



Department of Engineering & Inspections

21 South Bruffey Street

P.O. Box 869

Salem, VA 24153

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Application is hereby made for a permit to erect and maintain a sign as defined in Sec. 24A-2 (23) of The Code of the City of Salem, Virginia

ALL APPLICATIONS FOR SIGNS MUST BE ACCOMPANIED BY A DRAWN TO SCALE PLAT AND ELEVATION DRAWING DEPICTING ALL EXISTING SIGNS, PROPOSED SIGNS, STRUCTURES, RIGHT-OF-WAYS AND EASEMENTS

DATE OF APPLICATION _____ APPLICANT _____

OWNER OF SIGN(S) _____

ILLUMINATED: YES ____ NO ____ CONTACT PHONE NO. _____

TOTAL SQUARE FOOTAGE OF SIGN(S) (1) _____ (2) _____ (3) _____ (4) _____ (5) _____ (6) _____

ESTIMATED COST(S) \$ _____ \$ _____ \$ _____ \$ _____ \$ _____

ADDRESS OF NEW SIGN(S) _____

SIGN COMPANY _____ SIGN COMPANY PHONE # _____

ADDRESS _____

PROPERTY OWNER _____ PHONE # _____

ADDRESS _____

BOND NO. _____ INSURANCE CARRIER _____

STATE REGISTRATION NO. _____ CLASS A OR B _____ BONDED _____

OFFICE USE

ZONING _____
STREET FRONTAGE: PRIMARY _____ SECONDARY _____

TOTAL ALLOWED SQUARE FOOTAGE: PRIMARY _____ SECONDARY _____
SQUARE FOOTAGE USED _____

IF ILLUMINATED - ELECTRICAL PERMIT NO. _____

APPROVED _____

INSPECTION REPORT

DATE OF INSPECTION: _____ PERMIT POSTED ON SIGN: _____

SITE CONFORMS WITH SUBMITTED PLAT AND ELECTRICAL PERMIT _____

INSPECTOR _____