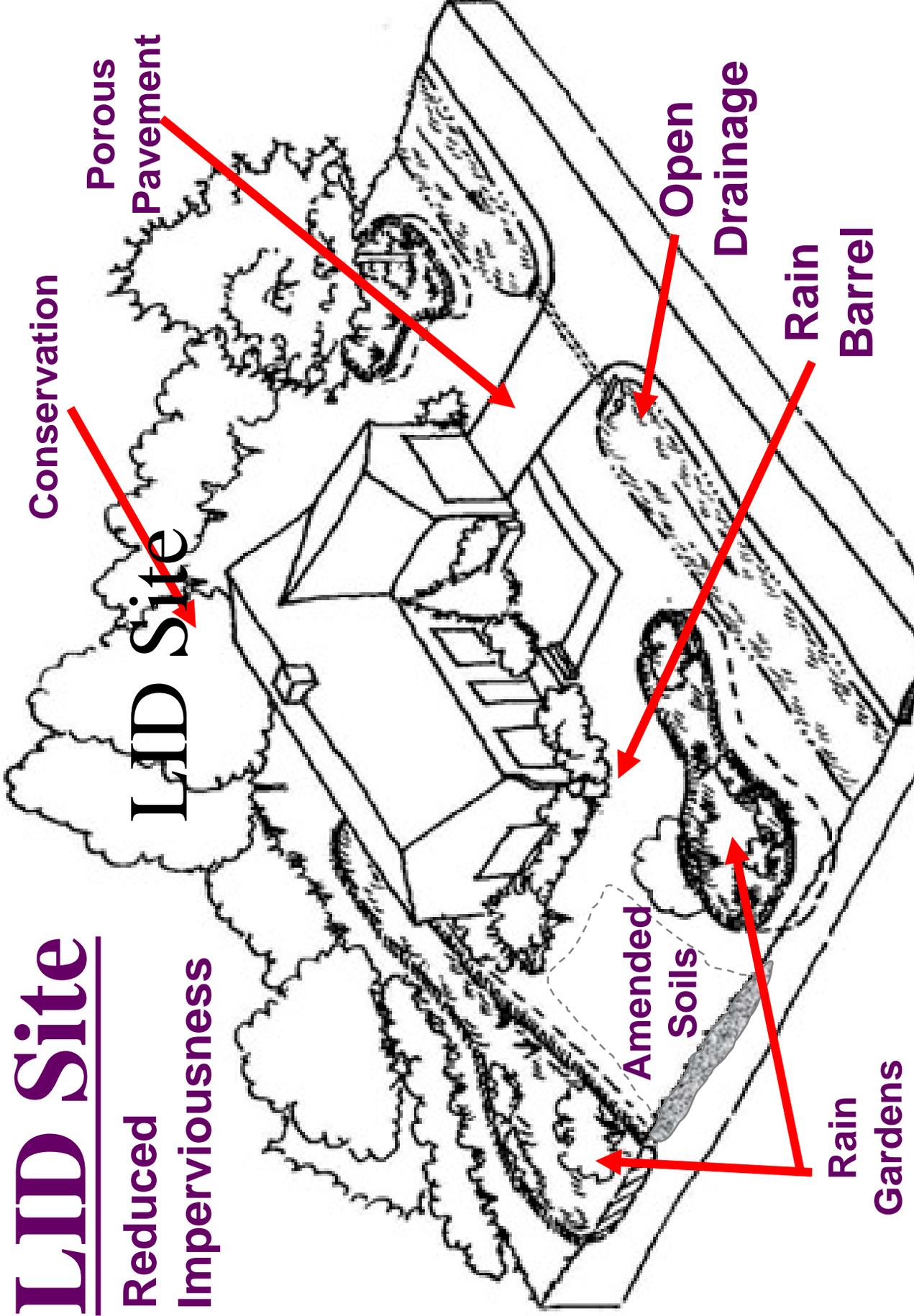
Porous
Pavement

Open
Drainage

Rain
Barrel

Amended
Soils

Rain
Gardens



Harvesting Rain— Making a Rain Barrel



**Intercept,
detain, and
return the
rainfall to its
natural
hydrologic
function**

How many gallons of rain water
can you harvest?

Roof area: 40' x 20'

42" of rain per year =

20,950 gallons of rainwater!

1" rainfall event =

500 gallons of rain

Use the basic calculation below to determine how many gallons of rainwater can be harvested from your roof.

Estimate the drainage area of your roof: (Length x Width)

Example: Length of roof = 40' Width of roof = 20'

(Calculate the area of the roof that is draining to one gutter. If there is a ridge or peak in your roof, this separates the roof into drainage areas, calculate the individual drainage areas.)

Estimate the depth of rain: (In Piedmont VA, use an estimate of 42" of rain per year - or 3.5 feet)

Example: annual depth of rain = 3.5' (42" ÷ 12"per foot = 3.5')

(You can also use a depth of rain from a specific rainfall, just be sure to convert it into 'feet' units.)

