

City of Salem Department of Parks and Recreation – Sports Office

925 Union St. Salem, VA 24153 (540) 375-4094 (540) 375-4032 fax

Adult Touch Football 2009

Registration Deadline: Thursday, August 13, 2009 – 5:00pm

What: **Men's Open, Men's Competitive, Women's Open.** Teams are scheduled 10 games (depending on the number of registered teams in the league), plus a single elimination tournament.

Where

& When: **Sundays** at Spartan Field. Additional game sites may include Salem Stadium and Oakey's Field. League games will begin on September 14th. Games begin at 1:00p and continue throughout the afternoon. Games may also be scheduled on Thursdays and Saturday if issues arise.

How: **Team registration only**, no individual sign-ups will be taken. Leagues are open to all teams that register, provided the following guidelines are followed by the registration deadline:

1. League will be limited to 10 teams. Teams are not considered "in" unless the below requirements are met.
2. The League Entry Request Form is completed and delivered to the Sports Office.
3. A money order, cashier's check, sponsor's check (made out to the Salem Department of Parks and Recreation) or cash in the amount of **\$400**. We do not accept personal checks or credit card payments.
4. Registrations will only be accepted at the City of Salem Sports Office located at 925 Union St, weekdays from 8:00AM to 5:00PM. The last day to register is Thursday, August 13, 2009.

League Information

- Players are allowed to play on only (1) one team.
- All teams must have matching jerseys with numbers on the back.
- If you are in need of additional players to fill your roster, call the Sports Office at 375-4094 for a list of interested participants.



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TO: Adult Touch Football Managers interested in City of Salem Leagues

FROM: Salem Department of Parks and Recreation – Sports Office

RE: 2009 Adult Touch Football Team Registrations

Thank you for your interest in the City of **Salem Department of Parks and Recreation Adult Touch Football league**. The season begins on Sunday, September 13th, and concludes in December. We have outlined for you below what steps you need to take in registering your team. Leagues are open to all teams that are interested in participating, provided their registration forms and fees are correct and paid. To the best of our ability, teams will be placed only into leagues matching their skill level. In the best interest of equalizing league play, after a team(s) demonstrates dominance in a division, the Sports Office reserves the right to promote a team into a more competitive division. Depending on the total teams registered in a league, teams in the in Open League could be moved to the Competitive league, and teams in the Competitive league could be moved to the Open league.

Registration – deadline THURSDAY, AUGUST 13, 5:00pm

Registrations must be hand delivered or mailed to the Sports Office, **925 Union St., Salem, VA 24153**. Our office will be open from 8:00 a.m. to 5:00 p.m. Leagues will not be formed until after the registration deadline. The City of Salem Touch Football Leagues uses modified NFHS football rules, and our games are officiated by certified VHSL officials (if possible). We offer 2 men's leagues which are separated by skill level and experience and 1 women's league (see the enclosed "Entry Request" form for our league offerings). We typically recommend newly formed teams to begin in the open league. Each team will play minimum 10-game schedule, followed by a single elimination tournament to determine the league champion.

REGISTRATION REQUIREMENTS:

1. **Full league fees of \$400** in the form of a cashier's check, money order, sponsor's check, or cash. **NO CREDIT CARDS OR PARTIAL PAYMENTS.** Please make checks payable to: **Salem Department of Parks and Recreation.**
2. Completed **League Entry Request Form (MANDATORY).**
3. A **team roster** form (completed online) complete with player names, addresses, and phone numbers. Rosters must include a minimum of 12 players, and a maximum of 25. Rosters must be either completed online (www.salemva.gov) or neatly hand printed. **ALL TEAMS, EVEN RETURNING TEAMS, MUST SUBMIT A COMPLETED ROSTER FORM.**

REMINDER NOTES:

1. There will be a **Mandatory Manager's Meeting on Thursday, August 13** for **ALL teams**, please be sure to have a representative at the meeting for important information. This meeting will be held at the **Salem Sports Office at 6:00pm**.
2. No metal/hard plastic cleats allowed.
3. If you have any unique scheduling conflicts or requests, please include them with your Entry Request Form. We will try to accommodate your requests, but we cannot promise them.

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Athletics Division

ADULT TOUCH FOOTBALL LEAGUE ENTRY REQUEST FORM

Team Name:		Managers Name:		
Phone: (H)	Phone: (W)		Phone: (C)	
Address:		City:	State:	Zip:
Email Address:				
Special Schedule Requests (Please remember we will try to accommodate your requests, but make no promises)				

Check the league you would like your team to play in. If registering more than on team, please use separate entry form.

MEN'S LEAGUES

___ Open This league is for newly formed teams or teams looking to play in a league that is more relaxed and less competitive.

___ Competitive This league is for existing teams that have played together before or teams wanting to test their abilities against stronger competition.

WOMEN'S LEAGUE

___ Open This league is open to all women's teams regardless of skill level.

MANAGER'S SIGNATURE _____ **DATE:** _____

NOTES:

1. The City of Salem Sports Office reserves the right to adjust as needed in the above classifications.
2. Once a team registration has been accepted and the team has been placed into a league, there will be a forfeiture fee of **\$125.00** should the team drop out of the league before the first game, and a

replacement team is not available. There will be no refunds if a team needs to drop out of the league after their first scheduled game.



Sports Office Use Only			
Date			
Amount Paid			
Method of Payment (Circle One)			
Cash	Sponsors Check	Cashier's Check	Money Order
Check #			