



BUSINESS LICENSE TAX LIABILITY FORM

FED ID OR SS# _____ SOLE PROPRIETER PARTNERSHIP LLC INCORPORATION

OWNER(S): _____ TRADE NAME: _____

SALEM BUSINESS LOCATION: _____ DATE BUSINESS BEGAN IN SALEM: _____

MAILING ADDRESS: _____

BUSINESS PHONE: (____) _____ - _____ EMAIL ADDRESS: _____

FILING, REMITTANCE, & PENALTY

Pursuant to City of Salem Code 22-43.1 every person shall apply for a license for each business or profession before engaging in a business in the City of Salem. Business Licenses are renewed annually on or before March 1 each year. Upon payment a business license decal will be issued which is required to be posted in general view of the public. A penalty of 10% of the tax or \$10, whichever is greater not to exceed the amount of the tax shall be imposed on all payments not received on or before March 1st of each year. Interest will also accrue at a rate of 10% per annum.

Failure to comply with the provisions as set forth in the City of Salem Code is punishable as a criminal offense. Each violation constitutes a separate offense. A criminal conviction does not relieve such person from the payment of the tax. Corporate/partnership officers, directors, and members are personally liable and personally responsible for payment of said tax.

OWNER/OFFICER LIABLE FOR TAX FILING AND REMITTANCE

FULL LEGAL NAME (1) (PRINT) TITLE SOCIAL SECURITY #

ADDRESS CITY STATE ZIP CODE HOME PHONE

FULL LEGAL NAME (2) (PRINT) TITLE SOCIAL SECURITY #

ADDRESS CITY STATE ZIP CODE HOME PHONE

I ATTEST BY SIGNING BELOW THAT I AM THE PARTY RESPONSIBLE FOR FILING AND REMITTING THE LOCAL BUSINESS LICENSE TAXES FOR THE ENTITY NAMED ABOVE. I UNDERSTAND THAT FAILURE TO FILE AND PAY THIS TAX BY MARCH 1ST OF EACH YEAR MAY RESULT IN A PENALTY AND INTEREST BEING ASSESSED AGAINST MY ACCOUNT. FAILURE TO COMPLY WITH ANY PROVISION OF THE TAX ORDINANCES REGARDING LOCAL BUSINESS LICENSE TAX SHALL BE PUNISHABLE AS A CRIMINAL OFFENSE.

SIGNATURES MUST BE NOTARIZED

SIGNATURE 1 DATE SIGNATURE 2 DATE

City/County of _____ State of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____
by _____.

Notary Public _____

Notary registration number: _____

My commission expires: _____