Calculate the Volume: (Length x Width x Depth)

Example: 40'L x 20'W x 3.5'D = 2800 cubic feet

Convert the Volume into Gallons: (Multiply Cubic Feet by 7.48 for Gallons)

Example: 2800 cu ft x 7.48 = 20,944 gallons

* An average of 20,950 gallons of rainwater could be harvested from the 40x20 roof during one year.

To calculate the number of gallons from a 1" rainfall event:

40'L x 20'W x .08' D = 66.7 cu ft volume x 7.5 gal / cf = 500 gallons of rain

Imagine collecting 1.8 Million gallons of water in one year from the roof of a 70,000 sf 'big box' retail store!!

You can easily compute the volume of stormwater that can be harvested from your roof

Increase storage capacity by using Rain Barrels in series →

→ **Modify the installation design for your needs.**



Elevate the barrels for better water pressure.

Beyond the rain barrel



Rain Barrel Benefits

- Your plants will love it
 - no salts or chemicals. Slightly acidic pH
- Conserve water (and your well)
- Reduce runoff
- Convenience
- Save Money

Using the water

- Water gardens, indoor plants
- Wash the dog, car, & muddy feet
- Use in toilet tanks when well pump isn't working
- Birdbaths
- Ponds?
 - Careful with pH, dissolved oxygen, pollutants issues

Other tips

- **Do not** use rain barrel water for cooking or drinking
- **Do not** collect rain water if you have used a moss-killer on your roof
- Keep screen on top to prevent mosquitoes
 - Mosquito dunks

Other tips

- Disconnect the barrel in winter
- Use water within a week or two to discourage algae growth
- Hose out barrel once or twice each summer
- Use water before next rain is expected

TOOLS

Drill with 15/16th hole saw (this is 1/16 inch smaller than faucet insert) and pilot drill bit

Pliers

Paper towels
(for excess caulk)

Scissors to cut
screen

◆ **Hacksaw to cut
downspout**



Our barrels
have
2 part lids.

Don't need the
inner tray. Outer
ring will keep
screen in place



KEEP BARREL &
LID TOGETHER
while you are
working on your
barrel.

Lids are **not**
interchangeable.



Work together!



Drill hole near bottom



Caulk around outside of hole



Screw faucet in (note washer)



Faucet option



**Caulk inside, put washer in
place, then the lock nut**



**But
how?**

Lock nut being put in place (using pliers)



Flashlight
and
paper
towel are
useful.

Faucet is in!



Photo © Clean VA Waterways

Drill a hole near top for overflow



You can hook a hose to this so the water can overflow into another barrel, or into a garden.



Drill Safety

When a piece of plastic gets stuck in the bit, you **MUST** get it out before using again.

1. Unplug the drill.
2. Clean the bit with an awl or screwdriver



- **Decide: which side of the barrel will be best for your overflow?**



overflow

faucet

Putting in a hose adapter for overflow



Steps:

Drill hole

Screw in adapter

Use wrench

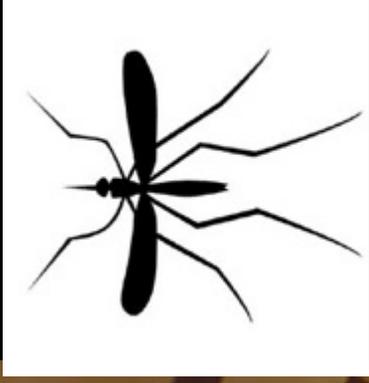
Protect the threads

On inside-- add caulk
and lock nut

Use pliers to tighten

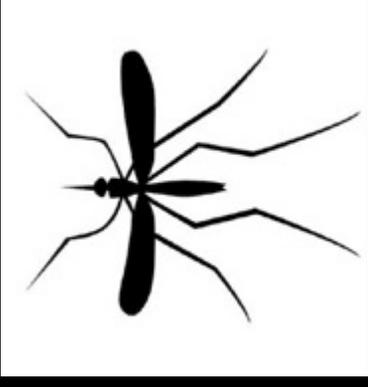


**Do not destroy
the threads!**



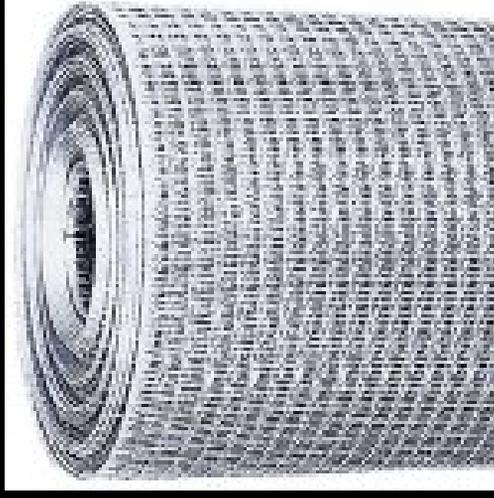
A screen will keep mosquitoes, twigs, etc. out of your barrel

Mosquitoes in VA

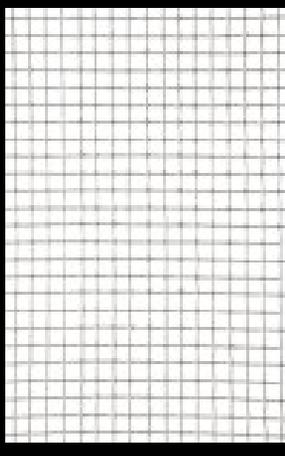


- ~ **57** species in VA
 - 35-40 will bite people if there is nothing better around
 - 10 species lay eggs in containers of water
 - 2 of these LOVE to bite people
 - 5 more of these will also bite people
- Mosquito Development Time: egg to adult
 - varies with species, water temperature and nutrients
- As little as 5 days, normally 7 days or more

Keep out cats...



