

City of Salem Department of Parks and Recreation – Sports Office

925 Union St. □ Salem, VA 24153 □ (540) 375-4094 □ (540) 375-4032 fax

Adult Kickball 2016

Registration Deadline: 07/15/2016

What: **CO-ED Kickball.** Teams are scheduled 8-10 games (depending on the number of registered teams in the league), plus a single elimination tournament.

Where

& When: **Monday – Wednesday and Tuesday – Thursday** at the Civic Center West and Civic Center East. League games will begin the first week of August. Game times: 6:15p, 7:15p, 8:15p, 9:15p.

How: **Team registration only,** no individual sign-ups will be taken. Leagues are open to all teams that register, provided the following guidelines are followed by the registration deadline:

1. The League Entry Request Form is completed and delivered to the Sports Office.
2. A money order, cashier's check, sponsor's check (made out to the Salem Department of Parks and Recreation) or cash in the amount of \$175. We do not accept personal checks or credit card payments.
3. Registrations will only be accepted at the City of Salem Sports Office located at 925 Union St, weekdays from 8:00AM to 5:00PM.

League Information

- Players are allowed to play on only (1) one team.
- All teams must have matching jerseys with numbers on the back.
- If you are in need of additional players to fill your roster, call the Sports Office at 375-4094 for a list of interested participants.



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TO: Softball Managers interested in City of Salem Adult Softball Leagues

FROM: Salem Department of Parks and Recreation – Sports Office

RE: Spring 2013 Softball Team Registrations

Thank you for your interest in the **Summer 2016** season of **Salem Parks and Recreation Department Kickball Leagues**. The Summer Season begins on August 4th, and concludes in October. We have outlined for you below what steps you need to take in registering your team. Leagues are open to all teams that are interested in participating, provided their registration forms and fees are correct and paid. To the best of our ability, teams will be placed only into leagues matching their skill level. In the best interest of equalizing league play, after a team(s) demonstrates dominance in a division, the Sports Office reserves the right to promote a team into a more competitive division. Depending on the total teams registered in a league, teams may be moved into a different division and/or divisions may be combined.

Registration

Registrations must be hand delivered or mailed to the Sports Office, **925 Union St., Salem, VA 24153**. Our office will be open from 8:00 a.m. to 5:00 p.m. Leagues will not be formed until after the registration deadline. Each team will play a regular season schedule, followed by a single elimination tournament to determine the league champion, tournament champions will receive a team t-shirt.

REGISTRATION REQUIREMENTS:

1. **Full league fees of \$175** in the form of a cashier's check, money order, sponsor's check, or cash. Please make checks payable to: **Salem Department of Parks and Recreation**.
2. Completed **League Entry Request Form (MANDATORY)**.
3. A **team roster** form (completed online) complete with player names, addresses, and phone numbers. Rosters must include a minimum of 12 players, and a maximum of 25. Rosters must be either completed online (www.salemva.us) or neatly hand printed. **ALL TEAMS, EVEN RETURNING TEAMS, MUST SUBMIT A COMPLETED ROSTER FORM.**

REMINDER NOTES:

1. All participants must be 18 years old.
2. No metal/hard plastic cleats allowed.
3. If you have any unique scheduling conflicts or requests, please include them with your Entry Request Form. We will try to accommodate your requests, but we cannot promise them.

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Athletics Division

ADULT KICKBALL LEAGUE ENTRY REQUEST FORM

Team Name:		Managers Name:		
Phone: (H)	Phone: (W)		Phone: (C)	
Address:		City:	State:	Zip:
Email Address:				
Special Schedule Requests (Please remember we will try to accommodate your requests, but make no promises)				

COED LEAGUE

___ Monday – Wednesday League Co-ed league played on Monday and Wednesday

___ Tuesday – Thursday League Co-ed league played on Tuesday and Thursday

MANAGER'S SIGNATURE _____ **DATE:** _____

NOTES:

1. The City of Salem Sports Office reserves the right to adjust as needed in the above classifications.
2. Once a team registration has been accepted and the team has been placed into a league, there will be a forfeiture fee of **\$125.00** should the team drop out of the league before the first game, and a replacement team is not available. There will be no refunds if a team needs to drop out of the league after their first scheduled game.

Sports Office Use Only			
Date			
Amount Paid			
Method of Payment (Circle One)			
Cash	Sponsors Check	Cashier's Check	Money Order
Check #			