Hardware cloth



Cut screen larger than lid



Screw the lid onto the barrel,
holding screen in place



**When you get
your rain
barrel home...**



Level the dirt under your down
spout, then add some sand



Rain barrels need to be higher than ground level



For higher water pressure.

Platform:

- Bricks
- Cinder blocks
- Treated wood

Note: Water is heavy

Measure and cut off part of downspout



Hacksaw

Put the barrel in place

The curved end of the downspout is re-attached to the downspout



Cinder blocks for more height

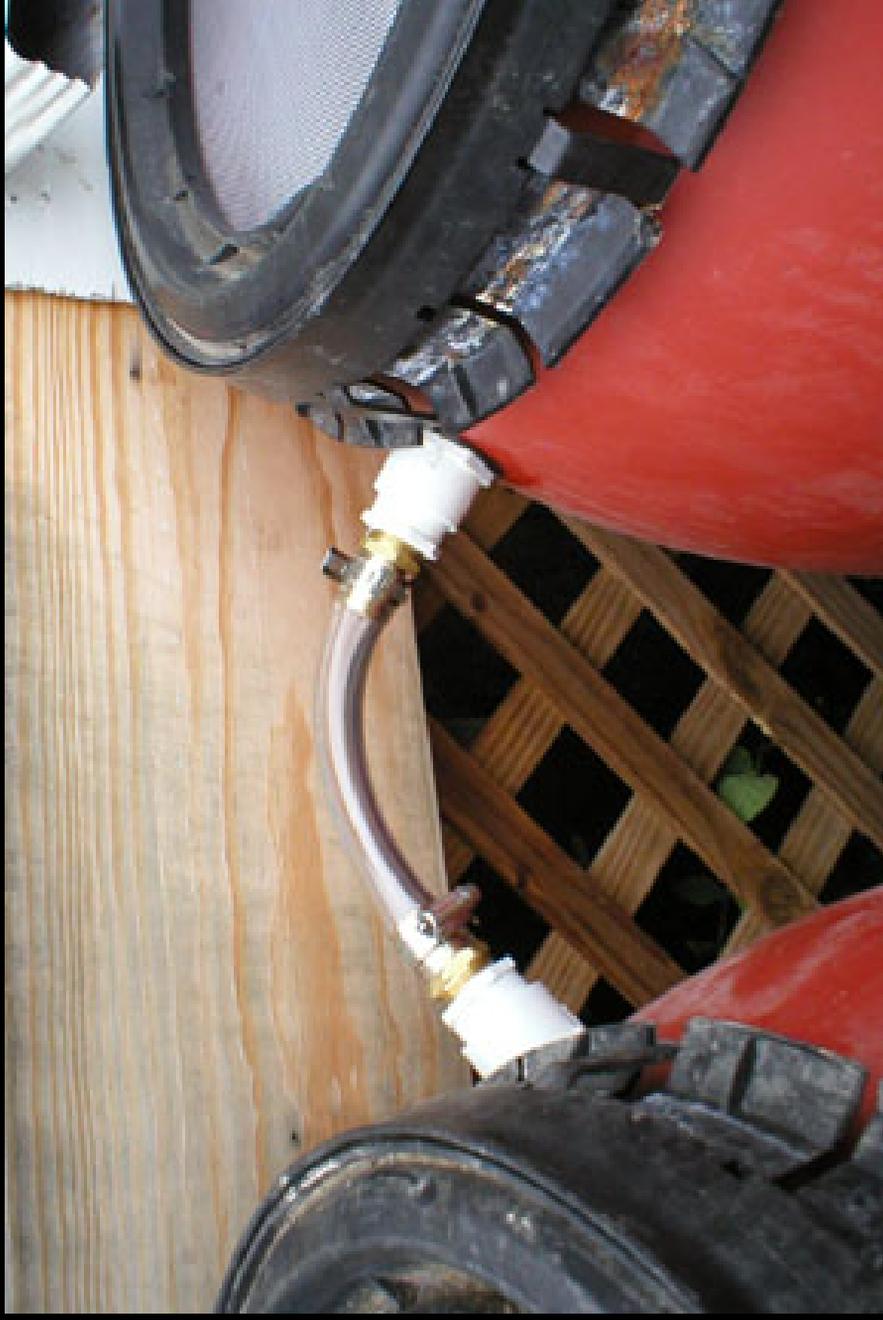


Higher barrel =

Higher water pressure

Great for filling watering cans.

Overflow from one barrel to another



There are many ways you could hook one barrel to another.

Here, we used some plastic tubing and hose clamps.

A set of barrels ready for rain!



With just 1/5
inch of rain,
both of these
barrels are
completely
full.



Photo © Clean VA Waterways

Decorate and landscape around your rain barrel



Review:

1. Get your barrel(s), remove lid(s), keep lid with barrel.
2. Faucet (caulk, washer, screw it in)
3. Inside barrel: caulk, washer, locknut
4. Overflow hole: drill hole, screw in nipple, (use pipe cap)
5. Put on screen

Questions before we start to
make your rain barrel?



Thank you for taking care of
our water planet!



Photo: NASA

The End

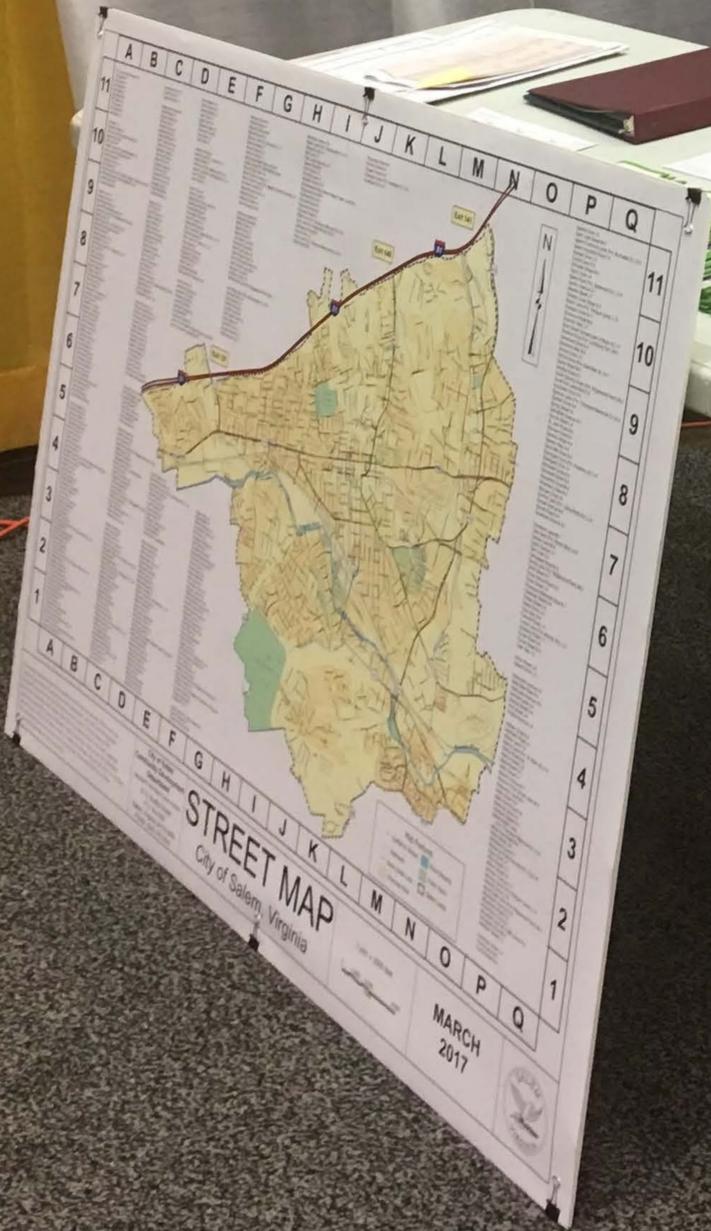


www.longwood.edu/cleanva

COPYRIGHT 2007-2016. Clean VA Waterways. All images and content except where noted.
Call CVW for permission 434-395-2602 or email cleanva@longwood.edu

CITY OF SALEM
COMMUNITY DEV. DEPT. / ENGINEERING

320





STONE
TOP 5%
OVERALL
SERVICE AWARD

Calligan
BETTER WATER, POLE AND SIMPLY

AQUA PROS
POOLS, TUBS, & HEARTH
Swimming Pools, Hot Tubs, Green Egg Grills, Yell
Fireplaces

STOP CRIME BEFORE IT STARTS
Protect your property
before it starts

ONE-DAY BATH REMODELING.

THE PERFECT FIT FOR YOUR HOME.

EXPERIENCE

A ONE-DAY TRANSFORMATION!

TAKE CHARGE
TAKE CHARGE OF
YOUR ENERGY
USE WITH THESE
COST AND ENERGY SAVING
PROGRAMS

TAKE CHARGE
AND APPROXIMATE
POWER

BUTLER
3000
3000

HEAT

7

9

11

13

15



MORE
MORE
MORE
LEGITIMITY

NOISE

NOISE

STONE
TOP 844
OVERALL
SERVICE AWARD

GUTTER
The Gutter Protection System that
actually works 365 days a year!
Eliminate gutter cleaning forever!
Lifetime Transferable Warranty
1 by www.gutterprotectionwarranty.com

creative Cor
SEALED CRACK SPACE
NO EXHAUST
NO SOLUTION
NO DIRT

Calligan
BETTER WATER, PUMP AND SINKS

TAKE CHARGE
TAKE CHARGE
WITH THESE
PROGRAMS
AND
SAVE
COST AND
ENERGY
SAVING
PROGRAMS

TAKE CHARGE
APPALACHIAN POWER

APPALACHIAN POWER



MORE
MORE
MORE
EXHIBITS

CAUTION

CAUTION



MORE
MORE
MORE
EXHIBITS

NOTICE

NOTICE

creative Concepts

SEALD CRACK SPACE
THE PROBLEM
THE SOLUTION

BRIDGED ATTIC

GUTTER PROTECTION SYSTEM

The Gutter protection system that actually works 365 days a year! Eliminate gutter cleaning forever! Lifetime Transferable Warranty
1 by www.gutterprotectionreviews.com

ENQUIST
COMMERCIAL SERVICE CENTER

HONEYBEE BIRDS
Spray Foam Insulation

SUYZOR

HOME'S AND KITCHENS

Spring 2017 Stormwater Bulletin

Stormwater runoff refresher

Definition: Stormwater runoff is any water that runs off a site after a rainstorm. Unlike sanitary sewer waste, storm sewer pipes do not lead to a treatment plant; [stormwater goes straight into local waterways!](#)

The volume of this runoff alone is enough to cause concerns but an even bigger problem is when pollutants contaminate this water as well. For the Roanoke River and therefore the City of Salem, three pollutants are particularly concerning and therefore have a total maximum daily load (TMDL) that our waterways can safely handle.

These 3 TMDL pollutants of concern are:

- **Sediment:** Loose soil particles that settle at the bottom of a body of water. These loose soil particles are produced primarily by erosion.
 - **Solution:** Minimize disturbed areas of soil during any type of construction project and quickly stabilize the area with vegetation. If you live by a stream, avoid mowing 10-25 feet from the edge. Use a commercial car wash or wash at home on a pervious surface such as grass or gravel. Install a rain barrel/garden to reduce runoff volume, thereby reducing streambank erosion.
- **Bacteria:** Certain types of harmful bacteria such as E-Coli have measured levels that are too high for a healthy environment.
 - **Solution:** The simplest and most effective way for people in a city such as Salem to reduce bacteria levels is picking up after pets! Whether it is by a trail or in the yard, scoop that poop!
- **Polychlorinated biphenyls (PCBs):** A group of man-made organic chemicals that was banned in 1979 due to the harmful effect they had on the environment.
 - **Solution:** This issue is more industry specific than the other TMDLs but if you are renovating or demolishing a structure constructed between 1950 and 1979 then you should be careful when disposing of fluorescent light ballasts, caulking, and paint. For more info, visit <https://www.epa.gov/pCBS>

Illicit discharges

Did you know that it is illegal to dump things down the storm drains? **ONLY RAIN DOWN THE DRAIN!**

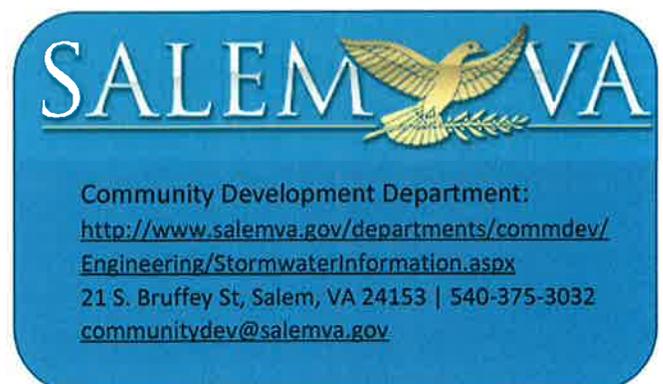
Definition: An Illicit discharge is any discharge to the storm sewer system or to the waters of the United States that is not composed entirely of stormwater.

The above definition is directly from the Salem, Virginia Code of Ordinances. Illicit storm sewer system discharges are in Article V of Chapter 30 – Environment. Here you can also find the penalties for illegally discharging anything other than stormwater into the storm sewer system.

Penalty: Anyone found to be in violation of this illicit discharge ordinance shall be guilty of a Class 1 misdemeanor and subject to a civil penalty up to \$1,000.00 for each day that a violation continues.

Below are some examples of common source pollutants that become illicit discharges along with ways to keep that from happening:

- **Automotive fluids:** Keep absorbent handy for spills, keep containers sealed, and recycle.
- **Trash:** Get that trash in the can! Thereby reducing the floatables in stormwater.
- **Fertilizer/Pesticides/Herbicides:** Follow the manufacturer's application instructions to avoid excess and do not apply before forecasted rain.
- **Paints/Solvents:** These can be disposed of at a hazardous waste day. For water based paint, simply let it dry out before throwing it away.
- **Landscape waste:** Do not blow grass clippings out into the streets where they wash into curb inlets and become sediment. Mulch or compost yard waste instead. At least blow clippings back into the yard so they do not clog storm drains!



Appendix B – Outfall Inventory

Outfall ID	Latitude	Longitude	Area Discharge to Outfall (SF)	Area Discharge to Outfall (MG/Day)	Name of Receiving Water	Virginia HUCs	Is Receiving Water Impaired?	PMs Subtotal Impairment(s)	Applicable TMDL(s)	Date of last Screening	Summary of Screening Results	Details of Any Necessary Follow-up	Follow-up Resolution	Comments	# Inspections Completed During Reporting Year
206-01	37° 16' 47.599" N	80° 54' 7.728" W	77,922.83	17.80	Roanoke River	Roanoke River (RU09)	Yes	Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	6/18/2014	Likely	None Needed	N/A		0
206-02	37° 16' 48.252" N	80° 54' 8.656" W	77,922.83	17.80	Roanoke River	Roanoke River (RU09)	Yes	Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	6/18/2014	Likely	None Needed	N/A		0
206-03	37° 16' 48.905" N	80° 54' 9.584" W	77,922.83	17.80	Roanoke River	Roanoke River (RU09)	Yes	Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	6/18/2014	Likely	None Needed	N/A		0
214-02	37° 16' 36.533" N	80° 43' 25.477" W	Newly installed	4.15	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	End slightly cracked/corroded	1
217-01	37° 16' 40.577" N	80° 43' 25.400" W	13001.00	2.98	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-02	37° 16' 38.411" N	80° 43' 17.654" W	19852.24	4.50	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-03	37° 16' 34.897" N	80° 43' 14.758" W	75,174.48	16.85	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-04	37° 16' 31.383" N	80° 43' 11.862" W	60,655.66	13.55	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-05	37° 16' 40.611" N	80° 43' 27.867" W	107,202.51	24.8	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-06	37° 16' 38.333" N	80° 43' 21.602" W	138,444.53	3.18	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-07	37° 16' 36.144" N	80° 43' 14.491" W	113,844.54	2.61	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
217-08	37° 16' 35.117" N	80° 43' 13.157" W	10,994.55	2.38	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
218-01	37° 16' 34.525" N	80° 43' 12.623" W	10,994.55	2.38	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
218-02	37° 16' 33.498" N	80° 43' 11.595" W	9,656.14	2.22	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
222-02	37° 16' 38.602" N	80° 43' 20.717" W	Newly installed	4.27	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Benthic, Bacteria	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	Trickle flow prevent, green growth	1
229-04	37° 16' 33.544" N	80° 44' 40.577" W	Newly installed	3.26	Mason Creek	Mason Creek (RU10)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		1
229-05	37° 16' 28.228" N	80° 44' 144.190" W	Newly installed	10.02	Mason Creek	Mason Creek (RU10)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		1
231-02	37° 16' 28.626" N	80° 43' 22.829" W	43,573.31	9.78	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
231-03	37° 16' 27.806" N	80° 43' 24.941" W	15,846.25	3.44	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
232-02	37° 16' 29.533" N	80° 43' 38.891" W	19,159.40	4.23	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
232-03	37° 16' 28.211" N	80° 43' 34.867" W	10,144.34	0.23	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
233-01	37° 16' 29.167" N	80° 43' 54.161" W	19,194.14	5.02	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/25/2016	Likely	None Needed	N/A		0
233-02	37° 16' 31.729" N	80° 43' 58.075" W	13,988.23	3.08	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
233-03	37° 16' 30.107" N	80° 43' 56.929" W	10,144.34	2.82	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
233-04	37° 16' 34.862" N	80° 43' 11.911" W	34,664.74	7.62	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
233-05	37° 16' 34.842" N	80° 43' 5.991" W	48,761.46	11.20	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
233-06	37° 16' 33.523" N	80° 43' 32.771" W	39,749.83	9.13	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	10/19/2012	Likely	None Needed	N/A		0
234-01	37° 16' 34.577" N	80° 43' 12.855" W	18,138.82	4.42	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
234-02	37° 16' 34.577" N	80° 43' 12.855" W	18,138.82	4.42	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
234-03	37° 16' 30.007" N	80° 43' 30.917" W	20,655.46	4.65	Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	End installed partial passage	1
238-03	37° 16' 28.201" N	80° 44' 40.588" W	14,952.86	3.30	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		1
240-01	37° 16' 20.202" N	80° 44' 44.487" W	13,969.21	3.17	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	Partial Settlement	1
240-02	37° 16' 18.511" N	80° 44' 47.707" W	33,027.08	7.62	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	Spalling, unloading or chipping	1
241-01	37° 16' 23.845" N	80° 44' 42.895" W	12,999.19	2.92	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		1
241-02	37° 16' 23.845" N	80° 44' 42.895" W	12,999.19	2.92	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		1
242-01	37° 16' 30.007" N	80° 43' 30.917" W	20,655.46	4.65	Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		0
242-02	37° 16' 30.007" N	80° 43' 30.917" W	20,655.46	4.65	Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A		0
245-02	37° 16' 19.107" N	80° 43' 22.107" W	15,806.04	3.49	Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	4/11/2014	Likely	None Needed	N/A		0
246-01	37° 16' 18.679" N	80° 43' 18.137" W	25,511.54	5.59	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
246-02	37° 16' 17.907" N	80° 43' 18.065" W	31,965.20	7.34	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
246-03	37° 16' 19.107" N	80° 43' 22.107" W	15,806.04	3.49	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
246-04	37° 16' 18.679" N	80° 43' 18.137" W	25,511.54	5.59	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
248-06	37° 16' 18.107" N	80° 43' 20.527" W	17,132.32	3.53	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
248-08	37° 16' 17.544" N	80° 43' 20.527" W	15,830.26	3.63	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, Temperature, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
250-01	37° 16' 25.103" N	80° 44' 40.507" W	54,900.95	12.26	Mason Creek	Mason Creek (RU10)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	10/20/2013	Likely	None Needed	N/A		0
255-01	37° 16' 12.526" N	80° 43' 19.697" W	29,186.29	6.70	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	10/20/2012	Likely	None Needed	N/A		0
257-01	37° 16' 19.107" N	80° 43' 22.107" W	15,806.04	3.49	Mason Creek	Mason Creek (RU10)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
257-02	37° 16' 19.107" N	80° 43' 22.107" W	15,806.04	3.49	Mason Creek	Mason Creek (RU10)	Yes	Benthic, Bacteria	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
258-02	37° 16' 18.545" N	80° 43' 19.543" W	21,984.26	4.84	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
258-03	37° 16' 18.545" N	80° 43' 19.543" W	21,984.26	4.84	Roanoke River	Roanoke River (RU09)	Yes	Benthic, Bacteria, PCBs	Sediment, E-Coll, PCB	9/28/2011	Likely	None Needed	N/A		0
260-01	37° 16' 40.296" N	80° 42' 42.241" W	40,999.17	9.39	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/17/2017	Likely	None Needed	N/A		1
260-02	37° 16' 48.174" N	80° 43' 9.329" W	29,959.57	6.19	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	PLASTIC	1
260-03	37° 16' 48.174" N	80° 43' 9.329" W	29,959.57	6.19	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/19/2017	Likely	None Needed	N/A	PLASTIC	1
263-01	37° 16' 44.145" N	80° 44' 48.644" W	45,609.10	10.23	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/25/2016	Likely	None Needed	N/A		0
263-02	37° 16' 44.145" N	80° 44' 48.644" W	45,609.10	10.23	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/25/2016	Likely	None Needed	N/A		0
264-02	37° 16' 11.901" N	80° 43' 51.921" W	24,310.48	5.63	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/25/2016	Likely	None Needed	N/A		0
270-01	37° 16' 07.747" N	80° 47' 10.571" W	21,000.00	4.89	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/17/2017	Likely	None Needed	N/A	Now in Spring Park	1
270-02	37° 15' 48.844" N	80° 44' 14.777" W	5,000.00	0.97	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/17/2017	Likely	None Needed	N/A	Now in Spring Park	1
270-03	37° 15' 48.844" N	80° 44' 14.777" W	5,000.00	0.97	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/17/2017	Likely	None Needed	N/A	Now in Spring Park	1
270-04	37° 15' 48.827" N	80° 44' 21.017" W	5,000.00	0.97	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/17/2017	Observed	None Needed	N/A	Now in Spring Park (partial spring flow)	1
271-01	37° 16' 2.209" N	80° 43' 48.236" W	863,183.82	27.62	Tribe to Roanoke River	Roanoke River (RU09)	Not Assessed	Not Assessed	Sediment, E-Coll, PCB	5/25/2016	Likely	None Needed	N/A		1
273-01	37° 16' 4.472" N	80° 43' 15.044" W	25,094.59	5.73	Tribe to Roan										

Outfall ID	Latitude	Longitude	Area Discharge to Outfall (SF)	Area Discharge to Outfall (Acres)	Name of Receiving Water	Virginia HUC6	Is Receiving Water Impaired?	206 Subtotal Impairment(s)	Applicable TMDL(s)	Date of last Screening	Summary of Screening Results	Details of Any Necessary Followup	Followup Resolution	Comments	# Inspections Completed During Reporting Year
296-02	37°15'41.535"N	80°7'53.694"W	2389983.34	5.42	Tributary to Roanoke River	Roanoke River (RUG9)	Not Assessed	Not Assessed	Sediment, E-Coll PCB	5/18/2017	Unlikely	None Needed	N/A		0
296-01	37°15'43.819"N	80°7'25.880"W	2498982.38	5.72	Tributary to Roanoke River	Roanoke River (RUG9)	Not Assessed	Not Assessed	Sediment, E-Coll PCB	5/18/2017	Unlikely	None Needed	N/A		1

Appendix C – IDDE Follow-up Information

IDDE Tracker						
Findings			Follow-up			
Date	Location	Issue	Date	Action	Resolved	Public Reported
7/1/2016	36 Dixie Drive	Used motor oil stored in drums without stoppers	7/5/2016	Property owner to contact environmental clean up company	Yes	Yes
7/5/2016	1500 Indiana St - Yokohama	Oil and carbon black	7/5/2016	Yokohama to clean up in house	Yes	No
7/19/2016	Civic Center Parking Lot	Cooking oil and other oils found (Salem Fair)	7/25/2016	Cleaned up by city crews by end of week, reinspected by engineering on Monday	Yes	No
8/16/2016	161 Electric Rd - Kroger	Cooking oil spill	9/2/2016	Professionally cleaned up and documentation provided - Environmental Options Inc transported to Lee County Solid Waste Facility	Yes	No
10/6/2016	211 E Main - Macado's	Cooking oil spill	11/16/2016	Reinspected by Engineering, spill had been cleaned up, will still follow up with letter	Yes	No
12/13/2016	Bojangles	Cooking oil spill	1/23/2017	After initial reinspection on 1/6/17, site was cleaned up satisfactorily	Yes	No
1/5/2017	Blue Apron	Cooking oil spill	1/23/2017	Grease cleaned up and surrounding dirt was excavated and disposed of in dumpster	Yes	No
1/12/2017	Green Gearheads recycling center	Garbage	1/13/2017	All trash had been cleaned up prior to inspection on next day	Yes	Yes
1/26/2017	IHoP	Steam cleaners were dumping their waste water in parking lot to run down into stormwater inlet	1/26/2017	Local and state hazmat officers on scene, initially absorbents and pads used to alleviate damage. WEL, Inc. was called and they cleaned everything up professionally.	Yes	No
3/21/2017	Food Lion	Plumbers had left pipe cleaning waste behind store on pavement	3/22/2017	Within hours the waste was cleaned up properly and all garbage disposed of	Yes	Yes
6/1/2017	Szechuan Restaurant	Cooking oil spill/overflow	6/1/2017	Cleaned up by WEL, Inc. same day - filter socks were placed at outfall to continue to collect any remnants	Yes	Yes

Appendix D – ESC/SWM land Disturbance Activity Database

ESC/SWM Additional Data for all sites subject to ESC Ordinance (Exceeding 5,000 SF): Reporting period from July 1, 2015 - June 30, 2016

a	b	c	d	e	f	g	h	i	j	k	l	m	n	o
Project	Disturbed Area (AC)	ESC Plan Approved?	SWM Plan Approved?	VSPM Permit Obtained?	SWPPP on site?	SWM BMP included?	SWM BMP inspection/maintenance plan?	SWM BMP recorded maintenance agreement?	Illicit discharge reports (#)	City Inspections (#)	Notice of Violation (#)	Notice of Comply (#)	Stop Work Order (#)	Total Enforcement Actions (#)
Aztec Rental	0.900	Yes	Yes	N/A	N/A	Yes	Yes	Yes	0	6	0	0	0	0
Berglund Ford Mazda	0.500	Yes	Yes	N/A	N/A	No	No Facility	No Facility	0	4	1	0	0	1
Bethel Baptist	0.751	Yes	Yes	N/A	N/A	Yes	Yes	Yes	0	5	0	0	0	0
Cliffview	6.200	Yes	Yes	Yes	Yes	No	No Facility	No Facility	0	18	3	1	0	4
Craig Ave Subdivision	0.800	Yes	Yes	N/A	N/A	Yes	Yes	Yes	0	4	1	0	0	1
Roanoke College: Elizabeth Campus	2.500	Yes	Yes	Yes	Yes	No	No Facility	No Facility	0	18	5	0	0	5
Fairfield	3.200	Yes	Yes	Yes	Yes	Yes	Yes	No	0	18	3	0	0	3
Heritage Downs	7.640	Yes	Yes	Yes	Yes	Yes	Yes	Yes	0	18	9	0	0	9
Mount Regis	5.870	Yes	Yes	Yes	Yes	Yes	Yes	No	0	18	6	1	0	7
Mowles Spring Park	5.600	Yes	Yes	Yes	Yes	Yes	Yes	No	0	7	2	0	1	3
Roanoke College: Cregger Center	13.500	Yes	Yes	Yes	Yes	Yes	Yes	No	0	18	4	0	0	4
Rotary Park	1.100	Yes	Yes	Yes	Yes	Yes	Yes	No	0	11	1	0	0	1
Salem Montessori	1.580	Yes	Yes	Yes	Yes	Yes	Yes	Yes	0	18	4	0	0	4
Salem Specialties	0.560	Yes	Yes	N/A	N/A	Yes	Yes	Yes	0	5	1	0	0	1
Village at North Mill	27.600	Yes	Yes	Yes	Yes	Yes	Yes	Yes	0	18	7	4	3	14
2720 W Main St	0.455	Yes	Yes	N/A	N/A	No	Yes	No	0	18	0	0	0	0
Totals:									0	204	47	6	4	57

Project that is new for the current reporting period



Appendix E – SWM Facility Tracking Database

(Electronic Database Provided as Enclosure)